



Our ref.: CLW/HWR/CHy-14

GENEVA, 21 August 2012

Annexes: 4 (Annexes III and IV available in English only)

Subject: Fourteenth session of the Commission for Hydrology (CHy-14)

- (a) Pre-session discussion;
- (b) Nomination of candidates as experts to undertake the work of CHy or as members of the Advisory Working Group (AWG); and
- (c) Information on accommodation.

Actions required: (i) To encourage participation in the pre-session discussion and

(ii) To return to the WMO Secretariat the completed Nomination Form of the experts from your country by **31 October 2012**.

Dear Sir/Madam,

The purpose of this letter is to inform you of the convening of the fourteenth session of the Commission for Hydrology scheduled to be held in Geneva, Switzerland from 6 to 14 November 2012 and seek your assistance in making this a productive and successful session of the Commission.

In an attempt to obtain a greater level of debate and discussion into the various topics it will consider, the Commission has once again established a pre-session discussion forum and board. Please note that these mechanisms are not intended to replace participation at the session of the Commission. They rather provide an opportunity for early debate on key topics and issues and lay a foundation for more detailed discussion during the session.

The Commission is keen to involve as many experts as possible in its work and therefore encourages nominations for membership of both its Advisory Working Group and its Open Panels of CHy Experts (OPACHes). It should be noted that the position of vice-president of the Commission is currently vacant and that elections for president and vice-president of the Commission will be held at the session.

Also, there is an opportunity to access accommodation at rates well below normal Geneva hotel rates and details are provided herein.

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO (PR-6660)

cc: Hydrological Advisers to Permanent Representatives)
President and vice-president of CHy) (for information)
Members of CHy)

(a) Pre-session discussion

In preparation to its previous session in 2008, the Commission launched a forum and a board on Internet to promote the debate on the priority topics to be discussed during the session, gather inputs from a broader audience of experts and professionals, and give an opportunity to those countries which would have not been able to participate to voice their concerns and opinions.

In view of its positive outcome, it has been decided to repeat the experience of pre-session discussion through the Web for the coming fourteenth session. I request you to encourage Members of CHy and other experts from your country to participate in this pre-session discussion by visiting the CHy forum (<http://www.whycos.org/chy14/>) and the CHy board (<http://www.whycos.org/wordpress/>) and provide their view on any of the several topics posted for debate. Their opinions will be presented to the session and contribute to the debate and decision to be taken by the Commission.

(b) Nomination of Experts or possible members of AWG

In order to efficiently and effectively carry out the activities of the Commission during the inter-sessional period, the Commission is likely to adopt the following procedure:

- (i) The Commission will decide on the key thematic areas under which it will carry out its work during the next intersessional period;
- (ii) It is also likely to decide on establishing again an Advisory Working Group to coordinate, guide and monitor the implementation of the various activities of the Commission during the next intersessional period from among the experts nominated by Members;
- (iii) It will continue working with panels of experts also known as Open Panels of CHy Experts (OPACHEs) established during the last session. However, it will welcome new experts into these panels;
- (iv) The AWG will affiliate experts from the above panels to undertake the work of the Commission.

Furthermore, to support the Commission in its deliberations, it has been decided that prominent experts in fields relevant to the potential future work of the Commission will be invited at its fourteenth Session to deliver scientific lectures on the state of the art in areas such as satellite estimation of soil moisture and inland water altimetry, acoustic methods of flow measurements, and hydrological data exchange formats and protocols.

While the Commission session will have the final word in deciding its programme of work, the Advisory Working Group has identified and proposed the following five thematic priority areas to be considered for the next intersessional period:

- (i) Quality Management Framework – Hydrology [supported by the *OPACHE on Basic Systems*];
- (ii) Data Operations and Management [supported by the *OPACHE on Basic Systems*];
- (iii) Water Resources Assessment [supported by the *OPACHE on Water Resources Assessment*]

- (iv) Hydrological forecasting and prediction [supported by the *OPACHE on Hydrological Forecasting and Prediction*];
- (v) Water, Climate and Risk Management [supported by the *OPACHE on Water, Climate and Risk Management*]

Attendance of representatives of Member states at the session is therefore of paramount importance to ensure that the decisions taken by the Commission reflect the needs and requirements of the hydrological community.

