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World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

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27 July 2017

Annexes: 2 (available in English only)

Subject: International Training Course on Tropical Cyclone, (Nanjing, China
13-24 November 2017)

Action required: For information and appropriate action, as necessary

Dear Sir/Madam,

I have pleasure to inform you that the People's Republic of China will host an International Training Course on Tropical Cyclone, Nanjing, China, 13-24 November 2017, at the WMO Regional Training Centre (RTC).

The course is designed to help participants, through theoretical study and practice, to master the basic theory and principles of tropical cyclone. This will be helpful to improve participants' ability in carrying out the operation of forecasting high-impact weather-associated tropical cyclones, and related scientific researches as well as management.

The Chinese Government will waive the tuition fee, and can provide local support for the accepted participants, upon request. For detailed information, please find attached the Enrolment Information (Annex I) and the Application Form (Annex II).

The nominated candidates are requested to complete the attached Application Form, which should be endorsed by the Permanent Representative of their respective countries, and returned directly to the RTC in Nanjing, China at the address provided on the Application Form, **no later than 1 October 2017**.

Yours faithfully,

(E. Manaenkova)
for the Secretary-General

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO

cc: Hydrological Advisers to Permanent Representatives

INTERNATIONAL TRAINING COURSE ON TROPICAL CYCLONE

13-24 November 2017, Nanjing, China

ENROLMENT INFORMATION

The International Training Course on Tropical Cyclone is sponsored by China Meteorological Administration (CMA), and hosted by WMO Regional Training Center (RTC) Nanjing/Training Center (Nanjing) of Typhoon Committee with Nanjing University of Information Science and Technology.

Course Description

This course is designed to help participants, through theoretical study and practice, to master the basic theory and principles of tropical cyclone. This will be helpful to improve participants' ability in carrying out the operation of forecasting high-impact weather-associated tropical cyclones, and related scientific researches as well as management.

Expected Learning Outcomes

Upon completion of this training course, participants are expected to acquire theoretical and practical knowledge of tropical cyclone, and an enhanced performance in forecasting it, processing and using related data in meteorological operation, research and studies.

Target Audience

Meteorologists engaged in operational work or research relevant to tropical cyclone forecast and study from developing countries.

Course Content

The training course will mainly cover lectures on *Tropical Cyclone Formation, Intensity Change of Tropical Cyclones, Dynamics of Tropical Cyclone Motion, Tropical Cyclone Structure and Rain-bands, Application of Radar Data in Early Warning of Tropical Cyclone, Technological Advancements of Forecasting Tropical Cyclone, Storm Surge Associated with Tropical Cyclone Landfalling, Application of Satellite Data Monitoring Tropical Cyclone, Climate Change of Tropical Cyclone Activity, Impact of Global Warming on Tropical Cyclones*, etc.

Trainee Presentation

As the course encourages discussions and exchanges, it will include sessions of trainee presentations (each lasting up to 30 minutes) on subjects related to the theme of the course. Please note that the presentations need to be technical and can focus on a particular working area relevant to Tropical Cyclone.

Course Format

Lectures, discussions and participant presentations, etc.

Instructors

Professors in the field with WMO RTC Nanjing, Nanjing University of Information Science and Technology (NUIST) and senior experts from China Meteorological Administration.

Working language

The course will be conducted in English.

Participant Qualifications for Admission

Participants are required:

1. To be specialized in tropical cyclone meteorology with a minimum of one years' professional experience;
2. To be in good physical health with no infectious diseases. Physically fit to fulfill all course activities; candidates with limited physical mobility will not be accepted;
3. To own a English proficiency certificate meeting the needs of training events;
4. To prepare a report on tropical cyclone meteorology of the participants' service and a brief introduction of the participant's professional experiences for the purpose of exchanges;
5. Not to bring family members to the training course in principle; if bringing a family member, the participant has to pay extra expenses;
6. To observe all the laws, rules and regulations in China and respect the Chinese customs during the training.

Application and Selection Process

1. The applicants must be meteorologists working in the field of tropical cyclone meteorology from Meteorological and Hydrological Services of developing countries. The nominated candidates are requested to submit the Application Forms and Passport Scan (necessary) together to WMO RTC Nanjing for qualification check and admission;
2. Admission Notices will be issued to the accepted participants through e-mail by WMO RTC Nanjing. With the Admission Notices, the participants are requested to go through all the necessary formalities for entering China and register at WMO RTC Nanjing before the course begins.

