

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

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24 July 2024

Subject: Invitation to the RA I Training Workshop (hybrid) on Regional WIGOS Centres functions and tools, for East and North Africa, to be held in Dar es Salaam, United Republic of Tanzania, from 7 to 9 October 2024.

Action required: To confirm participation preferably no later than **10 September 2024**

Dear Sir/Madam,

I am pleased to inform you that WMO is organizing a RA I Training Workshop for Regional Association (RA) I (Africa) on the functions and tools of the Regional WMO Integrated Global Observing System (WIGOS) Centres (RWC) for East and North Africa. This hybrid workshop will take place in Dar es Salaam, United Republic of Tanzania from 7 to 9 October 2024 and is kindly hosted by the Tanzanian Meteorological Authority (TMA).

The aim of the workshop is to improve the understanding and skills of the relevant National Focal Points (NFPs) of RA I Members, in East and North Africa, not yet involved in RWCs operations, for an efficient use of WIGOS tools in the context of RWC functions in accordance with the roles and responsibilities of RWCs and NFPs. From 10 to 11 October a meeting of the existing and prospective RWCs in the region will be held in the same venue. Please note that more information, including local logistics and the workshop programme will be made available online in due course from the [workshop webpage](#).

The primary target audience consists of WIGOS Data Quality Monitoring System (WDQMS) NFPs from East and North African countries and of staff from RWCs candidates. Other national experts involved in WIGOS-related activities, such as NFPs for WIGOS and NFPs for OSCAR/Surface are also invited to attend the training workshop (7 to 9 October 2024), in principle remotely, or in person if replacing a NFP for WDQMS. Upon request, WMO is planning to offer financial support for travel and a daily subsistence allowance (DSA) to a limited number of participants.

To facilitate preparations for the workshop, you are kindly requested to review the nomination of your NFP on WDQMS and provide an update as soon as possible, if required. You may also wish to take this opportunity to consider reviewing the nominations of your NFP for WIGOS and NFP for OSCAR/Surface and informing us accordingly. For your information, the list of current NFPs and their terms of reference are available from the [WIGOS webpage](#).

Please would you confirm the participation of your nominated NFP at your earliest convenience, but preferably no later than **10 September 2024**, by email to Mr Abubakr Salih Babiker from the WMO Regional and Representative Office for Africa at ababiker@wmo.int indicating whether they will attend in person or remotely, and if any financial assistance will be requested for travel and DSA (one person per country). In cases where WMO is to meet the travel costs, the travel arrangements will be made by the Secretariat and details will be sent to the participants in due course.

To: Permanent Representatives of Members of Regional Association I (Africa) with WMO: Algeria, Burundi, Comoros, Djibouti, Egypt, Ethiopia, Kenya, State of Libya, Madagascar, Mauritius, Rwanda, Somalia, South Sudan, Sudan, Seychelles, Tunisia, and Uganda (limited distribution)

cc: Permanent Representative of the United Republic of Tanzania
National Focal Points for WDQMS

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, and accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events.

WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides limited coverage for medical, emergency, and supplementary official travel expenses.

I wish to take this opportunity to thank you for your support to WMO activities which is greatly appreciated.

Yours faithfully,

A handwritten signature in dark ink, appearing to read 'Ko Barrett', with a stylized flourish extending to the right.

Ms Ko Barrett
for the Secretary-General