

**WMO OMM**

World Meteorological Organization  
Organisation météorologique mondiale  
Organización Meteorológica Mundial  
Всемирная метеорологическая организация  
المنظمة العالمية للأرصاد الجوية  
世界气象组织

**Secrétariat**

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Our ref.: 03182/2024/MS/ROE

7 March 2024

Subject: Invitation to the South-East European Early Warnings for All Event on 18 and 19 April 2024, in Athens, Greece

Action required: To confirm participation preferably not later than **15 March 2024**

Dear Sir/Madam,

I am pleased to inform you that the World Meteorological Organization (WMO) is planning to organize an event on 18 and 19 April 2024 connected to the Early Warnings for All Initiative (EW4All) with the representatives from the National Meteorological and Hydrological Services of South-East European region. The event will be organized in connection to the Informal Conference of the South-East European NMHSs Directors (ICSEED) hosted by the Hellenic National Meteorological Service in Athens, Greece.

The event is to discuss the coordination of implementation of regional activities related to early warning services, including the South-East European Multi-Hazard Early Warning Advisory System (SEE-MHEWS), and to plan the way ahead under the EW4All initiative. Upon request, WMO is planning to offer limited financial support for travel and/or daily subsistence allowance (DSA) to the Permanent Representatives/NMHS Directors to attend the event.

I should be grateful if you could kindly confirm participation in the event, including the names of the planned participants, at your earliest convenience, but preferably not later than **15 March 2024**, via email to the WMO Regional Office for Europe at [roe@wmo.int](mailto:roe@wmo.int). Kindly indicate if any financial assistance will be requested for travel and/or DSA. If WMO meets the travel costs, the travel arrangements will be made by the Secretariat and details will be sent to the participants in due course.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

*Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses.*

To: Respective Permanent Representatives of Members with WMO (limited distribution)

cc: Respective Hydrological Advisers (limited distribution)

I wish to take this opportunity to thank you for your support to WMO activities which is greatly appreciated.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'C. Saulo', written in a cursive style.

Prof. Celeste Saulo  
Secretary-General