



Notre réf.: 8557-16/WDS/TCP/RA V TCC-16

GENÈVE, le 17 juin 2016

Annexes: 3 (disponibles en anglais seulement)

Objet: Seizième session du Comité des cyclones tropicaux pour le Pacifique Sud et le sud-est de l'océan Indien relevant du Conseil régional V (Pacifique Sud-Ouest) (Honiara, Îles Salomon, 29 août – 2 septembre 2016)

Suite à donner: Renvoyer au Secrétariat de l'OMM, le **1<sup>er</sup> juillet 2016 au plus tard**, les formulaires de désignation dûment remplis

Madame, Monsieur,

Comme vous le savez, le Conseil régional V (Pacifique Sud-Ouest) a appelé son Comité des cyclones tropicaux pour le Pacifique Sud et le sud-est de l'océan Indien à se tenir en sessions biennales (voir la résolution 11 (CR V-16), Djakarta, Indonésie, 2-8 mai 2014). Aussi ai-je le plaisir de vous informer qu'à l'aimable invitation du Gouvernement des Îles Salomon, la seizième session de ce comité se tiendra à Honiara du 29 août au 2 septembre 2016.

À cet égard, je vous invite à désigner un représentant de votre pays susceptible de participer à cette session qui portera non seulement sur les aspects météorologiques des systèmes d'avis de cyclones tropicaux, mais aussi sur les mesures indispensables à prendre au titre des composantes «hydrologie» et «prévention des catastrophes» du Comité. Vous trouverez ci-joint l'ordre du jour provisoire annoté de la session, une note d'information et le formulaire de désignation.


Aux termes de la règle 37 du Règlement général de l'OMM, «les dépenses afférentes à la participation des membres des groupes de travail des organes constituants aux sessions de ces groupes sont normalement à la charge des Membres auxquels appartiennent les membres de ces groupes de travail». Par conséquent, nous espérons que le gouvernement de votre pays pourra prendre en charge les frais de participation de la personne que vous aurez désignée.

Aux: Représentants permanents des Membres du Conseil régional V (Pacifique Sud-Ouest) – États-Unis d'Amérique, Nouvelle-Zélande, Polynésie française, Royaume-Uni de Grande-Bretagne et d'Irlande du Nord (distribution restreinte)

cc: M. Andi Eka Sakya, Président du Conseil régional V )  
M. Mike Bergin, Président du Comité des cyclones tropicaux ) (pour information)  
pour le Pacifique Sud et le sud-est de l'océan Indien )  
relevant du Conseil régional V, Perth, Australie )

Pour des raisons d'ordre administratif, je vous saurais gré d'indiquer au Secrétariat de l'OMM, le **1<sup>er</sup> juillet 2016 au plus tard**, si un représentant de votre pays pourra participer à cette session.

Veuillez agréer, Madame, Monsieur, l'expression de ma considération distinguée.

A handwritten signature in black ink, appearing to read 'E. Manaenkova', with a stylized flourish at the end.

(E. Manaenkova)  
pour le Secrétaire général

RA V TROPICAL CYCLONE COMMITTEE FOR THE SOUTH  
PACIFIC AND THE SOUTH-EAST INDIAN OCEAN

SIXTEENTH SESSION

HONIARA, SOLOMON ISLANDS  
29 AUGUST-2 SEPTEMBER 2016

ENGLISH ONLY

**PROVISIONAL ANNOTATED AGENDA**

**1. ORGANIZATION OF THE SESSION**

**1.1 Opening of the session**

At the kind invitation of the Government of the Solomon Islands, the sixteenth session of the RA V Tropical Cyclone Committee for the South Pacific and South-East Indian Ocean will be held in Honiara, Solomon Islands, from 29 August to 2 September 2016.

**1.2 Adoption of the agenda**

The provisional agenda, contained in RA V/TCC-16/Doc.1, will be submitted to the session for adoption. The order of the agenda may be modified during the session and additional items be added, if required.

**1.3 Working arrangement of the session**

The working language will be English only. Small working groups may be established, if required, to consider specific subjects and thereby to facilitate the work of the session. Pre-session documentation and the provisional report, as well as the final report of the session, will also be in English only. Under this item, the Committee will decide on its working hours and any other arrangements for the session.

**2. REPORT OF THE CHAIRPERSON OF THE COMMITTEE**

The Chairperson of the Committee will present to the session a brief report on the main development, achievements and challenges that arose since its fifteenth session (Port Vila, Vanuatu, 26-30 May 2014) and suggest major points to be discussed in the present session.

