



WMO OMM

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织



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16 July 2025

Subject: Invitation to the WMO ClimSA Training Workshop on Climate Risk Information for Climate Action in Port Louis, Mauritius, 23-26 September 2025

Action required: To nominate two experts for participation at your earliest convenience, and **no later than 30 July 2025**

Dear Sir/Madam,

I am pleased to inform you that the World Meteorological Organization (WMO), in collaboration with the Mauritius Meteorological Service (MMS), is organizing a 4-day in-person training workshop, from 23 to 26 September 2025, in Port Louis, Mauritius. This workshop is being held within the framework of the ClimSA project and is aimed at addressing the training needs of the participating National Meteorological and Hydrological Services (NMHSs). The participating NMHSs are Angola, Jamaica, Mauritius, Seychelles, and Samoa.

The training will empower specialists and technical staff responsible for generating climate data and information to better analyze climate variability and trends. Participants will learn to utilize historical data, including observations, models, and reanalyses, as well as future projections and associated risks. This training is crucial for informing national adaptation and resilience plans, as well as climate investments.

The training will help participants understand the following:

- concepts and methodologies related to climate risk assessment, including hazard, exposure, and vulnerability;
- characterization of climate hazards and exposures (frequency, duration, intensity);
- Identify and analyze climate data for sector-specific climate-related risks;
- highlight key risks—who and what is at risk;
- describe methods and tools for interpreting climate-related risks and opportunities;
- compute sector-specific climate indices to detect changes in climate extremes;
- and demonstrate how technical climate science information can be applied to inform National Adaptation Plans (NAPs) and Nationally Determined Contributions (NDCs).

Further information, including the programme of the workshop and logistical arrangements, will be made available on the WMO webpage and to all nominees.

To: Permanent Representatives of Angola, Jamaica, Mauritius, Seychelles and Samoa with WMO (limited distribution)

In light of the above, I kindly request that you nominate two experts to participate in the training. Please submit their names along their corresponding short CVs at your earliest convenience, but no later than **30 July 2025**, to Mr Saeed Vazifehkhah (svazifehkhah@wmo.int) with a copy to Ms Roshni Dave (rdave@wmo.int) and Mr Raj Booneeady (pbooneeady@gmail.com; meteo@intnet.mu).

I should be grateful if internal resources could be used to fully or partially support the participation of your experts. However, if required, WMO may consider providing financial assistance within the limited resources available under ClimSA funds.

Regarding insurance coverage for non-staff members of WMO, I would like to draw your attention to the following:

Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure that they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, and accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events.

WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides limited coverage for medical, emergency, and supplementary official travel expenses.

I sincerely appreciate your continued support of WMO activities and look forward to your valuable contribution to this training workshop.

Yours faithfully,



Ms Ko Barrett
for the Secretary-General