

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

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Our ref.: 06087/2024/S/AVI/AeroMetSci-2024

7 May 2024

Annex.: 1 (available in English only)

Subject: Participation of your expert in the Aeronautical Meteorology Scientific Conference (AeroMetSci-2024)

Action required: WMO Secretariat to be notified by **30 June 2024** as to whether or not your expert will attend the conference

Dear Sir/Madam,

I would like to inform you that the Aeronautical Meteorology Scientific Conference (AeroMetSci-2024), organized by the World Meteorological Organization (WMO) Commission for Weather, Climate, Hydrological, Marine and Related Environmental Services and Applications (SERCOM), will be held at the WMO Headquarters in Geneva, Switzerland from 21 to 25 October 2024. Additional details regarding this event can be found in the announcement letter and call for abstracts for the conference, reference [02062/2024/S/AVI/AeroMetSci-2024](#).

The Expert Team on Weather and Climate Science for Aviation Applications (ET-WCS) of the Standing Committee on Services for Aviation (SC-AVI) forms the basis of the scientific organizing committee of the conference and, as such, will be responsible for leading the planning, preparation and conducting of the conference. The membership of this team (see [annex](#)) includes an expert from your country who has been nominated with your approval to serve on this team. I should, therefore, be grateful if you would kindly examine the possibility of his/her attending the conference.

In accordance with WMO [General Regulation 31](#), the "expenses of attendance of members of subsidiary bodies of constituent bodies at sessions of these bodies shall normally be borne by the Members or the international organization to which those members belong". It is hoped, therefore, that these expenses will be borne by your government, should your expert attend.

If it is not possible for your government to meet the expenses for the attendance of your expert, WMO is prepared to consider providing financial support for this purpose. However, in view of the limited funds available to support sessions of subsidiary bodies of constituent bodies, I should be grateful if you could consider the possibility of meeting at least part of the costs involved.

For administrative purposes, I should be grateful if you could kindly notify the WMO Secretariat in writing (wmo@wmo.int with a copy to aviation@wmo.int) not later than **30 June 2024** if your expert will be able to attend the above conference and whether any financial assistance will be required. If so, details of the assistance required, i.e. travel costs or per diem, or both, should be indicated. If WMO should meet the travel costs, travel arrangements will be made by the Secretariat and details will be sent directly to your expert in due course.

To: Permanent Representatives of Members with WMO (limited distribution)

cc: Members of SC-AVI ET-WCS

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events.

WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses.

I take this opportunity to thank you for your ongoing support to WMO activities.

Yours faithfully,

A handwritten signature in dark ink, appearing to read 'Ko Barrett', with a stylized flourish extending to the right.

Ms Ko Barrett
for the Secretary-General

**MEMBERSHIP OF THE EXPERT TEAM ON
WEATHER AND CLIMATE SCIENCE FOR AVIATION APPLICATIONS (ET-WCS)**

(Correct as on 19 April 2024)

Co-Chairs	Mr Piers BUCHANAN (United Kingdom) Mr Ping CHEUNG (Hong Kong, China)
Core experts	Mr Björn-Rüdiger BECKMANN (Germany) Ms Debra BLONDIN (United States of America) Mr Morné GIJBEN (South Africa) Ms Michiko IKEDA (Japan) Ms Anna IVANOVA (Russian Federation) Mr Anil PADHRA (United Kingdom) Ms Sokhna Yaya WANE (Senegal) Mr Cheng Xun YEO (Singapore)
