

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

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Our ref.: 04204/2024/S/HWC

5 April 2024

Annex: 1

Subject: Southwest Indian Ocean Flash Flood Guidance System (SWIOFFGS) and Early Warning System for Flood (EWS-F) projects

Action required: To provide WMO with the Letter of Commitment and focal points for the Flash Flood Guidance System (FFGS) and Early Warning System for Flood (EWS-F) projects by **26 April 2024**

Dear Sir/Madam,

I am writing with reference to the letter dated 23 February 2024 informing you about the United States Agency for International Development/Bureau for Humanitarian Assistance (USAID/BHA) funded project that will provide support for the expansion of the Flash Flood Guidance System (FFGS) and the implementation of Early Warning Systems for Floods (EWS-F) in the Southwest Indian Ocean region.

An initial EWS-F and FFGS planning meeting was held online with your country on 29 February 2024 to introduce you to the objectives and expected outcomes of the two projects. It was agreed during the meeting that the participating countries will provide the World Meteorological Organization (WMO) with a Letter of Commitment along with the nomination of focal points for the projects. A template for the Letter of Commitment is included in the annex of this letter.

I hereby extend this formal invitation to you to participate in the Southwest Indian Ocean Flash Flood Guidance System (SWIOFFGS) and EWS-F projects by providing your Letter of Commitment with the nomination of your focal points. For the nomination of the focal points, we recommend the following approach:

- FFGS/EWS-F focal point and alternate: one from the hydrological service/department and one from the meteorological service/department

To ensure seamless collaboration and project success, we recommend that these designated focal points and their alternates hold at least mid-management positions within their respective institutions. Active participation in steering committee meetings and effective representation of their departments will be crucial during project design and implementation.

For streamlined communication, we kindly request that you include your nation's designated Hydrological Advisor when sending your correspondence. Please submit your completed Letter of Commitment electronically to Mr Fatih Kaya (fkaya@wmo.int) of the Hydrological Forecasting Unit and Ms Rokhaya Ba (rba@wmo.int), FFGS Project Officer. The deadline for submission of the Letter of Commitment and nomination of focal points is **26 April 2024**.

To: Permanent Representatives of Comoros, Madagascar, Mauritius, and Seychelles with WMO (limited distribution)

cc: Hydrological Advisers

I am looking forward to your positive reply that will help to ensure the success of the SWIOFFGS and EWS-F projects, thereby helping to save lives, reduce the loss of property and improve livelihoods in the region.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'C. Saulo', written in a cursive style.

Prof. Celeste Saulo
Secretary-General

LETTER OF COMMITMENT*(SAMPLE – DRAFT)**Addressed to the Secretary-General of the World Meteorological Organization*

Subject: Letter of Commitment regarding the Southwest Indian Ocean Flash Flood Guidance System (SWIOFFGS) and Early Warning system for Flood (EWS-F) projects

Dear Prof. Saulo,

Reference is made to the online initial planning meeting on the Southwest Indian Ocean Flash Flood Guidance System (SWIOFFGS) and Early Warning System for Flood (EWS-F) projects on 29 February 2024, which was organized by the World Meteorological Organization (WMO).

I am pleased to learn about the successful outcomes of this meeting and its conclusions which constitute a milestone in the initiation of these important projects.

In this regard, I would like to confirm the commitment of [country] participation in all activities aiming towards the achievement of the projects' objectives to the benefit of [country] and the Southwest Indian Ocean region as a whole.

The following institutions are identified as the national centres to be responsible for the implementation of the Flash Flood Guidance System (FFGS) and EWS-F projects together with the focal points and their alternates, who will represent their institutions on the Project Steering Committee meetings.

Project	Flash Flood Guidance System
National Centre	Name:
Focal Point	Name: Function/role: Address: Phone: E-mail:
Alternate	Name: Function/role: Address: Phone: E-mail:

Project	Early Warning Systems for Floods
National Centre	Name:
Focal Point	Name: Function/role: Address: Phone: E-mail:
Alternate	Name: Function/role: Address: Phone: E-mail:

I would like to express our commitment for the efforts so far undertaken by WMO, the National Oceanic and Atmospheric Administration (NOAA), Hydrologic Research Center (HRC) and the support of the United States Agency for International Development/Bureau for Humanitarian Assistance (USAID/BHA) and Climate Risk and Early Warning Systems (CREWS) as donors.

Let me assure you of our full support and cooperation with the WMO Secretariat and the project partners in the successful implementation of this project.

Yours sincerely,

[Name of Permanent Representative]
