



## WMO OMM

World Meteorological Organization  
Organisation météorologique mondiale  
Organización Meteorológica Mundial  
Всемирная метеорологическая организация  
المنظمة العالمية للأرصاد الجوية  
世界气象组织

### Secrétariat

7 bis, avenue de la Paix – Case postale 2300  
CH 1211 Genève 2 – Suisse  
Tél.: +41 (0) 22 730 81 11  
Fax: +41 (0) 22 730 81 81  
wmo@wmo.int – public.wmo.int

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Annex: 1

Subject: Scientific Steering Committee meeting of the World Weather Research Programme of WMO, Geneva, Switzerland (2-6 September 2024)

Dear Sir/Madam,

We would like to invite you to attend the annual Scientific Steering Committee meeting of the Weather Research Programme (WWRP) will be held in the WMO Headquarters, in Geneva, Switzerland, from 2 to 6 September 2024.

Your role in the Scientific Steering Committee of the WWRP would help to facilitate the discussions about the progress and plans aligning with the WWRP Implementation Plan for 2024 to 2027.

WMO will cover the costs for this meeting. In this regard, Dr Estelle de Coning, Head of the World Weather Research (WWR) Division (edeconing@wmo.int), could be contacted directly regarding this meeting.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

*"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses."*

Yours sincerely,

Dr Estelle de Coning  
Head  
World Weather Research Programme  
Science and Innovation Department

To: Members of the WWRP Scientific Steering Committee (SSC)

**List of participants****Scientific Steering Committee meeting****Geneva, Switzerland, 2-6 September 2024**

Name	Organization/Service	Country	Role	Email
Chris DAVIS	NCAR	USA	Chair	cdavis@ucar.edu
Irasema ALCÁNTARA-AYALA	National Autonomous University of Mexico	Mexico	Member	ialcantara@igg.unam.mx
Shipra JAIN	University College London	UK	Member	shipra.jain@ucl.ac.uk
Linus MAGNUSSON	ECMWF	UK	Member	Linus.Magnusson@ecmwf.int
Shiguang MIAO	Institute of Urban Meteorology, CMA	China	Member	sgmiao@ium.cn
Daryl KLEIST	NOAA	USA	Member	daryl.kleist@noaa.gov
Maria-Helena RAMOS	INRAE	France	Member	maria-helena.ramos@irstea.fr
Atul Kumar SAHAI	Indian Institute of Tropical Meteorology	India	Member	sahai@tropmet.res.in
Siham SBII	Morocco Met Service	Morocco	Member	sihamsbii@gmail.com; sbii.siham@marocmeteo.ma
Coleen VOGEL	University of Witwatersrand	South Africa	Member	Coleen.Vogel@wits.ac.za
Kunio YONEYAMA	JAMSTEC	Japan	Member	yoneyamak@jamstec.go.jp
Rachel ALBRECHT	USP	Brazil	Member	rachel.albrecht@iag.usp.br