

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

7 bis, avenue de la Paix – Case postale 2300
CH 1211 Genève 2 – Suisse
Tél.: +41 (0) 22 730 81 11
Fax: +41 (0) 22 730 81 81
wmo@wmo.int – public.wmo.int

Ref.: 25162/2023-1.4 GS

Our ref.: 25162/2023/GS/CNF/EC-Ext 2024

21 November 2023

Annex: 1

Subject: Extraordinary session of the Executive Council in 2024 (EC-Ext.(2024))

Action required: Inform on participation and register for the EC-Ext.(2024)

Dear Sir/Madam,

I would like to convey, on behalf of the President, that after consulting with the Executive Council (EC) members and with the agreement of the three Vice-Presidents, and in accordance with [Article 15 \(b\)](#) of the WMO Convention (*Basic documents, No. 1* (WMO-No. 15)), it has been decided to organize a virtual extraordinary session of the Executive Council (EC-Ext(2024)) on 24 January 2024.

The sole agenda item will be the approval of the Secretary-General's proposed appointees for the positions of Deputy Secretary-General and Assistant Secretary-General. Candidates for both positions are currently under consideration following an open competition process launched on 26 September 2023 conducted by the Secretary-General elect. The provisional agenda and its annotation is provided in the [annex](#).

The procedure for approving the proposed appointees, established by decisions adopted at the Ninth World Meteorological Congress (Cg-IX) (General Summary, paragraph [10.1.15](#)) and the Tenth World Meteorological Congress (Cg-X) (General Summary, paragraph [9.4.9](#)) has already been provided to members in previous correspondence sent by the President on 31 October 2023.

It is expected that the commencement of duty for both positions will be the beginning of 2024, or as soon as possible thereafter.

This extraordinary session **will be held as an "in-camera" session** and **Observers will not be permitted to attend the session**. EC members who cannot attend the session should designate an alternate and inform the Secretariat in advance.

Please note that the provisional annotated agenda, documents for the session as well as information on the videoconferencing arrangements are posted online on the [session website](#). The scheduled session will be held online as a single meeting from 1100 to 1400 UTC/GMT.

To: Members of the Executive Council

EC members are kindly requested to:

- (1) Inform the Secretariat of their participation and provide the names of their alternates and/or advisers through a signed letter, and;
- (2) Pre-register themselves or their alternate individually, through the online registration that is now open and will close on **10 January 2024**. The link to the online [Event Registration System](#), the username and password that were sent by email to the Permanent Representatives with WMO remain valid for all upcoming WMO meetings.

For all communication and further information concerning the online registration, please contact the Secretariat by email at: registration@wmo.int. Information on the online connection will be provided in due course.

Yours faithfully,



Prof. Petteri Taalas
Secretary-General

**PROVISIONAL AGENDA
OF THE EXTRAORDINARY SESSION OF THE EXECUTIVE COUNCIL
(EC-EXT(2024))**

Ref.: 25163/2023-1.1 GS

1. Opening

The President of the Organization will open the extraordinary session at 1100 UTC/GMT on Wednesday, 24 January 2024.

References: Convention of the World Meteorological Organization, [Article 15 \(b\)](#),
Basic documents, No. 1 (WMO-No. 15);
General Regulations, [Regulation 121 \(b\)](#), *Basic documents, No. 1* (WMO-No. 15)

2. Agenda

The Executive Council will adopt the agenda for the extraordinary session, which contains only those items for which the extraordinary session was convened.

References: General Regulations, [Regulations 127–128](#),
Basic documents, No. 1 (WMO-No. 15)

Documents: EC-Ext(2024)/Doc. 1 – Provisional agenda (submitted by President)

3. Methods of work

The Executive Council will adopt methods of work suitable to discuss confidential matters through online means.

References: General Regulations, [Regulations 17–21, 40–47, 77–99 and 119–129](#),
Basic documents, No. 1 (WMO-No. 15);
[Rules of Procedure for the Executive Council](#) (WMO-No. 1256)

Documents: EC-Ext(2024)/Doc. 2 – Methods of work (submitted by Secretary-General)

4. Appointment of the Deputy Secretary-General and Assistant Secretary-General

The Executive Council will consider the names and qualification of the proposed appointees of the Secretary-General for the positions of Deputy Secretary-General and Assistant Secretary-General as well as the names and qualifications of other candidates. The Executive Council and the Secretary-General are expected to agree on candidates acceptable to both for appointment.

References: Convention of the World Meteorological Organization, [Article 21 \(b\)](#),
(*Basic documents, No. 1* (WMO-No. 15));
Ninth World Meteorological Congress (Cg-IX),
General Summary, [paragraph 10.1.15](#);
Tenth World Meteorological Congress (Cg-X),
General Summary, [paragraph 9.4.9](#)

Documents: EC-Ext(2024)/Doc. 3 – Appointment of the Deputy Secretary-General and Assistant Secretary-General (submitted by Secretary-General)

EC-Ext(2024)/INF. 3(C) – Appointment of the Deputy Secretary-General and Assistant Secretary-General (submitted by Secretary-General)

5. Closure

The President will close the extraordinary session at 1400 UTC/GMT on Wednesday, 24 January 2024.
