

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

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12 September 2024

Annexes: 3

Subject: Virtual meeting of the Climate Policy Advisors, to be held on
9 October 2024

Action required: Confirm your participation not later than **1 October 2024**

Dear Sir/Madam,

I am pleased to inform you that the World Meteorological Organization (WMO) Climate Policy Advisors meeting will convene in virtual format from 13:00–15:00 (UTC) or 15:00–17:00 Central European Summer Time (CEST, Geneva time), on Wednesday, 9 October 2024. The meeting will focus on the WMO contributions to the United Nations Framework Convention on Climate Change (UNFCCC) process. The provisional agenda ([Annex I](#)) and a provisional list of participants ([Annex II](#)) are attached for your information. For further information on this meeting please refer to the following mini website: <https://community.wmo.int/en/meetings/climate-policy-advisors-2024-2>

The Climate Policy Advisors group provides strategic advice on WMO contributions to the policy-and-decision-supporting climate information and services. The terms of reference of the group are in [Annex III](#) to this letter.

In due course, participants will receive by email a link to the virtual platform to join the meeting. Video connections will be tested in advance. For confirmation of your participation and further information, please contact Mr Amir Delju (adelju@wmo.int), Senior Scientific Officer, Climate Services Branch, with a copy to Ms Rita Cozma (rcozma@wmo.int), Associate Programme Officer, Climate Services Branch. Kindly confirm your participation in the meeting at your earliest convenience, but preferably not later than **1 October 2024**.

I take this opportunity to thank you for your support of the WMO activities.

Yours faithfully,

Prof. Celeste Saulo
Secretary-General

To: Permanent Representatives of Members with WMO (limited distribution)

cc: Experts from National Meteorological and Hydrological Service (NMHSs)
UNFCCC Secretariat

World Meteorological Organization

PAC-CPA-2024/Doc.1

**POLICY ADVISORY COMMITTEE, Climate Policy
Advisors (PAC-CPA)**

Wednesday-9 October 2024, Videoconference

Version (4 September 2024)

15:00–17:00 (CEST)- 13:00–15:00 (UTC)

VIRTUAL CONSULTATION MEETING

WMO POLICY ADVISORY COMMITTEE – CLIMATE POLICY ADVISORS (PAC-CPA)

DRAFT PROVISIONAL ANNOTATED AGENDA

Chair: H.E. Mr Carlos Fuller (Belize)

Vice-Chair: Prof. Annela Anger-Kraavi (Estonia)

1- Opening of the meeting and welcome remarks (10 minutes)

1.1 Mr Carlos Fuller, Chairman of the meeting will announce the meeting open and welcome the participants. The Chairman will invite the following to address the short opening remarks and welcome the participants:

1.2 Prof. Annela Anger-Kraavi – Vice-Chair

1.3 WMO Secretariat – Ms Ko Barret (Deputy Secretary-General) or Prof. Chris Hewitt (Director of Climate Services)

1.4 The Chairman will invite the Secretariat for a housekeeping note:

Mr Amir Delju, Senior Scientific Officer, Climate Services Branch, will brief the meeting on the list of background documents and information on the mini website of the meeting.

2- Updates by the Chair, Vice-Chairperson and WMO Secretariat on the latest developments and their involvement in the UNFCCC-related matters (15 minutes)

The following speakers will brief the meeting on their recent involvements in the context of the climate change negotiation process towards Conference of Parties (COP) 29:

2.1 Mr Carlos Fuller

2.2 Prof. Annela Anger-Kraavi

2.3 Prof. Chris Hewitt/ Mr Amir Delju

3- Updates by the WMO Secretariat on the following items: (Total 20 minutes)

3.1 High-level climate policy developments at the United Nations level – Ms Ko Barret/ Prof. Chris Hewitt, Roberta Boscolo

The meeting will be briefed on the latest involvements and activities of the WMO Secretariat in the context of:

- The United Nations Climate Action Team
- The United Nations High-Level Committee on Programmes (HLCP)
- Outcomes of the United Nations Climate Week in New York (22 September 2024).

3.2 Preparations for SB61 and COP 29, WMO strategy paper, list of submissions, major events, pavilion planning – (50 minutes) – Prof. Chris Hewitt and Mr Amir Delju

The meeting will consider the latest version of the WMO Strategy paper for COP 29 and get updates on WMO involvement in the initiatives of the COP 29 Presidency.

The following activities will also be reported to the meeting:

- 3.2.1 Early Warning for All (EW4All) - Mr Cyrille Honoré
- 3.2.2 Water as part of climate solution – Dr Stefan Uhlenbrook
- 3.2.3 Global Climate Observing System (GCOS) – Dr Antonio Bombelli

4- Conclusions and recommendations for the next steps (10 minutes)

The meeting will conclude by providing recommendations for the way forward to SB61 and COP 29.

