

**WMO OMM**

World Meteorological Organization  
Organisation météorologique mondiale  
Organización Meteorológica Mundial  
Всемирная метеорологическая организация  
المنظمة العالمية للأرصاد الجوية  
世界气象组织

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6 May 2024

Annexes: 3

Subject: Invitation to the meeting of the Expert Team on Operational Climate Prediction System (ET-OCPS), in Bologna, Italy, from 17 to 19 September 2024

Action required: To confirm your participation, with or without funding at your earliest convenience, but preferably no later than **18 May 2024**

Dear Sir/Madam,

I am pleased to inform you that the meeting of the Expert Team on Operational Climate Prediction System (ET-OCPS) will be held in Bologna, Italy, from 17 to 19 September 2024 and I invite you to the meeting as an expert listed in [Annex I](#).

The third session of the WMO Commission for Observation, Infrastructure and Information Systems (INFCOM-3) was held in Geneva, Switzerland from 15 to 19 April 2024. At this session, INFCOM decided to establish the Standing Committee on the WMO Integrated Processing and Prediction System (SC-WIPPS) to address high priority tasks, including those aimed at supporting the Early Warnings for All initiative. These tasks will result in enhancing the predictability in sub-seasonal to decadal climate prediction and better meeting user requirements on climate prediction and climate reanalysis. These have been outlined in a workplan of SC-WIPPS for 2024–2025 and will be undertaken by its subsidiary body, ET-OCPS.

ET-OCPS is responsible for scientific and technical coordination pertinent to climate prediction with the aim of further evolving the WIPPS, including functions and products of relevant WIPPS Designated Centres. ET-OCPS will deliberate on and refine the workplan, breaking it down into action plans that emphasize the provision of newly adopted recommended climate products, and a demonstration plan for the WIPPS Rolling Review of User Requirements in climatology category, with associated timelines. ET-OCPS will also consider anticipated challenges, their mitigation measures, and the capabilities of each relevant WIPPS Designated Centre while conducting action plans. The discussions will also encompass two newly adopted WIPPS activities during INFCOM-3: global climate reanalysis and the coordination of assessment of multiple climate reanalysis, and designated centres.

Additionally, ET-OCPS will review the progress of action items made at the previous meeting in Lisbon, Portugal, held on 19 and 23 September 2022 and revise the timeline for the items, considering the difficulties encountered.

It is hoped that the participation cost in this meeting will be borne by your organization. If, however, it is not possible, WMO is prepared to consider, upon request, providing financial support which may consist of travel cost (most economic air fare according to the most direct route) and/or per diem.

For administrative purposes, I should be grateful if you could kindly confirm your participation at the earliest convenience, but preferably no later than **18 May 2024**, and indicate whether any financial and/or travel assistance will be required. If financial and/or travel assistance is required, the representative shall complete, sign, and return the enclosed

To: General distribution list – Annex I

Request for Financial Assistance (RFA) form to the Secretariat at [mrequests@wmo.int](mailto:mrequests@wmo.int). If WMO meets the travel costs, the travel arrangements will be made by the Secretariat, and details will be sent to the representative in due course. If you would like to participate in the meeting virtually, please email [wipps@wmo.int](mailto:wipps@wmo.int).

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

*"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses".*

In addition, you are kindly requested to inquire about an entry visa to Italy and check with the concerned travel agent if a transit visa is required. If necessary, WMO can provide a formal invitation letter in support of a visa application; for this purpose, the attached Request for Travel Visa Support form needs to be completed and sent to the Secretariat at [registration@wmo.int](mailto:registration@wmo.int).

The WMO Secretariat is available to assist you with any questions and technical support. Please do not hesitate to contact the Secretariat at [wipps@wmo.int](mailto:wipps@wmo.int).

I would also like to take this opportunity to express my sincere thanks to your continued support of WMO.

Yours faithfully,

A handwritten signature in dark ink, appearing to read "Nir Stav". The signature is fluid and cursive, with the first name "Nir" and the last name "Stav" clearly distinguishable.

Mr Nir Stav  
Director  
Infrastructure department

Ref.: 07769/2024.151

	<b><i>Recipient</i></b>	<b><i>Representing Member</i></b>
1	Dr David A Jones	Australia
2	Dr Caio Coelho	Brazil
3	Dr Marko Markovic	Canada
4	Dr Peiqun Zhang	China
5	Dr Laura Ferranti	ECMWF
6	Dr Carlo Buontempo	ECMWF
7	Dr Lauriane Batte	France
8	Dr Kristina Fröhlich	Germany
9	Dr Leone Cavicchia	Italy
10	Mr Komori, Takuya	Japan
11	Ms Juyoun Lim	Republic of Korea
12	Dr Mikhail Andreevich Tolstykh	Russian Federation
13	Dr Christien Engelbrecht	South Africa
14	Mr Jeffrey Knight	United Kingdom of Great Britain and Northern Ireland
15	Dr Arun Kumar	United States of America