

**WMO OMM**

World Meteorological Organization  
Organisation météorologique mondiale  
Organización Meteorológica Mundial  
Всемирная метеорологическая организация  
المنظمة العالمية للأرصاد الجوية  
世界气象组织

**Secrétariat**

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Ref.: 14977/2024.1.7/ESP

Our ref.: 14977/2024/I/ESP/WMC BJ

11 September 2024

Annexes: 2

Subject: Invitation to the World Meteorological Centre Beijing Workshop on New Technology and Products, in Guangzhou, China, from 12 to 14 November 2024

Action required: Confirmation of your participation, without or with funding request at your earliest convenience, but preferably not later than **10 October 2024**

Dear Sir/Madam,

I am pleased to inform you that the World Meteorological Centre Beijing Workshop on New Technology and Products will be co-organized by World Meteorological Organization (WMO) and China Meteorological Administration (CMA) in a hybrid format in Guangzhou, China, from 12 to 14 November 2024.

The workshop aims to enhance the support to the Early Warnings for All (EW4All) initiative through the improved access to graphical numerical weather prediction (NWP) products and nowcasting products. The three-day workshop will focus on the use of Artificial Intelligence in weather forecasting and nowcasting, and two WMO Integrated Processing and Prediction System (WIPPS) Pilot Projects exploring the application of emerging technologies and enhanced visualization of NWP products.

I would therefore like to invite you to attend the workshop and share your knowledge and expertise. I should be grateful if you could kindly confirm your participation in the workshop by email at [WIPPS@wmo.int](mailto:WIPPS@wmo.int) at your earliest convenience but preferably not later than **10 October 2024**.

It is anticipated that the cost of your participation will be borne by your organization. If this not possible, WMO may consider, upon request, providing financial support which could consist of travel cost and/or per diem within the limited resources available. For this purpose, please complete and sign the enclosed Request for Financial Assistance (RFA) form and submit it to the Secretariat at [mrequests@wmo.int](mailto:mrequests@wmo.int), not later than **10 October 2024**.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

*Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, and accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events.*

To: Mr David Richardson, Ms Stephanie Landman, Mr Wai-kin Wong, Dr Hamza Kabelwa, Dr Quang Nguyen, Mr Jaral Yiemwech, Dr Aquino Santos Raul, Dr Alan James Peixoto Calheiros, Dr Morne Gijben, Dr Jeffrey Aryee

*WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides limited coverage for medical, emergency, and supplementary official travel expenses.*

In addition, you are kindly requested to inquire about an entry visa to China and check with your travel agent if a transit visa is required. If necessary, both WMO and CMA can provide formal invitation letters in support of your visa application. To request this, the attached Request for Travel Visa Support form needs to be completed and sent to the Secretariat at [registration@wmo.int](mailto:registration@wmo.int) and the local organizer at [fuyunjie@cma.gov.cn](mailto:fuyunjie@cma.gov.cn).

The WMO Secretariat is available to assist you with any questions and technical support. Please do not hesitate to contact the Secretariat at [WIPPS@wmo.int](mailto:WIPPS@wmo.int).

I would also like to take this opportunity to express my sincere thanks for your continued support to WMO.

Yours faithfully,

A handwritten signature in dark ink, appearing to read "Nir Stav". The signature is fluid and cursive, with the first name "Nir" and the last name "Stav" clearly distinguishable.

Dr Nir Stav  
Director  
Infrastructure Department