



Our ref.: WMOWIS-85932053-10815/2025/I/WIS

21 July 2025

Subject: WIS 2.0 Training Workshop, Ankara, Türkiye, from 17 to 21 November 2025

Action required: To nominate a representative from your service and inform the WMO Secretariat at your earliest convenience, but preferably not later than **20 August 2025**

Dear Sir/Madam,

I am pleased to inform you that WMO plans to organize a training workshop on the WMO Information System (WIS) 2.0 in Ankara, Türkiye, from 17 to 21 November 2025.

The training course will address the capacity-building needs of National Meteorological and Hydrological Services' (NMHSs) staff implementing WIS 2.0.

The purpose of this training course is to help WMO Members build capacity by:

- (1) Improving their understanding of the WIS 2.0 architecture;
- (2) Developing skills to install and configure the WIS 2.0 box software;
- (3) Developing skills to operate a WIS 2.0 node.

The training course is designed to be practical and highly interactive. Participants will be expected to work independently or in groups on the above and other activities. Each participant needs to have an individual laptop to participate in practical sessions during the training. The workshop will be conducted in English.

You are kindly invited to nominate one representative from your service, preferably an IT engineer with experience in software development and computer programming, to attend the training workshop.

I should be grateful if you could kindly find internal resources to support the participation of your expert fully or partially. However, if required, WMO will consider providing financial support within the limited resources available.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, and accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events.

To: Permanent Representatives of Albania, Azerbaijan, Bosnia and Herzegovina, Croatia, Czechia, Denmark, Estonia, Georgia, Hungary, Lithuania, North Macedonia, Romania, Serbia, Slovenia, Republic of Moldova, Georgia with WMO

WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides limited coverage for medical, emergency, and supplementary official travel expenses.

I would be grateful if you could kindly confirm the participation of your representative in the training workshop, including the name and the email address to wis@wmo.int, at your earliest convenience, but preferably **not later than 20 August 2025**, indicating whether any financial assistance will be required.

I would like to take this opportunity to thank you for your support of WMO activities.

Yours faithfully,

A handwritten signature in dark ink, appearing to read 'Ko Barrett', with a long, sweeping horizontal stroke extending to the right.

Ms Ko Barrett
for the Secretary-General