



WMO OMM

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

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20 December 2023

Subject: Invitation to the Training Workshop on Radio Frequency matters in Port of Spain, Trinidad and Tobago, 19 and 23 February 2024

Dear Sir/Madam,

I would like to inform you that the World Meteorological Organization (WMO) will be organizing a Training Workshop on Radio Frequency (RF) matters hosted by the Caribbean Meteorological Organization (CMO) in Port of Spain, Trinidad and Tobago, on 19 and 23 February 2024, in conjunction with the fifth meeting of the WMO Expert Team on Radio Frequency Coordination (ET-RFC) to be held from 20 to 22 February 2024. The Training Workshop will be conducted **in a hybrid format**.

The main objectives of the Training Workshop are as follows:

- to enhance the capabilities of National Meteorological and Hydrological Services (NMHSs) and other institutions with relevant mandates in the Caribbean region in addressing RF-related issues;
- to foster close communication between NMHSs and their respective National Radiotelecommunication Authorities (NRAs) in the region to ensure that they have a comprehensive understanding of the importance of, and the requirements on, radio frequencies for meteorological and related environmental activities;
- to foster the development of new experts in the field of spectrum management in the region from which the membership of the WMO ET-RFC can be sustained, addressing capacity development and succession planning risks identified by ET-RFC.

In this regard, I would like to invite your representative to participate in the training workshop.

A provisional agenda of the training workshop will be posted in due course on the following webpage: <https://community.wmo.int/en/meetings/training-workshop-radio-frequency-matters-19-23-february-2024>.

I would be grateful if you could kindly confirm the participation of your agency representative in the Training Workshop by registering via the **online form** at your earliest convenience, but preferably no later than **31 January 2024**. Should you have any questions, please contact the WMO Secretariat (Ms Zoya Andreeva, zandreeva@wmo.int).

To: Permanent Representatives of Antigua and Barbuda, British Caribbean Territories, Barbados, Belize, Dominica, Guyana, Jamaica, Saint Lucia, Trinidad and Tobago with WMO (limited distribution)

cc: Mr Kenneth Kerr, Science and Technology Officer, Caribbean Meteorological Organization, email: kkerr@cmo.org.tt

I would like to take this opportunity to thank you for your continued support to WMO activities.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'Zhang', with a stylized, flowing script.

Dr Wenjian Zhang
for the Secretary-General