I am pleased to hereby solicit nominations for the potential members/positions for establishing the Advisory Working Group for the next intersessional period. For ready reference the information on the positions in the proposed AWG and the names of the above mentioned OPACHes are included in Annex I to facilitate the nominations. A more detailed document on the future programme of work and structure of CHy is now available on CHy web site:

http://www.wmo.int/pages/prog/hwrrp/chy/chy14/documents/CHyDRAFT_PROGRAMME_OF_WORK.pdf

Experts appointed to the OPACHes at previous CHy sessions would continue to serve on their respective OPACHE, unless we are advised otherwise. Members are also requested to nominate new candidates for the OPACHes. It would be appreciated if, in consultation with your Hydrological Adviser and/or your National Hydrological Service, you would submit nominations of experts using the attached Nomination Form given in Annex II. It is recognized, also, that the experts nominated may come from any Service or Institute from your country. To ensure that information on the background of the experts is available in a uniform manner, it would be appreciated if, in addition to sending the Nomination Form, you could request each of the experts you wish to nominate to fill in the Professional Information Form (available only in English) given in Annex III in hard copy or visit the website <http://www.wmo.int/pages/prog/hwrrp/chy/OPACHEapplication.php> in order to complete and submit the Professional Information Form electronically. The Nomination Form and the Professional Information Forms should be submitted preferably by **31 October 2012** in order to ensure that this information will be available for consideration during CHy-14.

In the event that you do not envisage at this time that your country will be represented at CHy-14, it is particularly important that you consider favourably this invitation to nominate experts to OPACHes and candidates for position as AWG members. Such a nomination will ensure that experts from your country are considered when selections are made at the session. I hope you appreciate that the ultimate decision regarding the establishment and composition of the Advisory Working Group rests with the Commission.

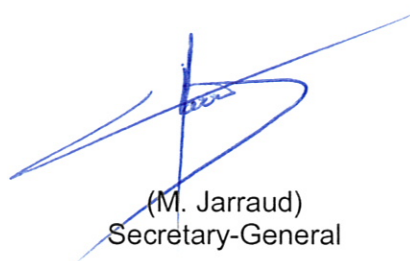
(c) Information on accommodation

With respect to accommodation, it is advisable to make an early booking. As usual, participants are responsible for making their own arrangements. Information on the availability and all conditions for booking can be found in: http://www.wmo.int/pages/visitors/documents/hotels_en.pdf and in: <http://www.geneva-tourism.ch/?rubrique=0000000001>. Details on the accommodation available close the WMO Headquarters and near the central railway station are provided at Annex IV.

In order to facilitate the participation of delegates **from developing countries**, WMO Secretariat has made arrangements for a limited number of places at special budget rate (25.- CHF to 35.- CHF per night).

Further information on this offer is available in <http://www.mandint.org/en/accommodation>. Participants interested should contact Mandat International (Tel : +41 22 959 88 55, Fax : +41 22 959 88 51, E-mail : admin@mandint.org) quoting **WMO/OMM CHy-14 session** not later than **30 September 2012**. Due to the limited number of places available, requests will be treated on a "first come, first served" basis.

Yours faithfully,

A handwritten signature in blue ink, consisting of a stylized 'M' and 'J' intertwined, with a long horizontal stroke extending to the right.

(M. Jarraud)
Secretary-General

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CLW/HWR/CHy-14, ANNEX I

PROPOSED CHy STRUCTURE for the intersessional period 2013-2016

Composition of the Advisory Working Group (AWG)

The proposed composition of the AWG is:

- (1) President
- (2) Vice-president
- (3) Members of the Advisory Working Group (tentatively six) responsible for the following topics:
 - (a) Quality Management Framework – Hydrology;
 - (b) Water Resources Assessment;
 - (c) Hydrological forecasting and prediction (2 members);
 - (d) Water, Climate and Risk Management;
 - (e) Data Operations and Management.

