

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

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Our ref.: 09182/2024/S/AVI/AvRDP2-SSC-3

30 May 2024

Annex: 1 (available in English only)

Subject: Third meeting of the Scientific Steering Committee of the Aviation Research and Development Project – Phase II (AvRDP2-SSC-3) in Exeter, UK, 16 to 18 September 2024

Action required: WMO Secretariat to be notified by **30 June 2024** whether your expert will attend the meeting and if attendance will be in person or online

Dear Sir/Madam,

I am pleased to inform you that the third meeting of the Scientific Steering Committee of the Aviation Research and Development Project – Phase II (AvRDP2-SSC-3) will be held in person at the Met Office Headquarters in Exeter, UK, from 16 to 18 September 2024. The meeting will take place daily from 0900 hours to 1700 hours British Summer Time (UTC+1), with a hybrid option available.

The main objectives of the AvRDP2-SSC-3 will be the review of work progress for the setting up of experiments or trials for the new impact-based convection nowcasting and forecasting capabilities over the two chosen air routes. The committee will also consider how to involve the selected airport stakeholders for that purpose and for the verification and validation phase over the last year of the project. A provisional agenda will be made available to participants in due course.

The membership of the SSC ([Annex](#)) includes an expert from your country, who has been nominated with your approval to serve on the team. I should, therefore, be grateful if you would kindly examine the possibility of his/her attendance.

In accordance with WMO General Regulation 31 (Basic documents No. 1 (WMO-No. 15)), the "expenses of attendance of members of subsidiary bodies of constituent and additional bodies at sessions of these bodies shall normally be borne by the Members or the international organization to which those members belong". It is, therefore, hoped that these expenses will be borne by your government, should your expert attend in person.

If it is not possible for your government to meet the expenses for the in-person attendance of your expert, WMO is prepared to consider providing financial support for this purpose. However, in view of the limited funds available to support sessions of subsidiary bodies of constituent bodies, I should be grateful if you could consider the possibility of meeting at least part of the costs involved.

To: Permanent Representatives of Members with WMO (limited distribution)

cc: Members of AvRDP2-SSC from the SERCOM SC-AVI

For administrative purposes, I should be grateful if you could kindly notify the WMO Secretariat in writing (wmo@wmo.int with a copy to aviation@wmo.int), not later than **30 June 2024**, whether your expert will be able to attend the above meeting, whether attendance will be online or in-person and in the latter case, whether any financial assistance will be required. If so, the details of the assistance required, i.e., travel costs or per diem, or both, should be indicated. If WMO meets the travel costs, the travel arrangements will be made by the Secretariat and details will be sent directly to your expert in due course.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses."

I would like to take this opportunity to thank you for your continued support and contribution to WMO activities.

Yours faithfully,



Ms Ko Barrett
for the Secretary-General

MEMBERSHIP OF THE AVIATION RESEARCH AND DEVELOPMENT PROJECT — PHASE II
SCIENTIFIC STEERING COMMITTEE (AvRDP2-SSC)

(Certified correct as of 16 May 2024)

Co-chairs	Mr Piers Buchanan (UK) Mr Chris Davis (USA)
Core experts	<i>From the Research Board (RB)/World Weather Research Programme (WWRP):</i> Ramon De Elia (Argentina) John Methven (UK) Fanglin Yang (USA) <i>From the SERCOM SC-AVI:</i> Mr Morné Gijben (South Africa) Mr Ping Cheung (Hong Kong, China) Ms Michiko Ikeda (Japan)

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