

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

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Ref.: 08286/2023-L3 S/DPS

Our ref.: 08286/2023/S/DPMS/ RAV/TCC-21

12 April 2023

Annexes: 2 (available in English only)

Subject: Twenty-first Session of the WMO RA V Tropical Cyclone Committee (RA V TCC-21), 25-28 July 2023, and Meeting of the Regional Subprogramme Management Team (RSMT) of the Severe Weather Forecasting Programme for the South Pacific (SWFP-SP), 28 July 2023, Nuku'Alofa, Tonga

Action required: RAV TCC-21 and SWFP-SP RSMT: Completed nomination forms to be submitted to the WMO Secretariat **on or before 25 April 2023**

Dear Sir/Madam,

As you are aware, the World Meteorological Organization (WMO) Regional Association V (RA V) called for annual sessions of the RA V Tropical Cyclone Committee (RA V TCC) for the South Pacific and South-East Indian Ocean prior to the tropical cyclone season (Resolution 1, RA V-18, virtual session).

I have the pleasure to inform you that, at the kind invitation of the Kingdom of Tonga, the RAV TCC-21 will be held from 25 to 28 July 2023, back-to back with the SWFP-SP RSMT meeting on 28 July 2023. The function of the Committee may be broadly described as, among others, coordination and improvement of the tropical cyclone forecasting and warning services, and thereby, the reduction of casualties and damage resulting from tropical cyclones in the Region. The RSMT is expected to review the progress of SWFP-SP and its potential contributions to the United Nation (UN) Early Warnings for All initiative.

I am pleased to invite you to nominate a representative of your country to participate in the RA V TCC-21 session and RSMT meeting. Please find attached herewith the nomination form (Annex I) and the list of the members of the RSMT (Annex II). The draft agenda will be made available in due course at the session/meeting website.

Given the limited funds available for the RA V TCC session and RSMT meeting, I should be grateful if you would kindly consider **nominating the same participant to attend both events**.

In accordance with [WMO General Regulation 31](#), the "expenses for the attendance of members of subsidiary bodies of constituent and additional bodies at sessions of these bodies shall normally be borne by the Members or the international organization to which those members belong." It is, therefore hoped that your Government would consider covering the cost of participation of your nominated expert. However, upon request, WMO could consider providing financial support (travel and a lump sum in lieu of per diem) for the participation of your nominated expert.

To: Permanent Representatives of Members with WMO of Regional Association V Tropical Cyclone Committee and SWFP-SP RSMT: Cook Islands, Fiji, Kiribati, Nauru, Niue, Samoa, Solomon Islands, Tonga, Tuvalu, and Vanuatu (limited distribution)

cc: Mr 'Ofa Fa'anunu, President of RA V, FUA'AMOTU, Tonga
Mr Chris Noble, Chairperson of RA V TCC, Wellington, New Zealand
Mr James Lunny, Chairperson of SWFP-SP RSMT, Wellington, New Zealand

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency, and supplementary official travel expenses."

For administrative purposes, I should be grateful if you could notify the WMO Secretariat **on or before 25 April 2023**, of the attendance of your nominated expert, and whether financial assistance would be required.

I would like to express my appreciation for your continued support in promoting the activities of WMO.

Yours faithfully,



Dr Elena Manaenkova
for the Secretary-General

S/DPMS/TCP-SWFP/RA V TCC-21 and SWFP-SP RSMT, ANNEX I

TWENTY-FIRST SESSION OF THE RA V TROPICAL CYCLONE COMMITTEE FOR THE SOUTH PACIFIC AND THE SOUTH-EAST INDIAN OCEAN (RAV TCC-21)

MEETING OF THE REGIONAL SUBPROGRAMME MANAGEMENT TEAM (RSMT) OF THE SEVERE WEATHER FORECASTING PROGRAMME FOR THE SOUTH PACIFIC (SWFP-SP)

(RAV TCC-21 and SWFP-SP RSMT), NUKU'ALOFA, TONGA, 25-28 JULY 2023

The Government ofnominates:

| | | | |
|--------------------------------|----------|--------------------|------------------------------------|
| Family Name | | | Gender: Male: Female: |
| First Name | | | |
| Address (Office) | | | |
| City – Country | | | |
| Telephone | Office + | Home + | |
| Fax | Office + | Home + | |
| E-mail | | | |
| Date and Place of Birth | | Nationality | |
| Passport No. * | | Expiry Date | |

* Please attach a copy of passport

Present position

.....

.....

FINANCIAL ASSISTANCE:

YES

NO

.....

Date

.....

Signature of Permanent
RepresentativeTo be completed and returned by mail, at the latest by **25 APRIL 2023** to:Ms Anne-Claire Fontan (acfontan@wmo.int) and Mr Ata Hussain (ahussain@wmo.int)

RA V/TCC-21 and SWFP-SP RSMT

S/DPMS/TCP-SWFP/RA V TCC-21 and SWFP-SP RSMT, ANNEX II**Members of the Regional Subprogramme Management Team (RSMT) from Pacific SIDS and RSMC Wellington**

Ref.: 08286/2023-L3 S/DPS

| | |
|--|---|
| Chairperson of SWFP-SP RSMT | |
| 1 | James LUNNY (Chair), RSMC Wellington, NEW ZEALAND |
| National Meteorological and Hydrological Services (NMHs) involved in both RA V TCC & SWFP-SP | |
| 1 | COOK ISLANDS |
| 2 | FIJI (ALSO RSMC TC) |
| 3 | KIRIBATI |
| 4 | NAURU |
| 5 | NIUE |
| 6 | SAMOA |
| 7 | SOLOMON ISLANDS |
| 8 | TONGA |
| 9 | TUVALU |
| 10 | VANUATU |
| SUPPORTING CENTRES | |
| <ul style="list-style-type: none"> Experts from SWFP supporting centres in Australia, New Caledonia, New Zealand and USA attending the RA V TCC may also attend the RSMT meeting (Tonga, 28 July 2023) in-person. Experts from SWFP supporting centres in Europe (i.e. ECMWF and Met Office UK) and Japan may send their recorded presentations or provide their contributions for RSMT meeting via email as appropriate and feasible. | |