Open Panels of CHy Experts (OPACHE)

- (1) Basic Systems – supporting Quality Management Framework - Hydrology and Data Operations and Management;
 - (2) Water Resources Assessment – supporting Water Resources Assessment;
 - (3) Hydrological Forecasting and Prediction – supporting Hydrological Forecasting and Prediction
 - (4) Water, Climate and Risk Management – supporting Water, Climate and Risk Management.
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NOMINATION FORM

**A. EXPERTS PROPOSED FOR CONSIDERATION AS MEMBERS OF
THE ADVISORY WORKING GROUP**

Country: _____

Surname	First name	Tel.	Email.	Proposed AWG topic (see Annex I)

Please ensure that for each nominee, a full Professional Information Form in hard copy (attached) or preferably in electronic form available at <http://www.wmo.int/pages/prog/hwrp/chy/OPACHEapplication.php> is submitted by **31 October 2012**. Nominations without Professional Information Forms may not be considered. See annex I.

**B. EXPERTS PROPOSED FOR CONSIDERATION TO UNDERTAKE
THE WORK OF THE COMMISSION AS MEMBERS OF OPACHEs**

Surname	First name	Tel.	Email	OPACHE (see Annex I)

Please ensure that for each nominee, a full Professional Information Form in hard copy (attached) or preferably in electronic form available at <http://www.wmo.int/pages/prog/hwrp/chy/OPACHEapplication.php> is submitted by **31 October 2012**. Nominations without Professional Information Forms may not be considered. (Additional sheets could be used, if required.) See Annex III



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NOMINATION FORM

I understand that the above nomination(s) implies a commitment that the nominee(s) will be fully supported by their employing agency(ies) in carrying out his or her duties. I also understand that it is estimated that an expert needs to be able to spend at least one month of work per year during the four-year period. Therefore when making the above nomination(s) the following essential factors have been taken into consideration:

- (a) The candidate is an expert in the field to which he or she is nominated, and has recent international experience;
- (b) The candidate has a good knowledge of a WMO working language;
- (c) The candidate is ready, willing and able to carry out the duties of the position; and
- (d) The employer of the candidate has ensured his/her availability for the time needed to accomplish the work assigned.

I also understand that, by this advance nomination, the requirement for my prior concurrence (as prescribed under WMO General Regulation 36(a)), to his or her participation in the work of the Commission is met, and this with a view to enhance the possibility for an early activation of the work programme proposed during CHy-14.

Date: _____ Signature of the Permanent Representative: _____

This form is to be completed and sent to:

The Secretary-General
World Meteorological Organization
7 bis, avenue de la Paix
Case postale No. 2300
CH-1211 Geneva 2
Switzerland
Fax: (41 22) 730 80 43

Deadline for submission: **31 October 2012**



WORLD METEOROLOGICAL ORGANIZATION COMMISSION FOR HYDROLOGY

PROFESSIONAL INFORMATION FORM*

For Experts Nominated to Work on the Proposed Themes or
as Members of the Advisory Working Group

(Please type or fill in capital letters)

1. Country:

2. Title: (Please mark with a cross) Mr. ☐ Mrs. ☐ Ms. ☐ Dr. ☐ Er. ☐ Prof. ☐

3. Surname:

4. First name:

5. Nationality:

6. Date of birth:

7. Mailing address

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8. Telephone :

9. Telefax:

10. E-mail:

11. Professional positions held

	Position held	Number of years	Employing Institution (complete name, abbreviation, address)
a			
b			
c			

12. Academic qualification

Discipline: Highest degree: Obtained:
(E.g. Hydrology) (E.g. PhD) (Year only)

13. Level of knowledge of working languages of WMO (please mark with a cross)

English	Spanish	French	Russian	Arabic	Chinese
<input type="checkbox"/> Excellent	<input type="checkbox"/> Excellent	<input type="checkbox"/> Excellent	<input type="checkbox"/> Excellent	<input type="checkbox"/> Excellent	<input type="checkbox"/> Excellent
<input type="checkbox"/> Very good	<input type="checkbox"/> Very good	<input type="checkbox"/> Very good	<input type="checkbox"/> Very good	<input type="checkbox"/> Very good	<input type="checkbox"/> Very good
<input type="checkbox"/> Good	<input type="checkbox"/> Good	<input type="checkbox"/> Good	<input type="checkbox"/> Good	<input type="checkbox"/> Good	<input type="checkbox"/> Good
<input type="checkbox"/> Fair	<input type="checkbox"/> Fair	<input type="checkbox"/> Fair	<input type="checkbox"/> Fair	<input type="checkbox"/> Fair	<input type="checkbox"/> Fair
<input type="checkbox"/> No knowledge	<input type="checkbox"/> No knowledge	<input type="checkbox"/> No knowledge	<input type="checkbox"/> No knowledge	<input type="checkbox"/> No knowledge	<input type="checkbox"/> No knowledge

* Can also be down loaded from the web-site http://www.wmo.int/pages/prog/hwrrp/chy/opache_app.html and sent electronically.



