



World Meteorological Organization
Organisation météorologique mondiale

Secrétariat
7 bis, avenue de la Paix – Case postale 2300 – CH 1211 Genève 2 – Suisse
Tél.: +41 (0) 22 730 81 11 – Fax: +41 (0) 22 730 81 81
wmo@wmo.int – www.wmo.int

Our ref.: SG/ASG/SPO/M&E

GENEVA, 30 January 2012

Annex: 1

Subject: Questionnaire on the Impacts of Achieved Results on Members

Action required: To respond to the questionnaire by **29 February 2012**

Dear Sir/Madam,

You may recall that, following the decision of the World Meteorological Congress at its fifteenth session in June 2007, the World Meteorological Organization (WMO) adopted Results-based Management (RBM). The four building blocks of the WMO RBM Framework are the WMO Strategic Plan (SP), the WMO Operating Plan (OP), WMO Results-based Budget (RBB) and WMO Monitoring and Evaluation (M&E) System. The sixty-first session of the WMO Executive Council (EC-LXI, June 2009) endorsed the recommendations of its Working Group on WMO Strategic and Operational Planning (EC WG/SOP) to employ a phased approach in the implementation of WMO M&E System. The Secretariat has been implementing a pilot phase of M&E focusing on two expected results (ER5 and ER8) in the WMO SP 2008-2011.

The Sixteenth World Meteorological Congress (Cg-XVI, May/June 2011) emphasized the importance of the M&E System as a component of RBM that provides essential information for evaluating the performance of the Organization and for management/control purposes in the Secretariat and approved its full implementation from 2012.

The lessons learned from the pilot phase, which include the need to establish baselines, set targets and get feedback from Members on the impacts of achieved results, have been used to further the development and implementation of the WMO M&E System. The EC WG/SOP has developed and tested a questionnaire to collect information on the impacts of achieved results on Members. The information from the survey based on this questionnaire will be used to set the baselines for the WMO SP 2012-2015 in addition to assessing the impacts of achieved results associated with WMO SP 2008-2011.

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO (PR-6607)

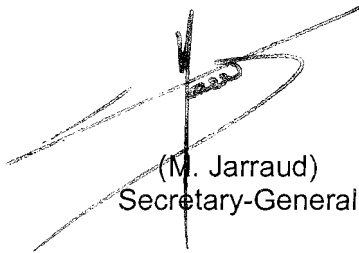
cc: Hydrological Advisers to Permanent Representatives

To respond to the survey, please find attached "Guidelines for Participating in the Questionnaire on the Impacts of Achieved Results on Members", which also provides you with a website address and a password.

It would be appreciated if you could fill out this online questionnaire as soon as possible, but preferably not later than **29 February 2012**, to allow for the results to be compiled and presented at the meeting of the EC WG/SOP in April 2012.

Your responses will be very valuable in furthering the development of meteorological and hydrological services.

Yours faithfully,



(M. Jarraud)
Secretary-General

WORLD METEOROLOGICAL ORGANIZATION

=====

SG/ASG/SPO/M&E, ANNEX

GUIDELINES FOR PARTICIPATING IN THE QUESTIONNAIRE ON THE IMPACTS OF ACHIEVED RESULTS ON MEMBERS

Please complete the electronic survey, providing information related to your country or territory. The information gathered from the survey will be used to set the baselines for the World Meteorological Organization Strategic Plan (WMO SP) 2012-2015 in addition to assessing the impacts of achieved results associated with the WMO SP 2008-2011. The results of the survey will be presented at the meeting of the EC WG/SOP in April 2012 and for this reason it will be appreciated if your responses are received not later than **29 February 2012**.

Guidelines for Completion of the Electronic Survey:

1. Please use the following website address and password to access the survey.

Website address: <http://www.wmo.int/survey>
Password: resultswmo012
2. This survey is available in Arabic, English, French, Russian and Spanish languages. Upon logging into the survey you will have the option to select your language.
3. Please complete all questions as appropriate. While the survey tool will assist you to detect simple errors, you are responsible for the responses. Please check your responses prior to submitting.
4. Please do not clear your cookies until you complete and submit the survey. Your computer uses the cookies to save the data you have entered so that you can return later and continue from where you stopped.
5. Please click <NEXT> to save the data you have entered before you exit the incomplete survey. Once you have completed the survey, click <DONE> to submit the data.
6. You should allow approximately 1 hour to respond to the survey assuming you have all the necessary information to answer the questions. You can print a copy of this electronic survey after log in for reference only. If you wish, you may complete the survey in several sittings. You may log in again using the same password until the survey is completed. You may print the completed survey as a PDF document for your records.
7. In case you experience difficulties in responding to the questionnaire electronically, please download a "word" version from the following website address:

<ftp://ftp.wmo.int/Documents/questionnaire>

If a downloaded version is used, please send your printed and signed questionnaire to the Secretariat on, or before, **29 February 2012**.

6. Dr William Nyakwada is available to address any questions you might have in the process of completing the survey.

Dr William Nyakwada
World Meteorological Organization
7 bis, Avenue de la Paix
P.O. Box 2300
CH-1211 Geneva, 2
Switzerland
Telephone: +41 (22) 730 8458
E-mail: wnyakwada@wmo.int

Thank you in advance for your valuable contribution.
