

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

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Annex: 1

Subject: The Eleventh WMO International Workshop on Tropical Cyclones (IWTC-11), to be held in Shanghai, China, 16 to 20 November 2026 If there is no «Action required» place tab at 2

Dear Sir/Madam,

I am pleased to inform you that the Permanent Representative of your country with WMO has nominated you to participate in the IWTC-11 that will be held in Shanghai, China from 16 to 20 November 2026 in hybrid mode, and requested financial support for your attendance.

In this regard, I am pleased to inform you that WMO will provide financial support for your participation, covering travel by the most economical route and a lump sum in lieu of per diem. The WMO Travel Team will contact you shortly to make the necessary travel arrangements.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses".

Detailed information pertaining to the workshop, including the tentative programme, Information Note for Participants, and workshop documents, will be made available [here](#) in due course. It includes information on visa requirements, hotel accommodation, and other practical arrangements.

Yours faithfully,

Dr Véronique Bouchet
Science, Services and Capacity Development
Department

To: Participants listed in the annex

cc: Permanent Representatives of Jamaica and Japan with WMO

LIST OF PARTICIPANTS

Name	Email	Country
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