



## WMO OMM

World Meteorological Organization  
 Organisation météorologique mondiale  
 Organización Meteorológica Mundial  
 Всемирная метеорологическая организация  
 المنظمة العالمية للأرصاد الجوية  
 世界气象组织

## Secrétariat

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Our ref.: 14854/2023/S/DPMS/TCP/RAI TCC-25

7 July 2023

Annex: 1 (available in English only)

Subject: Twenty-fifth session of the RA I Tropical Cyclone Committee for the South-West Indian Ocean (RA I TCC-25), La Réunion, France, 2–6 October 2023

Action required: Completed nomination form to be submitted to the WMO Secretariat **on or before 24 July 2023**

Dear Sir/Madam,

I am pleased to inform you that, at the kind invitation of the Government of France, the twenty-fifth session of the RA I Tropical Cyclone Committee (RA I TCC-25) will be held in La Réunion, France, from 2 to 6 October 2023.

As you are aware, the World Meteorological Organization (WMO) Regional Association I (RA I) called for a biennial session of the RA I Tropical Cyclone Committee for the South-West Indian Ocean (Resolution 5, RA I-18, online, 18-19 March 2021). The function of the Committee may be broadly described inter alia as coordination and improvement of the tropical cyclone forecasting and warning services, and thereby, the reduction of casualties and damage resulting from tropical cyclones in the Region.

As your country is represented in this Committee, I would like to invite you to nominate an expert to attend the TCC-25 session. The nomination form is attached as an annex to this letter. The provisional annotated agenda and the information note for participants will be made available in due course.

In order to clarify WMO's insurance coverage for non-staff members, please advise participants in the above workshop, before they undertake travel, as follows:

*"In the case of non-staff members of the Organization who are authorized to travel at its expense and/or who are receiving a daily subsistence allowance, the WMO accepts limited responsibility for compensation in the event of death, illness or injury attributable to attendance at meetings or the performance of services on behalf of the Organization. These persons are therefore fully responsible for any expenses incurred as a result of events which are not attributable to attendance at meetings or the performance of services on behalf of the Organization and for arranging such life, health and other forms of insurance as they consider appropriate".*

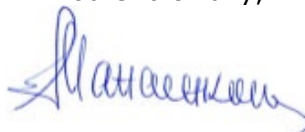
To: Permanent Representatives of Members of the RA I Tropical Cyclone Committee (TCC) for the Southwest Indian Ocean (limited distribution)

cc: Mr Fetene TESHOME, President of RA I, Addis Ababa, Ethiopia  
 Mr Emmanuel Cloppet, Chairperson of the RA I TCC, La Réunion, France

For administrative purposes, I should be grateful if you could notify the WMO Secretariat **on or before 24 July 2023**, of the attendance of your nominated expert, and whether financial assistance would be required.

I would like to express my appreciation for your continued support in promoting the activities of WMO.

Yours faithfully,



Dr E. Manaenkova  
for the Secretary-General

**TWENTY-FIFTH SESSION**  
**RA I TROPICAL CYCLONE COMMITTEE FOR THE SOUTH-WEST INDIAN OCEAN**  
**LA RÉUNION, FRANCE**  
**2-6 OCTOBER 2023**

**NOMINATION FORM**

The Government of ..... nominates:

<b>Family Name</b>			<b>Gender :</b> Male <input type="checkbox"/> Female <input type="checkbox"/>
<b>First Name</b>			
<b>Address (Office)</b>			
<b>City – Country</b>			
<b>Telephone</b>	Office +	Home +	
<b>Fax</b>	Office +	Home +	
<b>E-mail</b>			
<b>Date and Place of Birth</b>		<b>Nationality</b>	
<b>Passport No. *</b>		<b>Expiry Date</b>	

\* Please attach a copy of passport

**Present position and brief description of current duties:**

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**Name and address of person to be notified in case of emergency:**

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**FINANCIAL ASSISTANCE**

Please complete if financial assistance is required from WMO to attend the **RA I TCC-25**

YES

NO

.....

Date

.....

Signature of Permanent  
Representative

To be completed and returned by mail, at the latest **on or before 24 July 2024** to:

Ms Anne-Claire Fontan ([acfontan@wmo.int](mailto:acfontan@wmo.int))

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