**3. REVIEW OF THE 2014/2015 and 2015/2016 CYCLONE SEASONS**

**3.1 RSMC Nadi**

**Summary of the cyclone season**

The Regional Specialized Meteorological Centre (RSMC) Nadi, and Tropical Cyclone Warning Centres (TCWC) will be invited to make a presentation of an in-depth review of the 2014/2015 and 2015/2016 cyclone seasons.

**Development of RSMC Nadi**

In recent years, a number of activities and projects have been undertaken to improve the capabilities of Fiji Meteorological Service (FMS) in the provision of services at a national

level as well as at the regional level (including warning services for those neighbouring countries that require such services) as part of its roles as RSMC Nadi. FMS will prepare a document informing the Committee of current and future development in support of RSMC Nadi.

### **3.2 Reports of Members**

Members who have experienced impact of cyclones and/or other severe weather events during these two seasons will be invited to submit to the session concise reports on the functioning of the warning systems, lessons to be derived from these events, measures already taken as a consequence and proposals, if any. The Committee may wish to review these reports and discuss operational matters and shortcomings with a view to improving tropical cyclone warning services.

## **4. COORDINATION WITHIN THE WMO TROPICAL CYCLONE PROGRAMME**

A summary report on the status of implementation of the Tropical Cyclone Programme (TCP) will be submitted to the Committee by the Secretariat, which will provide an overview of the whole range of activities being conducted under TCP, with a focus on RAV. The Committee is invited to comment on the activities of TCP and make proposals for its further development and establishment of closer linkage with the Committee and other RA V Working Groups.

Outcomes and recommendations of the 8<sup>th</sup> TC RSMCs/TCWCs Technical Coordinating Meeting (TCM-8), Miami, USA, 2-6 November 2015, will also be presented to the Committee with focus on matters related to the region.

## **5 REVIEW OF THE TECHNICAL COMPONENTS**

### **5.1 Meteorological component**

The review of this component should be undertaken in the light of information presented by the WMO Secretariat and session participants on the present status of implementation of the WWW, and the need for additional data, facilities and arrangements for tropical cyclone detection, monitoring and forecasting. This component should also reflect the overall planning for modernization of NMHSs to strengthen the tropical cyclone warning system.

### **5.2 Hydrological component**

The Committee will be invited to review the activities implemented at national and regional levels under the hydrological component on the basis of information presented by the WMO Secretariat and provided by session participants. The Committee will be informed of the relevant activities of the RA V Working Group on Hydrological Services. The Committee may wish to make proposals for the future implementation of this component.

### **5.3 Disaster Risk Reduction, Disaster Risk Management and Public Weather Services delivery components**

The Committee will be invited to review the disaster risk reduction component within the framework of the decisions of the Seventeenth World Meteorological Congress. The reports from the Committee's members on the 2014-2015 and 2015-2016 cyclone seasons to be considered under agenda item 3 may also lead to discussions under this item agenda. The Committee will be invited to consider the issues related to the effective delivery of forecasts and warning services, including the necessary establishment of dialogue and operational procedures with users and partners, and the accompanying public education and outreach.

#### **5.4 Training Component and Capacity Development**

There is a continuing need for further training related to tropical cyclones for impacted countries. Particular attentions should be given to the organization of training courses and workshops related to various aspects of tropical cyclone forecasting. Information will be provided on the relevant education and training activities of WMO to assist the Committee in identifying and formulating requirements for future training activities. In this connection, development of tropical cyclone forecasting competence standards will be discussed.

#### **5.5 Research component**

A document will be provided by the WMO Secretariat to assist the Committee in its deliberations on this item. It will also provide information on activities of interest to the Committee under the WMO World Research Programme (WWRP).

### **6. LINKAGE WITH WMO REGIONAL PROJECTS**

#### **6.1 Report of the Task Team on Severe Weather Forecast including Global Data-processing and Forecasting System (TT SWF/GDPFS)**

Following the decision by RA V-16 (Resolution 11, RA V-16) to create the Task Team on Severe Weather Forecasting including Global Data-processing and Forecasting System, the TCC-15 favoured retaining the Regional Subproject Management Team (RSMT) of the Severe Weather Forecast and Disaster Risk Reduction Demonstration Project (SWFDDP) for the South Pacific Islands as a Task Team under RA V TCC.

