

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

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Our ref.: 13083/2023/S/DPMS/TCP/RAV-TC-TC-15

7 June 2023

Annex: 1 (available in English only)

Subject: Fifteenth RA V Training Course on Tropical Cyclones in Nadi, Fiji, from 16 to 20 October 2023

Action required: Completed nomination form to be submitted **on or before 3 July 2023**

Dear Sir/Madam,

The Regional Association V Tropical Cyclone Committee, at its twentieth session held online, from 23 to 25 August 2022, recognized that the biennial RA V Training Course on Tropical Cyclones has been an excellent vehicle to enhance the capacity building in tropical cyclone forecasting in the region, and therefore recommended its organization in 2023.

In this regard, I am pleased to inform you that, at the kind invitation of the Government of Fiji, the fifteenth RA V Training Course on Tropical Cyclones will be held in Nadi, Fiji, from 16 to 20 October 2023.

I would, therefore, like to invite you to nominate an expert to participate in the above-mentioned training course, using the nomination form enclosed herewith (Annex 1). The information note for participants and an outline of the provisional programme will be made available in due course. The training event will be conducted in English only.

Due to the limited funds available for this event, it is hoped that your Service could consider covering the expenses relating to the attendance of your nominated expert. However, upon request, WMO could consider providing financial support for travel (most economical route) and a lump sum in lieu of per diem for the participation of your nominated expert. If such assistance is required, kindly indicate this in the nomination form.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance"

To: Permanent Representatives of Members of Regional Association V – Cook Islands, Indonesia, Kiribati, Micronesia, Nauru, Niue, Papua New Guinea, Samoa, Solomon Islands, Timor Leste, Tonga, Tuvalu, Vanuatu (limited distribution)

cc: Mr 'Ofa Fa'Anunu, President of Regional Association V (South-West Pacific),
Mr Chris Noble, Chairperson of the Regional Association V Tropical Cyclone Committee, Wellington, New Zealand

which provides a limited coverage for medical, emergency and supplementary official travel expenses”.

For administrative purposes, I would be grateful if you could notify the WMO Secretariat **on or before 3 July 2023**, whether an expert from your Service will be able to participate and whether financial assistance would be required.

Yours faithfully,



Dr Elena Manaenkova
for the Secretary-General

**THE FIFTEENTH RA V TRAINING COURSE ON TROPICAL CYCLONES
(NADI, FIJI, FROM 16 TO 20 OCTOBER 2023)**

NOMINATION FORM

The Government ofnominates the following candidate as a participant on the above training course and workshop:

Family Name *			Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>
First Name *			
Address (Office)			
City – Country			
Telephone	Office +	Home +	
Fax	Office +	Home +	
E-mail			
Date and Place of Birth		Nationality	
Passport No.		Expiry Date	

(*) **Note:** For nominees whose primary language is not English, this nomination form **must** be accompanied by a relevant language proficiency certificate as a necessary condition for acceptance.

Mother tongue

(*):

Qualifications:

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Training in the field of meteorology (other than as noted above):

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Present position and brief description of duties:

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Brief description of past relevant professional/operational experience:

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Name and address of person to be notified in case of emergency:

Name	
Address	
Telephone / Email	

Financial assistance:

Financial support required	YES <input type="checkbox"/> or NO <input type="checkbox"/>
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Date

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Signature of Permanent Representative

To be completed and returned by mail, at the latest by **3 July 2023** to Anne-Claire Fontan
acfontan@wmo.int