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PROFESSIONAL INFORMATION FORM

14. Proposed theme areas for experts*

☐ Basic Systems

☐ Hydrological Forecasting and Prediction

☐ Water Resources Assessment

☐ Water, Climate and Risk Management

15. Work experience (since 2008) which pertain to the above activities

* Further details of the proposed activities can also be found on the web-site:
<ftp://ftp.wmo.int/Document/SESSIONS/CHy-XIII/English/DOCs/>.



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PROFESSIONAL INFORMATION FORM

16. List of recent publications since 2008

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Date:

Signature of the Expert:



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PROFESSIONAL INFORMATION FORM

1. **Country:** Fill in your country
 2. **Title:** Please mark with a cross
 3. **Surname:** Fill in your surname
 4. **First name:** Fill in your first name
 5. **Nationality:** Fill in your nationality
 6. **Date of birth:** Day, month and Year (dd,mm,yyyy)
 7. **Mailing address:** Fill in your complete mailing address.
 8. **Telephone:** Fill in your telephone number please don't forget to add the international prefix e.g. for Switzerland 0041 (22) 123 45 67.
 9. **Telefax:** See above comments
 10. **E-mail:** Fill in your e-mail address
 11. **Professional positions held**
 - 11a **Current position held:** Please choose from the following list or fill in if it is not there:

Administrator, advisor, chairman, chief, construction supervisor, consultant, coordinator, director, engineer, executive secretary, head, lecturer, manager, professor, president, research associate, scientist, senior scientist, superintendent

Number of years: (For how many years you have been in that position?)
Employing institution: Fill in the complete name of your institution e.g. World Meteorological Organization including its abbreviated name e.g. WMO and address.
- For 11 b and 11c Please follow the guidance above.
12. **Academic qualification: "Discipline"** Please choose from the list below or fill in if it is not there:

Biology, chemistry, climatology, environment, geography, geology, hydraulics, hydrogeology, hydrology, international development, mathematics, meteorology, physics, risk management, water resources.
 13. **Level of knowledge of working languages of WMO:** Please mark with a cross.
 14. **Proposed Panel membership** Please choose any.
 15. **Work experience (since 2008) which pertain to the above activities (max 500 words) +**
 16. **List of recent publications since 2008**
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CLW/HWR/CHy-14, ANNEX IV

Hotels near WMO

Eden ***	135, Rue de Lausanne Single room : 195 CHF	Tel: + 41 22 716 37 00 Fax: + 41 22 731 52 60 Double room : 225/260 CHF
Mon Repos ***	131, Rue de Lausanne Single room : 167 CHF	Tel: + 41 22 909 39 09 Fax: + 41 22 909 39 93 Double room : 207/217 CHF

Hotels near the central railway station Cornavin (15 minutes walk from WMO)

Arcades ***	14 – 16, Place Cornavin Single room: 149 CHF	Tel: + 41 22 715 48 00 Fax: + 41 22 738 39 46 Double room: 190 CHF
Astoria ***	6, Place Cornavin Single room: 195 CHF	Tel: + 41 22 544 52 52 Fax: + 41 22 544 52 54 Double room: 236 CHF
Bernina ***	22, Place Cornavin Single room: 160 CHF	Tel: + 41 22 908 49 50 Fax: + 41 22 908 49 51 Double room: 180 CHF
Savoy **	8, Place Cornavin Single room: 165 CHF	Tel: + 41 22 906 47 00 Fax: + 41 22 906 47 90 Double room: 195/230 CHF
Suisse ***	10, Place Cornavin Single room : 180 CHF	Tel: + 41 22 732 66 30 Fax: + 41 22 732 62 39 Double room : 220 CHF