The meeting of the RSMT of the SWFDDP for the South Pacific Islands will be held at the same venue, from 25 to 27 August 2016. A progress report on the SWFDDP will be presented to the Committee. The Committee will be invited to offer guidance for implementation of SWFDDP in the future, including the forecasting and public weather services activities related to the improved delivery of warnings and forecasts. The Committee will also discuss ways to enhance the synergetic effect between its activities and the Project.

#### **6.2 Coastal Inundation including Storm Surges**

A status report on the Coastal Inundation Forecasting Demonstration Project–Fiji will be provided by the WMO Secretariat. Similarly, a status report on the Storm Surge Watch Scheme will be provided to the Committee.

### **7. REVIEW OF THE TROPICAL CYCLONE OPERATIONAL PLAN INCLUDING TECHNICAL ASSISTANCE FOR THE SOUTH PACIFIC AND SOUTH-EAST INDIAN OCEAN**

There will be a discussion on strengthening of the tropical cyclone warning system in the Region taking into consideration identified recent issues related to shortcomings in the Tropical Cyclone Operational Plan for the South Pacific and South-East Indian Ocean.

### **8. ASSISTANCE REQUIRED FOR THE IMPLEMENTATION OF THE COMMITTEE PROGRAMME FOR FUTURE DEVELOPMENT**

The WMO Secretariat will provide information on the assistance pertinent to the implementation of the Committee's programme for future development of services and

strengthening the operational plan.

## **9. PARTNERSHIPS**

### **9.1 Pacific Meteorological Desk Partnership (PMDP).**

The Committee will be informed of the coordination of regional meteorological services in the Pacific Island Countries and Territories (PICTs). The Committee will be invited to consider effective ways for working with PMDP coordination mechanism(s).

### **9.2 Support to Tsunami Early Warning System in the South-West Pacific**

The International Coordination Group for the Tsunami Warning System in the Pacific (ICG/ITSU)'s Working Group for the South-West Pacific will convene its meeting in Honiara, Solomon Islands, from 22 to 23 August 2016. The Chair ICG/ITSU/WGSP will inform the Committee of the outcomes of Working Group's discussions

### **9.3 WMO Coordination with regional or international organizations**

The Secretariat and the regional or international organizations will inform the Committee of the partnerships including coordination between WMO and the regional and international organizations.

## **10. DATE AND PLACE OF THE SEVENTEENTH SESSION**

The Committee may wish to set an appropriate date for its seventeenth session and offers from Members to host the session would be welcomed.

## **11. CLOSURE OF THE SESSION**

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WORLD METEOROLOGICAL ORGANIZATION

MEETING OF THE REGIONAL SUBPROJECT MANAGEMENT  
TEAM (RSMT) FOR THE SEVERE WEATHER FORECAST  
AND DISASTER REDUCTION DEMONSTRATION PROJECT  
(SWFDDP) FOR THE SOUTH PACIFIC ISLANDS

HONIARA, SOLOMON ISLANDS,

25 TO 27 AUGUST 2016

RSMT/SWFDDP AND  
RA V/TCC-16/INF. 1  
(2.VI.2016)

ENGLISH ONLY

RA V TROPICAL CYCLONE COMMITTEE FOR THE SOUTH  
PACIFIC AND THE SOUTH-EAST INDIAN OCEAN

SIXTEENTH SESSION

HONIARA, SOLOMON ISLANDS  
29 AUGUST-2 SEPTEMBER 2016

## **INFORMATION NOTE FOR PARTICIPANTS**

### **Time and Place of Meetings**

**1.** At the kind invitation of the Government of Solomon Islands, the Meeting of the Regional Subproject Management Team (RSMT) for the Severe Weather Forecast and Disaster Risk Reduction Demonstration Project (SWFDDP) for the Pacific Islands & the Sixteenth session of the RA V Tropical Cyclone Committee for the South Pacific and South-East Indian Ocean will be held in Honiara, Solomon Islands, from 25 to 27 August 2016 and 29 August to 02 September 2016, respectively.

**2.** Both meetings will take place at Forum Fishery Agency (FFA) Conference room in Honiara, Solomon Islands.

### **Meeting Arrangements**

**3.** Both meetings will be conducted in English only and all working documents, as well as the provisional and final reports of the meetings, will be available in English only.

**4.** It is planned that the opening ceremony for the Meeting of the RSMT for the SWFDDP for the Pacific Islands will begin at 9:30 a.m. on 25 August 2016. Registration of participants will start at 8:00 a.m. on 25 August 2016 at the registration desk located at the entrance to the meeting room. Participants will receive identification badges at the time of registration.

