

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

7 bis, avenue de la Paix – Case postale 2300
CH 1211 Genève 2 – Suisse
Tél.: +41 (0) 22 730 81 11
Fax: +41 (0) 22 730 81 81
wmo@wmo.int – public.wmo.int

Ref.: 05794/2024.15 IONM

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22 April 2022

Subject: Invitation to the RA I Training Workshop (hybrid) on
Regional WIGOS Centre functions and tools, for West and Central Africa,
to be held in Abuja, Nigeria, 28–30 May 2024

Action required: To confirm participation preferably no later than **30 April 2024**

Dear Sir/Madam,

I am pleased to inform you that WMO is organizing a Training Workshop for Regional Association I (Africa) (RA I) on the functions and tools of Regional WMO Integrated Global Observing System (WIGOS) Centres (RWC) for West and Central Africa. This hybrid workshop will take place in Abuja, Nigeria from 28 to 30 May 2024 and is kindly hosted by the Nigerian Meteorological Agency (NiMet). The aim of the workshop is to improve the understanding and skills of the relevant National Focal Points (NFPs) of RA I Members, in West and Central Africa, not yet involved in RWCs operations, for an efficient use of the WIGOS tools in the context of the RWC functions, in accordance with the roles and responsibilities of RWCs and NFPs.

The primary target audience consists of WIGOS Data Quality Monitoring System (WDQMS) NFPs from western and central African countries and of staff from RWCs candidates. Other national experts involved in WIGOS-related activities, such as NFPs for WIGOS and NFPs for OSCAR/Surface are also invited to attend the workshop, in principle remotely, or in person if replacing a NFP for WDQMS. Upon request, WMO is planning to offer financial support for travel and a daily subsistence allowance (DSA) to a limited number of participants.

To facilitate preparations for the workshop, you are kindly requested to review the nomination of your NFP for WDQMS and provide an update as soon as possible, if required. You may also wish to consider reviewing the nominations of your NFP for WIGOS and NFP for OSCAR/Surface and informing us accordingly. For your information, the list of current NFPs and their terms of reference are available from the [WIGOS webpage](#).

Please would you confirm the participation of your nominated NFP at your earliest convenience, but preferably no later than **30 April 2024**, by email to the WMO Representative for North, Central and Western Africa at begomez@wmo.int indicating whether they will attend in person or remotely, and if any financial assistance will be requested for travel and DSA. In cases where WMO is to meet the travel costs, the travel arrangements will be made by the Secretariat and details will be sent to the participants in due course.

To: Permanent Representatives of Members of Regional Association I (Africa) of Cabo Verde, Chad, Democratic Republic of Congo, Gambia, Ghana, Guinea-Bissau, Liberia, Sao Tomé and Príncipe and Sierra Leone.

cc: National Focal Points for WDQMS for Cabo Verde, Chad, Democratic Republic of Congo, Gambia, Ghana, Guinea-Bissau, Liberia, Sao Tomé and Príncipe and Sierra Leone.

Regarding insurance coverage, may I draw your attention to the following:

Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events.

WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses.

May I take this opportunity to thank you for your support to WMO activities which is greatly appreciated.

Yours faithfully,



Prof. Celeste Saulo
Secretary-General