5- Any other business (5 minutes)

The meeting may consider any issues which have not been considered in other agenda items.

Note: 10 minutes break may be announced, as needed.

Tentative List of Participants

1. Officers of the meeting

Belize

Mr Carlos FULLER
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Chairperson – Permanent
 Representative of Belize to the
 United Nations (North America,
 Central America and the Caribbean)

Estonia/UK

Ms Annela ANGER-KRAAVI
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Vice-Chairperson
 Former Vice-Chairperson of SBSTA,
 Co-Chair of KCI (UNFCCC) &
 Director of the Climate Change
 Policy Group, University of
 Cambridge

2. Representatives of WMO Members

Region I: Africa

Benin

Mr Dakapanon Félicien CHEDE
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Permanent Representative

Botswana

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Climate Change Coordinator

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Permanent Representative

Chad

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Permanent Representative

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Permanent Representative

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 Point

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Sao Tome and Principe

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Meteorologist & UNFCCC National
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Seychelles

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Principal Secretary & UNFCCC
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Sierra Leone

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Deputy Director-General at the
 Sierra Leone Meteorological Agency
 within the Ministry of Transport and
 Aviation and Chair of LEG

South Sudan

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Climate Change Officer, Ministry of
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Permanent Representative

Region II: Asia

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Expert, Japan Meteorological Agency

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Permanent Representative of
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Advisor to the President of WMO

Region IV: North America, Central America, the Caribbean United States of America

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Senior Advisor, Office of the Special
Presidential Envoy for Climate

Region V: South-West Pacific Fiji

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Indonesia

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Director, Centre for Applied Climate
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Region VI: Europe Azerbaijan

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Permanent Representative

Croatia

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Environmental Scientist and
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Meteorologist, Met Éireann

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Permanent Representative of
Romania and President of RA VI

USA

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Switzerland

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3. Representatives of UNFCCC Secretariat

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Adaptation Division

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Team Lead, Warsaw International
Mechanism for Loss and Damage
Executive Committee Unit, Response
Subdivision

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Manager, Supporting the Global
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Support and Collective Progress
Division, (UNFCCC)

Ms Maryam NAVI
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Team Lead Global Goal on
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Subdivision

Terms of Reference of the Climate Policy Advisers Group

Mandate

WMO supports climate policymaking by providing authoritative information relevant to climate change mitigation, adaptation and support needed for effective implementation of relevant measures. WMO draws from the best available scientific expertise from the NMHSs and academia of its members and international centres, partner organizations.

- (1) Coordinate WMO contributions to the provision of services in support of high-level, climate-related, United Nations policy processes and joint action through coordination of recommendations to PAC, to Members, such as through the key messages sent to Members by the Secretary-General, and through WMO engagement and submissions to UNFCCC and other policy processes;
- (2) Identify strategies to enhance the visibility and utility of the flagship products of WMO – such as the annual global and regional climate reports, greenhouse gas bulletin, state of climate services report and those of its co-sponsored programmes – in the United Nations system and high-level science-policy forums;
- (3) Make recommendations to harmonize and mainstream the timing of the release and approach of the WMO reports/products with the IPCC assessment cycles and UNFCCC calendar of events;
- (4) Underpin and support the translation of scientific information into actions and solutions for the Parties to the UNFCCC;
- (5) Advise on how NMHSs can assist in addressing the knowledge and information gaps and needs of Parties to improve the WMO full value chain climate service delivery, from observing systems and data analysis to the provision of sector-specific climate information;
- (6) Considering IPCC reports, advise on the latest approaches and requirements identified at the UNFCCC negotiation process relevant to research and information needs for availing of the best available science.

Membership

The Climate Policy Advisers will have an open-ended membership comprised of active and knowledgeable representatives from NMHSs who participate in climate-related aspects of the 2030 Agenda for Sustainable Development and Sendai Framework for Disaster Risk Reduction policy processes and/or who regularly attend the UNFCCC COP sessions as a national delegate, are members of the UNFCCC constituted bodies, and have updated information on other climate-related science-policy aspects at the intergovernmental level, including the United Nations system. Related UNFCCC Secretariat staff members, and Secretariats for other United Nations processes, will be invited to provide the meeting with up to-date information.

Working procedures

The Climate Policy Advisers shall select a Chair and a Vice-Chair among its members. The Climate Policy Advisers will meet once in a year, at least two weeks before the meeting of PAC and at least two months in advance of the UNFCCC COP sessions, to ensure that its recommendations will be available for both mentioned purposes.