Only accepted applicants that receive the Admission Notices endorsed by WMO RTC Nanjing China can participate in the training course.

Costs

1. Tuition fee is free for all the accepted participants that receive the endorsed Admission Notices by WMO RTC Nanjing;
2. Due to limited funds, WMO RTC Nanjing can only provide local support in the form of accommodation, meals, and pocket money (CNY50 per day); Normally, one applicant from each developing country or two applicants from each Least Developed Country are endorsed by the WMO RTC Nanjing China for the local support.
3. International travel costs including round trip tickets, transit fares and allowance during the travel are to be covered by the participants or their employers;
4. The expenses of visa, medical care, insurances and domestic salaries for the participants should be borne by the participants or their employers;
5. The organizer of the International Training Course on Tropical Cyclone does not hold any responsibility for such risks as loss of life, accidents, illness, and loss of property incurred during the whole period of participation in the training course.

Deadline for Application

The application should be sent to WMO Regional Training Center Nanjing/Training Center (Nanjing) of Typhoon Committee **before 1 October 2017**.

Attn: Professor WANG Suchun, Executive Deputy Director

WMO Regional Training Centre Nanjing / Training Center (Nanjing) of Typhoon Committee
Nanjing University of Information Science & Technology
Nanjing, Jiangsu Province, 210044, China

Tel: +86 25 58731404

Fax: +86 25 57010085

E-mail: rtc@nuist.edu.cn

APPLICATION FORM

INTERNATIONAL TRAINING COURSE ON TROPICAL CYCLONE

(Nanjing, China, 13-24 November 2017)

Ref.: 26188/2017-1.1 DRA/ETR

Application notes:

- This course is **ONLY** open to applications with official nominations of the Permanent Representative of World Meteorological Organization in the countries represented.
- Admission and enrolment will not be processed unless **BOTH** a properly filled application form **AND** a scan of the valid passport of the applicant are received by the local host.
- Please send above documents directly to WMO Regional Training Center Nanjing/the Training Center Nanjing of Typhoon Committee as soon as possible at rtc@nuist.edu.cn and **no later than 1 October 2017**.
- Please be noted that the course contains sessions of technical trainee presentations (each lasting up to 30 minutes) on subjects related to the theme of the course.

I. Personal Data

- Surname _____
First Name _____
- Gender _____
- Date of Birth _____
- Passport Number _____
- Nationality _____
- Marital Status _____
- Health Condition _____
- History of infectious disease: ☐ No ☐ Yes
- Telephone _____
E-mail address _____
- Contact person in emergency
Name _____
Postal Address _____
Telephone _____
E-mail Address _____

Photo

11. Statement of present work

Name of institution _____

Position held _____

A brief description of duties _____

12. Previous employment history

Date		Institution	Position and Duties
From	To		

13. Educational and/or professional qualification

Date	Major Subjects	Board/University	Degree/Diploma

14. Language Proficiency

Mother Tongue _____

English Proficiency (Please tick):

Reading: a. excellent b. good c. fair d. poor

Listening: a. excellent b. good c. fair d. poor

Speaking: a. excellent b. good c. fair d. poor

Writing: a. excellent b. good c. fair d. poor

15. State why you wish to attend the course and indicate the practical use of the course to your work in the future.

II. Insurance

I fully understand that the seminar organizer does not take any responsibility for such risks as loss of life, accidents, illness, loss of property etc.

III. Personal Statement

I hereby declare that the information given above is true, correct, and complete. I shall bear the responsibility for the above information. I pledge to observe all the Chinese laws and will respect the local customs and follow the course regulations during my stay in China for the training course.

Date

Signature of the Applicant

IV. Local Support Application

Please indicate whether local support is required during the training period at the Training Center Nanjing of Typhoon Committee.

Apply for the local support of:

Accommodation ☐ yes ☐ no

Meals ☐ yes ☐ no

If you cannot get local support from the organizer, will you and your government pay for the above expenses?

☐ yes ☐ no

V. Endorsement of the Nominator

1. Name of Organization

2. Name and signature of the Permanent Representative with WMO

Name _____

Signature _____

Official Seal _____

Date _____

VI. VI Contact Details

Focal Point: Prof. Wang Suchun, Executive Deputy Director
WMO Regional Training Center Nanjing

Address: WMO Regional Training Centre Nanjing
Nanjing University of Information Science and Technology
219 Ningliu Road, Pukou District
Nanjing, Jiangsu Province, 210044 China

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