**5.** For the Sixteenth session of the RA V Tropical Cyclone Committee for the South Pacific and South-East Indian Ocean, the opening ceremony will take place at 9:30 a.m. on 29 August 2016. Registration of participants will start at 8:00 a.m. on 29 August 2016 at the registration desk located at the entrance to the meeting room. Participants will receive identification badges at the time of registration.

### **Entry Requirements**

**6.** A valid passport (and visa if applicable) is necessary for all persons entering Solomon

Islands. Some countries in the region can obtain Visa on arrival whilst others are not. Participants that are not able to obtain Visa on arrival can contact the host country focal point organiser – Mr Lloyd Tahani, Deputy Director Meteorology, Solomon Islands for Visa formalities (please use [Appendix 1 - Visa Application Information Form](#)). The “Application Form for Visa” can be obtained from the website of the Solomon Islands Immigration Department, Ministry of Commerce, Industries, Labour and Immigration at:  
[http://www.commerce.gov.sb/Divisions/Immigration/Application\\_Form.htm](http://www.commerce.gov.sb/Divisions/Immigration/Application_Form.htm).

## Local Coordination

**7.** The Local Coordinators for the Meeting of the RSMT for the SWFDDP for the Pacific Islands & RAV/TCC-16 are:

Mr Lloyd Tahani ([l.tahani@met.gov.sb](mailto:l.tahani@met.gov.sb))  
Mr. Noel Sainao ([noel.sanau@met.gov.sb](mailto:noel.sanau@met.gov.sb))  
Mr Solomon Sammy ([s.sammy@met.gov.sb](mailto:s.sammy@met.gov.sb))  
Mr Freddy Ferah ([f.ferah@met.gov.sb](mailto:f.ferah@met.gov.sb))  
Ms. Linda Tonawane ([l.tonawane@met.gov.sb](mailto:l.tonawane@met.gov.sb))

Solomon Islands Meteorological Services  
Ministry of Environment, Climate Change,  
Disaster Management and Meteorology  
P.O BOX 21  
Honiara  
Solomon Islands  
Telephone Nos.: (677) 24218 / (677) 27658  
Fax No.: (677) 23029

**8.** Telephone, facsimile, Internet and postal services are available at or near the meeting place.

## Banking and Currency

**9.** Solomon Islands’ currency is the **Solomon Islands Dollar (SBD)**. Notes are issued in denominations of SBD 2, 5, 10, 50 and 100. One SBD is equal to 100 cent. Coins come in denominations of 5, 10, 20, 50 cents and 1 dollar. Solomon Islands currency can be exchanged at banks. All major currencies are generally accepted.

**10.** Traveller’s cheques can be cashed at the banks in Honiara. General banking hours: 9:00 am - 04:00 pm week days (Monday - Friday). Participants arriving during the weekend are advised to change some money at the Airport on arrival. The current exchange rate is roughly USD 1 ≈ SBD\$7.80, subject to fluctuation. Credit cards are accepted by all major hotels.

## Arrival and Transport Arrangements

**11.** The Meteorological Services will arrange the pick-up service at the airport provided that arrival details are communicated to the local organizers in well in advance of arrival time into Honiara. After immigration clearance at the airport, look for your names for assistance and you’ll be transported to your hotels.

**12.** Public transport is available by TAXI services, usually parked in front of the arrival area with TAXI signs on them. TAXI fares are ranging from SBD\$100 - \$150.00 depending on the distance where the hotel you’ve booked located in Honiara.

### **Electricity and Plug Type**

**13.** The electrical current in Solomon Islands is 220-240 Volts, and the type of plug normally used is shown below (type Australian AS-3112).



**14.** Please bring an extra adaptor if you want to use your laptops, etc.

### **Local Climate in August/September**

**15.** Climate data in August/September in Honiara, Solomon Islands are listed below:

Mean daily temperature:	+ 27.2 °C
Mean maximum temperature:	+ 31.3 °C
Mean minimum temperature:	+ 23.3 °C
Mean precipitation	94.0mm

### **Accommodation**

**16.** Appendix A contains a list of recommended hotels in Honiara where rates are attached to them. All recommended hotels have internet access. Honiara Hotel and Pacific Casino Hotel are located close to the meeting venue.

**17.** Participants are advised to make their own accommodation bookings well in advance. When booking, you must provide details of your credit card for guarantee (type and No., name, expiry date). Bookings may be made via Internet or by faxing the Hotel Reservation Form contained in Appendix B.

