



World Meteorological Organization
Organisation météorologique mondiale

Secrétariat

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Weather • Climate • Water
Temps • Climat • Eau

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GENEVA, 22 August 2014

Annexes: 2 (available in English only)

Subject: International Training Course on Climate Monitoring, Prediction and Application,
Beijing, China, 20–31 October 2014

Action required: For information and appropriate action, as necessary

Dear Sir/Madam,

I have the pleasure to inform you that the People's Republic of China will host an international training course on climate monitoring, prediction and application, from 20 to 31 October 2014, at the China Meteorological Administration Training Centre (CMATC), Beijing Component of the World Meteorological Organization (WMO) Regional Training Centre in China.

The course is designed for the meteorologists engaged in operational work or research on climate monitoring, prediction and application, especially those from developing countries, and will be conducted in English. Please find the Enrolment Information (Annex I) for detailed information on this course.

Interested candidates are requested to complete the attached Application Form (Annex II), which should be endorsed by the Permanent Representative of the respective country with WMO and sent directly to the CMATC, preferably by e-mail to intcmatc@cma.gov.cn as soon as possible but not later than **19 September 2014**.

Yours faithfully,

A handwritten signature in blue ink, appearing to be 'M. Jarraud', written over a faint, stylized blue line that forms a large, sweeping 'S' or 'J' shape.

(M. Jarraud)
Secretary-General

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO (PR-6790)

Cc: Hydrological Advisers to Permanent Representatives

ENROLMENT INFORMATION

International Training Course on Climate Monitoring, Prediction and Application (Beijing, China, 20–31 October 2014)

The International Training Course on Climate Monitoring, Prediction and Application will be held in China **from 20 to 31 October 2014** by the WMO Regional Training Centre in Beijing (RTC-Beijing) and the China Meteorological Administration Training Centre (CMATC).

1. Objectives

Through the training course, participants will gain a thorough understanding of basic techniques on climate monitoring, prediction and application. The course will also introduce advanced theory, methods and skills on climate monitoring, diagnosis, attribution and prediction. The course is designed to enhance the understanding of the mechanism of flood and drought extreme climate events and the framework of climate services, to help trainees improve their capability of operational work on climate monitoring, prediction and application.

2. Date and venue

From 20 to 31 October 2014, at the WMO Regional Training Centre in Beijing, China.

Note: Trainees are expected to arrive in Beijing on 19 October 2014 and depart on 1 November 2014.

3. Course contents

Subject: Monitoring, diagnosis, attribution analysis and prediction of extreme climate events including floods and droughts, framework for climate application and services.

The contents include:

- a) Development of operational climate monitoring and prediction in recent years
- b) Regional climate characteristics and their monitoring and relevant prediction skill
- c) Regional characteristics for monitoring and prediction of extreme events (droughts and floods) and a case study
- d) Causes, mechanism and regional differences of floods, droughts and other extreme climate events
- e) Framework on climate application and services
- f) Lab section
- g) Overview of meteorological service in China
- h) Visit to CMA operational centres

4. Training format

The formats include: lecture, laboratory practice, group discussion, individual presentation and others.

5. Instructors

Climate experts from the CMA National Climate Centre, the Chinese Academy of Meteorological Sciences, the CMA Training Centre, etc.

6. Language of instruction

The course will be conducted only in English.

7. Targeted trainees

Meteorologists engaged in operational work or research on climate monitoring, prediction and application, especially those from developing countries.

8. Participant qualifications for admission

Participants are required:

- a) To be specialized in meteorology and with a minimum of one year's professional experience;
- b) To be in good physical health with no infectious diseases. Physically fit to fulfil all course activities; candidates with limited physical mobility will not be accepted;
- c) To be proficient in English;
- d) To prepare a report on the climate monitoring, prediction and application of the participants' Service and a brief introduction of the participant's professional experiences for the purpose of exchanges;
- e) Not to bring family members to the training course;
- f) To observe all the laws, rules and regulations of People's Republic of China and respect the Chinese customs during the training period.

9. Application and admission

- a) The applicants must be meteorologists who are working in climatology and relevant fields from the National Meteorological and Hydrological Services of developing countries. The nominated candidates are requested to submit the Application Form to the RTC-Beijing for examination and endorsement. The Application must be submitted and reach RTC-Beijing no later than **19 September 2014**;
- b) Admission Notices will be issued to the accepted participants by e-mail by the RTC-Beijing. With the Admission Notices, the participants are requested to go through all the necessary formalities for entering China and bring all the documents (Admission Notices, health document, Application Form) to the RTC-Beijing on the registration date of 20 October 2014;
- c) Only accepted applicants that receive the Admission Notices endorsed by the RTC-Beijing can participate in the training course.

