

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

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Our ref.: 11065/2024/SI/SAP

10 July 2024

Annexes: 2

Subject: Third Session of the WMO Scientific Advisory Panel and joint Research Board-Scientific Advisory Panel Meeting

Action required: Confirm attendance and travel support, if necessary, **no later than 26 July 2024**

Dear Sir/Madam,

I am pleased to invite you to attend the third session of the WMO Scientific Advisory Panel (SAP-3) and the Joint Meeting of the Research Board and Scientific Advisory Panel that will take place in Geneva, Switzerland from 9 to 11 October 2024. The meeting will be conducted as a face-to-face event; however, remote access will be made available in case any participant is not able to attend in person. Additional details regarding the SAP-3 session and joint Research Board-Scientific Advisory Panel meeting can be found in the attached Concept Note ([Annex I](#)).

Given the limited funds available for this meeting, it would be appreciated if your agency or organization could cover the cost of your participation. However, if this is not possible, WMO, upon request, will consider meeting the costs of your participation in the form of per diem and/or roundtrip economy airfare, within the limits of available funds.

Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, and accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events.

WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides limited coverage for medical, emergency, and supplementary official travel expenses.

Please confirm your attendance (virtual or in-person) and indicate, if necessary, your need for travel support to Ms Claudia Pusch (cpusch@wmo.int), and cc: Ms Lauren Stuart (lstuart@wmo.int), **no later than 26 July 2024**.

Yours faithfully,

Ms Ko Barrett
for the Secretary-General

To: Members of the WMO Scientific Advisory Panel, Vice-President of WMO, Chair of the Research Board, Presidents of SERCOM and INFCOM

**Third Session of the WMO Scientific Advisory Panel and joint Research Board-
Scientific Advisory Panel Meeting**

Geneva, Switzerland

9 to 11 October 2024

Ref.: 11065/2024.1.9 SI

WMO will host the Third Session of the Scientific Advisory Panel (SAP-3) and Joint Meeting of the Research Board and Scientific Advisory Panel in Geneva, Switzerland from 9 to 11 October, daily, from 0900 to 1700 CEST (0700 to 1500 UTC). The meeting will be conducted as a face-to-face event; however, remote access will be made available in case any participant is not able to attend in person.

The SAP-3 session will provide SAP members the opportunity to discuss outcomes from the 78th WMO Executive Council, identify next steps regarding the development of new recommendations for the WMO Congress, and discuss ongoing collaboration with other WMO bodies. The Joint Meeting of the Research Board and Scientific Advisory Panel will foster effective collaboration between the two bodies and provide opportunities to discuss topics of joint interest as well as identify next steps in implementing [Resolution 35 \(Cg-19\)](#) – *Scientific Advisory Panel Recommendations with Research Board Appraisal* and [Decision 6\(4\)/1 \(EC-78\)](#) – *Emerging Topics Important to the WMO Mission and Mandate*.

A detailed agenda and relevant documents will be provided in the coming months. Additionally, a list of invited participants is included in [Annex II](#).

Should you have any questions regarding this event, please contact Ms Claudia Pusch (cpusch@wmo.int) and Ms Lauren Stuart (lstuart@wmo.int).

**Third Session of the WMO Scientific Advisory Panel and joint Research Board-
Scientific Advisory Panel Meeting**

Geneva, Switzerland

9 to 11 October 2024

Ref.: 11065/2024.1.9 SI

Name	Organization/ Service	Country	Role	Email
Dr Gilbert Brunet	Bureau of Meteorology	Australia	Chair, Scientific Advisory Panel	gilbert.brunet@bom.gov.au
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Prof Stephen Belcher	UK Met Office	UK	SAP Member	stephen.belcher@metoffice.gov.uk
Ms Opha Pauline Dube	University of Botswana	Botswana	SAP Member	dubeop@mopipi.ub.bw
Dr Vladimir Kattsov	Russian Federal Service for Hydrometeorology and Environmental Monitoring (Roshydromet)	Russian Federation	SAP Member	kattsov@mail.ru
Prof. Toshio Koike	International Centre for Water Hazard and Risk Management	Japan	SAP Member	koike@icharm.org
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Mr Daouda Konate	Direction de la Météorologie Nationale	Côte d'Ivoire	WMO Vice-President acting as the Executive Council focal point	daouda.konate@sodexam.ci
Prof. Amanda Lynch	Brown University	USA	Chair, Research Board	alynch@wmo.int
Mr Ian Lisk	UK Met Office	UK	President, SERCOM	psercom@wmo.int
Mr Michel Jean	Meteorological Service of Canada	Canada	President, INFCOM	p-infcom@wmo.int