



WMO OMM

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

7 bis, avenue de la Paix – Case postale 2300
CH 1211 Genève 2 – Suisse
Tél.: +41 (0) 22 730 81 11
Fax: +41 (0) 22 730 81 81
wmo@wmo.int – public.wmo.int

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Annexe: 1 (disponible en anglais seulement)

Objet: Invitation au Programme sur la direction et la gestion pour le personnel d'encadrement des Services météorologiques et hydrologiques nationaux (SMHN) (Singapour, 10-14 septembre 2018)

Suite à donner: Déposer votre candidature en ligne d'ici le **30 juillet 2018**

Madame, Monsieur,

Nous avons le plaisir de vous informer que le Service météorologique de Singapour et l'Organisation météorologique mondiale (OMM) organisent conjointement à Singapour, du 10 au 14 septembre 2018, le programme mentionné en objet, à l'intention du personnel d'encadrement des SMHN des Régions II et V. Ce programme est financé par le Programme de coopération de Singapour et le Service météorologique de Singapour.

Il vise à développer les compétences essentielles de gestion au sein des directions des SMHN des pays en développement et des pays les moins avancés d'Asie et du Pacifique Sud-Ouest. Il sera hautement collaboratif, intensif et axé sur la pratique. Il fera la part belle au partage d'expériences. De plus amples informations figurent en annexe.

À cet égard, nous vous invitons cordialement à déposer votre candidature ou celle d'un membre de votre personnel d'encadrement, en ligne à l'adresse <https://start.wizvision.com/startpublic/>, d'ici le **30 juillet 2018**.

Dans l'attente de recevoir votre candidature, je vous prie d'agréer, Madame, Monsieur, l'expression de ma considération distinguée.

(W. Zhang)
pour le Secrétaire général

Aux: Représentants permanents (ou directeurs des Services météorologiques ou hydrométéorologiques) des Membres de l'OMM (distribution limitée)

cc: Conseillers en hydrologie auprès des représentants permanents

LEADERSHIP AND MANAGEMENT PROGRAMME FOR SENIOR MANAGEMENT OF NATIONAL METEOROLOGICAL AND HYDRO- METEOROLOGICAL SERVICES IN REGIONAL ASSOCIATIONS II AND V

(Singapore, 10 to 14 September 2018)

ENROLMENT INFORMATION

Leadership and management development is an important issue for all National Meteorological and Hydro-meteorological Services (NMHSs), even more so in today's rapidly changing and broadening roles. Leadership and management skill is critical to the attainment of organizational efficiency, financial prudence, staff motivation and in accomplishment of the goals set through the mandate of the organization. These skills are essential elements that Senior Management of NMHSs need to develop.

The Leadership and Management Programme for Senior Management of NMHSs aims to develop successful managers in WMO Member NMHSs of developing and less developed countries in WMO RA II (Asia) and V (South-West Pacific). The Programme will be conducted in the form of an intensive workshop in which participants learn management skills through lecturers and case discussions, find ways to apply them in their own organizational contexts, and discuss with each other to learn about these applications and contexts. This is a programme jointly conducted by the Meteorological Service Singapore (MSS) and the World Meteorological Organization (WMO).

COURSE CONTENT

The course will cover the following topics:

- Leadership and governance
- Strategic planning
- Fiscal policy and financial systems
- Human capital development
- Effective communications

COURSE FORMAT

This course will be highly engaging, intensive, experiential and dynamic, packed with hands-on and experience sharing. Training will be interspersed with formal lectures by distinguished speakers and includes class activities and group discussions.

WORKING LANGUAGE

The course will be conducted entirely in English.

TARGET AUDIENCE

Senior management of NMHS (Director-Generals/ Director-level participants, or equivalent) in developing and less developed countries

APPLICATION INFORMATION

Applicants shall be:

- (i) Holding senior management positions in NMHSs for at least 2 years, and are involved in the executive management and administration of their respective organisations;
- (ii) Nominated by their respective Governments;
- (iii) Proficient in written and spoken English; and
- (iv) In good health.

APPLICATION PROCEDURE

All nominations are to be submitted through online application available at <https://start.wizvision.com/startpublic/>. Information submitted online must be endorsed by **Monday, 30 July 2018**.

- Please do not hesitate to contact start-support@wizvision.com if you encounter technical issues during application.
- All applications should be completed in full and submitted online. They must also be endorsed by the respective Ministry of Foreign Affairs or National Focal Point for Technical Assistance, and the respective Permanent Representative of the country with WMO.
- Draft applications which are not endorsed will not be considered.
- Applicants should refrain from making telephone and email inquiries on the status of their applications.
- The system is hosted by a third party service provider. Please avoid providing input with sensitive or confidential information that should not be disclosed or made available online.
- The Ministry of Foreign Affairs, Singapore will inform all applicants of the outcome of their applications. The National Focal Point will also be informed directly or through Singapore's diplomatic representations in the nominating country.

DEADLINE FOR APPLICATION

The deadline for application is **Monday, 30 July 2018**.

COSTS

The course is sponsored for participants from developing and less developed countries by the Government of Singapore under the Singapore Cooperation Programme Training Award and through the Meteorological Service Singapore. Selection of candidates for the limited number of training awards will be based on merit. The following expenses will be borne for the participants during their training in Singapore:

- (i) An Economy Class round-trip air ticket between the respective international airports designated and Singapore Changi International Airport;
- (ii) A daily training allowance of Thirty Singapore Dollars (S\$30) from first day to last day of the course to cover meals and daily expenses. [Complimentary breakfast is provided in the hotel from the first day to one day after the course];
- (iii) Transportation to course venue and site visits;
- (iv) Medical insurance for participants to cover accident and hospitalisation during their stay in Singapore in accordance with the policy of a local insurance company; and
- (v) Accommodation for the entire duration of the course.

Please note that:

- (i) Participants are encouraged to purchase additional insurance for their own coverage purposes. The organiser will not be responsible for any accident, illness, loss or damage which may occur during the organisation of the event.
- (ii) Participants are to bear their personal miscellaneous expenses that might be incurred prior to receiving the allowance.
- (iii) Any expenses for out-patient medical/dental treatment will be borne by the participants themselves.

REGULATIONS

Participants are required to comply with the following:

- (a) Strictly observe course schedules and not miss training sessions.
- (b) Not bring any member of their family and/or aide for the duration of the course.
- (c) Carry out instructions and abide by conditions as may be stipulated by the nominating Authority or the Government of Singapore with respect to the course.
- (d) Refrain from engaging in political activities, or any form of employment for profit or gain while in Singapore.
- (e) Discontinue the course, in the event they fall seriously ill and are considered unable to continue the training or have committed an improper act.
- (f) Return to their respective home countries upon completion of the course.

CONTACT INFORMATION

For queries relating to the course, please contact MSS_PIA@nea.gov.sg.