

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

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Annexes: 2

Subject: Invitation to attend the World Weather Research Programme's (WWRP) Working Group on Data Assimilation and Observing Systems (DAOS) and Working Group on Predictability, Dynamics and Ensemble Forecasting (PDEF) meetings will be held in Boulder, CO, USA, 24-26 September 2024

Dear Sir/Madam,

I would like to inform you that the World Weather Research Programme's (WWRP) Working Group on Data Assimilation and Observing Systems (DAOS) and Working Group on Predictability, Dynamics and Ensemble Forecasting (PDEF) meetings will be held in Boulder, CO, USA, from 24 to 26 September 2024. Additional details regarding this event can be found in the attached Concept Note (Annex I).

I have the pleasure in inviting you, as a member of one of those groups, to participate in this event.

If required, the World Meteorological Organization (WMO) will provide you with travel support to attend the event in the form of the most direct and economic air ticket, and Daily Subsistence Allowance (DSA) that will cover your accommodation and meals.

You are responsible for obtaining the necessary visas to enter the USA and any other country that you may be transiting, if appropriate.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, and accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events.

WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides limited coverage for medical, emergency, and supplementary official travel expenses.

To: Experts of a Working Group (limited distribution)

Should you require further information or clarification, please do not hesitate to contact Dr Nico Caltabiano (avazcaltabiano@wmo.int) or Dr Hellen Msemu (hmsemu@wmo.int), WWRP Scientific Officers.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Estelle de Coning', with a stylized, flowing script.

Estelle de Coning
Head, World Weather Research Division
Science and Innovation Department

Concept Note

WWRP DAOS and PDEF meetings

Boulder, CO, USA – 24-26 September 2024

Ref.: 12140/2024.1.2 SI

WMO will be organising the World Weather Research Programme's (WWRP) Working Group on Data Assimilation and Observing Systems (DAOS) and Working Group on Predictability, Dynamics and Ensemble Forecasting (PDEF) meetings in Boulder, CO, USA, from 24 to 26 September 2024.

The meeting will be conducted as a face-to-face event. However, remote access will be available for participants who are unable to attend in person.

The main objective of the meeting is to:

Review activities from previous years, develop a new plan of activities and discuss the implementation of these activities

A provisional agenda, working documents, and logistic information for the meeting will be made available to participants ahead of the meeting through the DAOS and PDEF folders on SharePoint.

List of participants can be found on the next page.

Should you need any assistance with visa requirements please contact Dr Nico Caltabiano (avazcaltabiano@wmo.int) or Dr Hellen Msemo (hmsemo@wmo.int), WWRP Scientific Officers.

List of participants

WWRP DAOS and PDEF meetings

Boulder, CO, USA – 24-26 September 2024

Name	Organization	Country	Role
Judith BERNER	NCAR	USA	PDEF Co-chair
Laure RAYNAUD	Météo France	France	PDEF Co-chair
Thando NDARANA	University of Pretoria	South Africa	PDEF member
Manuel FUENTES	ECMWF	UK	PDEF member
Lam HOANG	VNMHA	Vietnam	PDEF member
Mio MATSUEDA	University of Ryukyus	Japan	PDEF member
Xuguang WANG	University of Oklahoma	USA	PDEF member
Helen Ann TITLEY	Met Office	UK	PDEF member
Sergey FROLOV	NCAR	USA	PDEF member
Sarah-Jane LOCK	ECMWF	UK	PDEF member
Ulrich LÖHNERT	University of Cologne	Germany	DAOS Co-chair
Sarah DANCE	University of Reading	UK	DAOS Co-chair
Thomas AULIGNE	NCAR	USA	DAOS member
Juan RUIZ	University of Buenos Aires	Argentina	DAOS member
Sean HEALY	ECMWF	UK	DAOS member
Lili LEI	Nanjing University	China	DAOS member
Andrew MOORE	UC Santa Cruz	USA	DAOS member
Takemasa MIYOSHI	RIKEN	Japan	DAOS member
Rossella ARCUCCI	Imperial College	UK	DAOS member
Clara DRAPER	NCAR	USA	DAOS member
Philip BROWNE	ECMWF	UK	DAOS member

Hellen MSEMÖ	WMO	Switzerland	WWRP Secretariat
Nico CALTABIANO	WMO	Switzerland	WWRP Secretariat
Chris DAVIS	NCAR	USA	SSC Chair
Daryil KLEIST	NCAR	USA	SSC member