10. Training expenses

- a) Tuition is free for all the accepted participants that receive the endorsed Admission Notices by the RTC-Beijing;
- b) The RTC-Beijing will provide local support to the accepted participants from developing countries, including accommodation, meals and pocket money (50 Yuan RMB per day). Other participants from developed countries shall be responsible for their own local costs;
- c) The international travel costs including round-trip tickets, transit fares and subsistence allowance during the travel are to be covered by the participants;
- d) The expenses of visa, medical care, insurances and domestic salaries for the participants should be borne by the participants;
- e) It should be taken into account when booking the flight tickets that the scholarship covers exclusively from 19 October to 1 November 2014. Any liability or expense out of this term shall be entirely at the expense of the participants.

11. Insurance

The organizer of the training course does not hold any responsibility for such risks as loss of life, accidents, illness and loss of property incurred during the whole period of participation in the training course.

12. Deadline for application

Applications must be submitted with a passport copy and reach RTC-Beijing no later than **19 September 2014**.

Liaison information

Attn: Ms WANG Tingbo

WMO Regional Training Centre in Beijing

China Meteorological Administration Training Centre

46 Zhongguancun Nandajie, Beijing 100081, China

Tel: +86-10-68408424

E-mail: intcmatc@cma.gov.cn

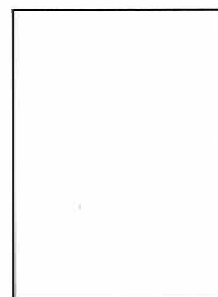
APPLICATION FORM

**International Training Course on
Climate Monitoring, Prediction and Application**
(Beijing, China, 20–31 October 2014)

Note: Please complete the form in typed capital letters and get it scanned in PDF version; send directly to the RTC-Beijing by e-mail with a passport copy not later than 19 September 2014.

I. Personal data

1. Surname _____
Given name _____
2. Gender _____
3. Date of birth _____
4. Place of birth _____
5. Passport number _____
6. Nationality _____
7. Marital status _____
8. Health condition _____
9. Dietary restrictions _____
10. History of infectious disease ☐ No ☐ Yes



(Please specify if yes)

11. Address _____
Mobile phone _____
Telephone _____ Fax _____
E-mail address _____ @ _____

12. Permanent address _____

13. Place of the Chinese Embassy/Consulate/Visa Office where you wish to apply for the visa (if a Chinese visa is required)

14. Contact person in emergency

Name

Address

Mobile phone _____

Telephone _____ Fax _____

E-mail address _____ @ _____

15. Statement of present work

Name of institution _____

Present position or occupation _____

Brief description of duties _____

16. Previous employment history

Date

Institution

Position and duties

17. Educational and/or professional qualification

Date

Major and university

Degree/diploma

18. Language proficiency

Mother tongue _____

English proficiency (Please tick):

Reading: a. excellent b. good c. fair d. poor

Listening: a. excellent b. good c. fair d. poor

Speaking: a. excellent b. good c. fair d. poor

Writing: a. excellent b. good c. fair d. poor

19. State why you wish to attend the course and indicate the practical use of the course to your work in the future.

II. Financial support

Do you need local support from CMA if you are a participant from a developing country?

Yes

No

III. Insurance

I fully understand that the course organizer does not take any responsibility for risks such as loss of life, accidents, illness, loss of property, etc.

IV. Personal statement

I hereby declare that the information given above is true, correct and complete. I shall bear the responsibility for the above information.

I pledge to observe all the Chinese laws and will respect the local customs and follow the course regulations during my stay in China for the training course.

Signature of applicant

Date _____

V. Endorsement of the nominator

1. Name of organization _____

2. Name and signature of the Permanent Representative of WMO in your country

Name _____

Signature _____

Official seal _____

Date _____

VI. Contact details

Contact person: Ms WANG Tingbo

Address: WMO Regional Training Centre in Beijing
China Meteorological Administration Training Centre
46 Zhongguancun Nandajie, Beijing 100081, China

Telephone: +86-10-68408242

E-mail: intcmatc@cma.gov.cn & wangtb@cma.gov.cn