

**WMO OMM**

World Meteorological Organization  
Organisation météorologique mondiale  
Organización Meteorológica Mundial  
Всемирная метеорологическая организация  
المنظمة العالمية للأرصاد الجوية  
世界气象组织

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14 September 2023

Annex: 1 (available in English only)

Subject: WMO PTC/GCC Workshop on Impact-based Forecast and Warning Services,  
Muscat, Sultanate of Oman 5-9 November 2023

Action required: Nomination of one participant by **22 September 2023**

Dear Sir/Madam,

I am pleased to inform you that Oman Meteorological Department, Muscat in collaboration with the World Meteorological Organization (WMO) Secretariat is planning a Workshop on Impact-based Forecast and Warning Services to be held in Muscat, Sultanate of Oman, from 5 to 9 November 2023. The Workshop will invite participants from the Panel on Tropical Cyclones and Gulf Countries Council (PTC/GCC) countries and responds to a recommendation made by PTC-45 in 2018.

The Workshop will seek to expose participants to Impact Based Forecasting and Warning Services (IBFWS), and I would like to invite you to nominate one participant to benefit from the workshop by completing the attached nomination form. Please note that WMO upon request can consider provision of financial support to your nominated participant to attend the training workshop in Muscat, Sultanate of Oman from 5 to 9 September 2023.

I should be grateful if you could notify the WMO Secretariat of your nomination at your earliest convenience preferably before **22 September 2023**, through an email copied to the coordinators of the workshop, Mr Vicente Vasquez Granda (vvasquez@wmo.int) and Mr Hilal Alhajri (halhajri@wmo.int).

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

*"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency, and supplementary official travel expenses."*

To: Permanent Representatives of Members with WMO: Bangladesh, Iran, Maldives, Myanmar, Pakistan, Sri Lanka, Thailand, and Yemen (Limited distribution)

cc: Hydrological Advisers

I would like to take this opportunity to thank you for your continued support to WMO activities.

Yours faithfully,



Dr Elena Manaenkova  
for the Secretary-General