

**WMO OMM**

World Meteorological Organization  
Organisation météorologique mondiale  
Organización Meteorológica Mundial  
Всемирная метеорологическая организация  
المنظمة العالمية للأرصاد الجوية  
世界气象组织

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Our ref.: 14309/2023/S/AVI/AvRDP2-SSC-2

20 June 2023

Annex: 1 (available in English only)

Subject: Second meeting of the Scientific Steering Committee of the Aviation Research and Development Project – Phase II (AvRDP2-SSC-2) – from 26 to 28 September 2023

Action required: WMO Secretariat to be notified by 19 July 2023 whether your expert will attend the meeting and if attendance will be in-person or online

Dear Sir/Madam,

I am pleased to inform you that the second meeting of the Scientific Steering Committee (SSC) of the Aviation Research and Development Project — Phase II (AvRDP2) will be held from 26 to 28 September 2023, in-person at the Foothills Campus of the National Centre for Atmospheric Research (NCAR), in Boulder, Colorado, United States of America, daily from 0830 hours to 1700 hours Mountain Daylight Time (UTC-6), with a hybrid option available.

The main objectives of this meeting will be to review the work progress for the development of new impact-based convection nowcasting and forecasting capabilities over the two chosen air routes and potential verification and validation methodologies. The committee will also consider how to involve the selected airport stakeholders for that purpose as well as experiments or trials for these innovative solutions and products for the demonstration and validation phase over the two last years of the project. A provisional agenda will be made available to participants in due course.

The membership of the SSC (see the annex) includes an expert from your country, who has been nominated with your approval to serve on the teams. I should, therefore, be grateful if you would kindly examine the possibility of his/her attendance.

In accordance with WMO General Regulation 31 (*Basic documents No. 1* (WMO-No. 15)), the "expenses of attendance of members of subsidiary bodies of constituent and additional bodies at sessions of these bodies shall normally be borne by the members or the International Organization to which those members belong". It is, therefore, hoped that these expenses will be borne by your Government, should your expert attend in-person.

If it is not possible for your Government to meet the expenses for the in-person attendance of your expert, WMO is prepared to consider providing financial support for this purpose. However, in view of the limited funds available to support sessions of subsidiary bodies of constituent bodies, I should be grateful if you could consider the possibility of meeting at least part of the costs involved.

For administrative purposes, I should be grateful if you could kindly notify the WMO Secretariat, not later than **19 July 2023**, whether your expert will be able to attend the above meeting, whether attendance will be online or in-person and in the latter case, whether any financial assistance will be required. If so, the details of the assistance required, i.e.,

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cc: Members of AvRDP2 SSC from the SERCOM SC-AVI ET-WCS

travel costs or per diem, or both, should be indicated. If WMO meets the travel costs, the travel arrangements will be made by the Secretariat and details will be sent directly to your expert in due course.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

*"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses".*

Yours faithfully,



Dr Elena Manaenkova  
for the Secretary-General

**SERCOM SC-AVI ET-WCS MEMBERSHIP OF THE AVIATION RESEARCH AND  
DEVELOPMENT PROJECT — PHASE II SCIENTIFIC STEERING COMMITTEE  
(AvRDP2-SSC)**

(Certified correct as of 14 June 2023)

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<b>Experts</b>	<p><i>From the Services Commission (SERCOM) Standing Committee on Services for Aviation (SC-AVI) Expert Team on Weather and Climate Science for Aviation Applications (ET-WCS):</i></p> <p>Dr Piers Buchanan (United Kingdom of Great Britain and Northern Ireland) <sup>[1]</sup>  Mr Morné Gijben (South Africa) <sup>[2]</sup>  Mr Ping Cheung (Hong Kong, China) <sup>[2]</sup>  Ms Michiko Ikeda (Japan) <sup>[2]</sup></p>
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<sup>[1]</sup> Co-Chair of AvRDP2 SSC

<sup>[2]</sup> Core Expert of AvRDP2 SSC

Note, the AvRDP2 SSC also comprises experts from the Research Board (RB) World Weather Research Programme (WWRP).