

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

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24 January 2023

Annexes: 3

Subject: Invitation to the third meeting of Standing Committee on Data Processing for Applied Earth System Modelling and Prediction (SC-ESMP), Arusha, Tanzania, 20 – 24 March 2023

Action required: Confirmation of your participation, with or without funding at your earliest convenient, but **preferably not later than 6 February 2023**

Dear Sir/Madam,

I am pleased to inform you that the third meeting of Standing Committee on Data Processing for Applied Earth System Modelling and Prediction (SC-ESMP), will be held at Arusha, Tanzania from 20 to 24 March 2023.

The second session of the Commission for Observation, Infrastructure and Information Systems (INFCOM-2) was held in Geneva, Switzerland, from 24 to 28 October 2022. INFCOM requested SC-ESMP to address tasks with high priority such as the follow-up activities to the WMO Unified Policy for the International Exchange of Earth System Data (Resolution 1 (Cg-Ext(2021))). SC-ESMP plans to meet in person to discuss these activities in detail, consider whether additional follow-up activities are needed, prioritize the activities and develop strategies for their implementation. The activities will cover all domains of the Earth system, especially the hydrosphere and the cryosphere to support the forecasting services provided by Members.

It is hoped that the cost of your participation will be borne by your organization. If, however, it is not possible, WMO is prepared to consider, upon request, providing financial support which may consist of travel cost (most economic air fare according to the most direct route) and/or per diem.

For administrative purposes I should be grateful if you could kindly confirm your participation at your earliest convenience, but **preferably not later than 6 February 2023**, and indicate whether any financial assistance will be required. If financial assistance is required, please complete, sign and return the enclosed Request for Financial Assistance (RFA) form to the Secretariat at mrequests@wmo.int. If WMO meets the travel costs, the travel arrangements will be made by the Secretariat and details will be sent to you in due course. If you would like to participate in the meeting virtually, please email dpfsmail@wmo.int.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

“Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of

To: Members of the Standing committee on Data Processing for Applied Earth System Modelling and Prediction (SC-ESMP) (as per list attached)

cc: Respective Permanent Representatives of Members with WMO

coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses."

Yours faithfully,



Dr Anthony Rea
Director, Infrastructure Department

	Recipient	Role	Representing Member of partner organization to be needed
1.	Mr Andre KAMGAF	member of SC-ESMP	African Centre for Meteorological Applications for Development (ACMAD)
2.	Dr Andrew Craig TUPPER	member of SC-ESMP	Australia
3.	Dr Caio COELHO	member of SC-ESMP	Brazil
4.	Dr Vincent FORTIN	member of SC-ESMP	Canada
5.	Mr David RICHARDSON	chair of SC-ESMP	ECMWF
6.	Dr Vincent-Henri PEUCH	member of SC-ESMP	ECMWF
7.	Dr Kirsti KAURISTIE	member of SC-ESMP	Finland
8.	Mr Yann DRILLET	member of SC-ESMP	France
9.	Dr Julia H. KELLER	member of SC-ESMP	Germany
10.	Mr WONG, Wai-kin	member of SC-ESMP	Hong Kong, China
11.	Dr Mandira Singh SHRESTHA	member of SC-ESMP	International Centre for Integrated Mountain Development
12.	Mr Yuhei TAKAYA	member of SC-ESMP	Japan
13.	Prof Dale BARKER	member of SC-ESMP	Singapore
14.	Dr Stephanie LANDMAN	member of SC-ESMP	South Africa
15.	Prof Francois ENGELBRECHT	member of SC-ESMP	South Africa
16.	Dr Lee-Anne MCKINNELL	member of SC-ESMP	South Africa
17.	Prof Francisco "Paco" Javier DOBLAS REYES	member of SC-ESMP	Spain
18.	Dr Hamza Athumani KABELWA	vice-chair of SC-ESMP	Tanzania
19.	Mr Kenneth Robin MYLNE	member of SC-ESMP	UK
20.	Dr Arun KUMAR	member of SC-ESMP	USA
21.	Dr Andrew Whitaker WOOD	member of SC-ESMP	USA
22.	Dr Vijay TALLAPRAGADA	member of SC-ESMP	USA