**LIST OF RECOMMENDED HOTELS**

Hotel names	Contact details for reservation	Standard Room per night (SBD\$)		Deluxe Room per night (SBD\$)		Distance from Meeting Place	Additional Info
		Single	Double	Single	Double		
<b>Heritage Park Hotel</b>	E-mail : enquires@kaivitimotel.com Web: www.heritageparkhotel.com.sb  Telephone: (677) 24007 Fax: (677) 21001	2,300	2,300	2,475	2,475	3.5 km	Pickup by transport to meeting venue
<b>Solomon Kitano Mendana Hotel</b>	E-mail: reserv@mendana.com.sb Web: http://www.kitanomendana.com  Telephone: (677) 20071 Fax: (677) 23942	1,210	1,210	1,400	1,400	3.3km	Pickup by transport to meeting venue
<b>King Solomon Hotel</b>	Email: Reservations@Kingsolomon.Com Tel: (677)21205 Fax: (677) 21771 Web: www.Kingsolomomhotel.inf	770	770	1,035	1,035	3.6km	Pickup by transport to meeting venue
<b>Iron Bottom Sound Hotel</b>	Email: Tel: (677) 28633 Fax: (677) Web: http://www.ironbottomsoundhotel.com	770	770	1200	1200	4.2km	Pickup by transport to meeting venue
<b>Honiara Hotel</b>	Email :reservation@honiarahotel.com.sb Tel : (677) 21737/23412 Fax : (677) 20376 Web : http://www.honiarahotel.com.sb	795	795	1250	1250	1.8km	Pickup by transport to meeting venue
<b>Pacific Casino Hotel</b>	Email: reservation@pacificcasinohotel.com Tel: (677) 25009 Fax: (677) 22880 Web: http://www.pacificcasinohotel.com/	500 850	600 900	700 950	750 1,150	1.9km	Pickup by transport to meeting venue

**HOTEL RESERVATION FORM**

Participants attending the meetings of RSMT for SWFDDP and RA V/TCC-16 are welcome to make their hotel reservation directly with the hotel by fax or e-mail, or return the form no later than **31 July 2016** to:

**Mr Noel Sainao** Tel.: (677) 24218/27658 noel.sanau@met.gov.sb  
**Ms. Linda Tonawane** Fax: (677) 23029 l.tonawane@met.gov.sb

Name \_\_\_\_\_  
Country \_\_\_\_\_  
Address \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
E-mail: \_\_\_\_\_

	<i>Flight No.</i>	<i>Date</i>	<i>Time</i>
Arrival	_____	_____	_____
Departure	_____	_____	_____

**Please reserve**

**Name of hotel:** \_\_\_\_\_  
Please specify one of the recommended hotels

Standard/Superior/Deluxe/Suite:      Single (    )      Twin (    )

Check-in date \_\_\_\_\_

Check-out date \_\_\_\_\_

Credit card details for guarantee:

Type \_\_\_\_\_ Number \_\_\_\_\_

Name \_\_\_\_\_ Expiry Date \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

**WORLD METEOROLOGICAL ORGANIZATION**  
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8557-16/WDS/TCP/RA V/TCC-16

**RA V TROPICAL CYCLONE COMMITTEE FOR THE SOUTH PACIFIC AND THE SOUTH-  
EAST INDIAN OCEAN**

**SIXTEENTH SESSION**

**HONIARA, SOLOMON ISLANDS  
29 AUGUST TO 2 SEPTEMBER 2016**

**NOMINATION FORM**

The Government of ..... nominates:

<b>Family Name</b>			<b>Gender :</b> Male <input type="checkbox"/> Female <input type="checkbox"/>
<b>First Name</b>			
<b>Address (Office)</b>			
<b>City – Country</b>			
<b>Telephone</b>	Office +	Home +	
<b>Fax</b>	Office +	Home +	
<b>E-mail</b>			
<b>Date and Place of Birth</b>		<b>Nationality</b>	
<b>Passport No. *</b>		<b>Expiry Date</b>	

**\* Please attach copy of passport**

.....  
Date

.....  
Signature of Permanent Representative

To be completed and returned by fax + 41-22-730-8021 or by mail, at the latest by  
**1 July 2016** to:

Dr Taoyong Peng ([TPeng@wmo.int](mailto:TPeng@wmo.int))

Copy: Ms Anne-Claire Fontan ([acfontan@wmo.int](mailto:acfontan@wmo.int))  
Ms Catherine Bihute ([cbihute@wmo.int](mailto:cbihute@wmo.int))