



Our ref.: 16040/2023/I/ESP/TT-CliRen

14 July 2023

Annexes: 3 (available in English only)

Subject: Invitation to the meeting of the Task Team on Climate Reanalysis (TT-CliRen), Geneva, Switzerland, 10 – 12 October 2023

Action required: Confirmation of your participation, with or without funding at your earliest convenient, but **preferably not later than 31 July 2023**

Dear Sir/Madam,

I am pleased to inform you that the meeting of the Task Team on Climate Reanalysis (TT-CliRen) will be held at the WMO headquarters in Geneva, Switzerland, from 10 to 12 October 2023.

As you will recall, the WMO Unified Policy for the International Exchange of Earth System Data was adopted by the World Meteorological Congress through Resolution 1 (Cg-Ext(2021)). One important aspect is broadening and enhancing the free and unrestricted international exchange of Earth system data. The World Meteorological Congress requested the president of the Commission for Observation, Infrastructure and Information Systems (INFCOM), to initiate a process for amending the Manual on the WIPPS to implement the Resolution. Within this context, climate reanalysis, which is defined as core data in Annex 1 to the Resolution, should be listed in the Manual on the WMO Integrated Processing and Prediction System (WIPPS) (WMO-No. 485), previously known as the Global Data-processing and Forecasting System. A task team of the INFCOM Standing Committee on Data Processing for Applied Earth System Modelling and Prediction (SC-ESMP) has been formed in order to incorporate the climate reanalysis in the Manual on the WIPPS.

At the meeting, the task team will develop the designation criteria and a minimum set of core and recommended data of a new WIPPS activity on climate reanalysis, considering user requirements.

It is hoped that the cost of your participation will be borne by your organization. If, however, it is not possible, WMO is prepared to consider, upon request, providing financial support which may consist of travel cost (most economic air fare according to the most direct route) and/or per diem.

For administrative purposes, I should be grateful if you could kindly confirm your participation at your earliest convenience, but **preferably not later than 31 July 2023**, and indicate whether any financial assistance will be required. If so, please complete, sign and return the enclosed Request for Financial Assistance (RFA) form to the Secretariat at mrequests@wmo.int. If WMO meets the travel costs, the travel arrangements will be made by the Secretariat and details will be sent to you in due course. If you would like to participate in the meeting virtually, please email wipps@wmo.int.

In addition, you are kindly requested to inquire about an entry visa to Switzerland and check with the concerned travel agent if a transit visa is required. If necessary, WMO can provide a formal invitation letter in support of a visa application; for this purpose, the attached

Request for Travel Visa Support form needs to be completed and sent to the Secretariat at registration@wmo.int.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses."

Yours sincerely,



Dr Anthony Rea
Director, Infrastructure Department

	Recipient	Role	Representing Member
1.	Dr Peiqun ZHANG	Core member	China
2.	Dr Carlo Buontempo	Core member	ECMWF
3.	Mr Shinya Kobayashi	Core member	Japan
4.	Dr Arun KUMAR	Chair	United States of America
5.	Dr Michael BOSILOVICH	Core member	United States of America