

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

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Ref.: 15624/2024-1.7.5

Our ref.: 15624/2024/S-DMPS/RA V-SWFP-SeA-Oceania

30 September 2024

Annex: 1 (Available in English only)

Subject: Technical planning meeting for Severe Weather Forecasting Programme (SWFP) implementation in Southeastern Asia-Oceania subregion, Jakarta, 10–14 February 2025.

Action required: Confirm availability of your designated SWFP focal point/expert to participate in the subject technical planning meeting in Jakarta 10–14 February 2025 and send your response to the WMO Secretariat as soon as possible but preferably **not later than 25 October 2024**

Dear Sir/Madam,

The [WMO Severe Weather Forecasting Programme \(SWFP\)](#) has been implemented in nine subregions of the world (including South Pacific) to strengthen the capacity of National Meteorological and Hydrological Services (NMHSs) of WMO Members that are developing countries, Least Developed Countries (LDCs), or Small Island Developing States (SIDS). SWFP aims to deliver improved forecast and early warning services related to severe weather in order to reduce the adverse impacts on lives and livelihoods, property and infrastructure. SWFP regional subprogrammes in each subregion are managed and overseen by a Regional Subprogramme Management Team (RSMT) which mainly comprises the designated representatives from the participating NMHSs and the contributing global and regional centres.

With contributions from the most advanced [WMO Integrated Processing and Prediction System \(WIPPS\)](#) Centres, SWFP makes efficient use of the 'Cascading Forecasting Process' to improve the availability and accessibility of high value Numerical Weather Prediction (NWP) products from global to regional to national levels. The NWP outputs are made available from the contributing World Meteorological Centres (WMCs) while the daily severe weather forecast guidance product is issued to NMHSs in each subregion by the relevant lead Regional Centre(s) after interpretation of the NWP outputs and satellite information. Severe weather guidance products are generally issued for short- and medium-range forecast of heavy rainfall, strong winds and high waves. They are useful for the NMHSs of participating countries to translate the information into their national/local forecasts as well as to issue alerts and warnings for severe conditions as needed.

In support of the [United Nations Early Warnings for All \(EW4All\) initiative](#), SWFP is being scaled up in collaboration with Members and with support from our development partners and donors towards its geographical expansion to more countries and subregions, in addition to improving severe weather guidance products for existing hazards (that is heavy rainfall, strong winds and high waves) and exploring the potential to provide guidance for additional priority hazards (for example heat/cold waves, severe storms, forest/wildfires and

To: Permanent Representatives of Brunei Darussalam, Malaysia, Papua New Guinea, Timor-Leste, Australia, China, Japan, Hong Kong China, and the United Kingdom of Great Britain and Northern Ireland with WMO, Director General of ECMWF

cc: Permanent Representative of Indonesia with WMO, and Presidents of Regional Associations II and V

so forth) as appropriate and feasible. The UK Met Office, through the [Weather and Climate Information Services \(WISER\) programme](#) for Asia Pacific (WISER Asia Pacific) (2022–2029) funded by the UK Government's Foreign, Commonwealth and Development Office (FCDO), is one of our development partners supporting SWFP activities in Asia and the Pacific.

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As you may recall, the WMO Secretariat initiated the scoping of SWFP implementation in the Southeastern Asia-Oceania subregion (SeA-Oceania) during early 2024. In March 2024, countries in SeA-Oceania as well as the potential contributing WMCs and Regional Specialized Meteorological Centres (RSMCs) were requested to designate their national SWFP focal points/experts to initiate SWFP implementation in the subregion as feasible. Subsequently, [an online introductory scoping meeting \(27 August 2024\)](#) was organized to inform the designated focal points/experts about the SWFP framework and its potential benefits for NMHSs, to share experience from the ongoing SWFP regional subprogrammes and to discuss the prospects of SWFP implementation in SeA-Oceania.

As a follow-up to the above scoping meeting, the WMO Secretariat in collaboration with the Agency for Meteorology Climatology and Geophysics of the Republic of Indonesia (BMKG) is organizing a face-to-face technical planning meeting for the SWFP implementation in SeA-Oceania in Jakarta from 10 to 14 February 2025. The objective of this meeting is to define the scope of SWFP implementation in SeA-Oceania considering the needs and requirements of participating countries, NWP and impact-based forecast and warning services (IBFWS), as well as to prepare an initial draft implementation plan for the subregion. The meeting also aims to agree on a RSMT to oversee and manage the SWFP regional subprogramme in SeA-Oceania (SWFP-SeA-Oceania).

In this context, you are requested to confirm the availability of your designated SWFP focal point/expert (as mentioned in the Annex) to attend the subject technical planning meeting for the SWFP implementation in SeA-Oceania to be held in Jakarta from 10 to 14 February 2025. It is hoped that your Service/Centre may cover the expenses related to your focal point/expert's participation in the subject meeting. However, if this is not feasible, the WMO Secretariat upon request can consider providing financial support (air ticket and/or Per diem) to your expert for his/her participation in the meeting. Kindly send your response to the WMO Secretariat with a copy to Mr Ata Hussain (ahussain@wmo.int) as soon as possible **but no later than 25 October 2024**.

Regarding insurance coverage for non-staff members, I would like to draw your attention to the following:

"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses".

I would like to express my appreciation for your continuing support to WMO activities.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'C. Saulo', written in a cursive style.

Prof. Celeste Saulo
Secretary-General

15624/2024/S-DMPS/RA IV-SWFP-SeA-Oceania, ANNEX

**WMO Severe Weather Forecasting Programme (SWFP)
Regional Subprogramme for Southeastern Asia-Oceania**

List of National SWFP Focal Points and Experts
(as designated by NMHSs/WMCs/RSMCs in 2024)

Country/Centre	Name	Email Contact
Brunei Darussalam	Ms Harnina Morani	harnina.morani@met.gov.bn
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Papua New Guinea	Mr Benjamin Malai	binn_malai@hotmail.com
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