

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

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Our ref.: 6771551/2026/SSCD/MSS/SWS/AG/SWF

5 August 2026

Annexes: 2 (available in English only)

Subject: Meeting of the SERCOM/SC-DRR Advisory Group on Severe Weather Forecasting (AG-SWF), to be held in Ha Noi, Viet Nam, from 21 to 24 September 2026

Action required: To kindly confirm your designated expert's/focal point's participation at your earliest convenience, but preferably no later than **10 August 2026**

Dear Sir/Madam,

I have the pleasure to inform you that at the kind invitation of the Government of Viet Nam, the second in-person meeting of the Advisory Group on Severe Weather Forecasting (AG-SWF) will take place in Ha Noi, Viet Nam, from 21 to 24 September 2026 in collaboration with the Viet Nam Meteorological and Hydrological Administration (VNMHA).

AG-SWF was initially established in 2022 and was re-established in 2024 under the Standing Committee on Disaster Risk Reduction and Early Warning Services (SC-DRR) of the Commission for Weather, Climate, Hydrological, Marine and Related Environmental Services and Applications (SERCOM). The overall objective of the advisory group is to provide technical guidance and global coordination in support of the delivery of SWF services in various subregions. The group includes designated experts/focal points from Regional Specialized Meteorological Centres for Severe Weather Forecasting (RSMCs SWF). It also includes experts/focal points from entities which provide forecast support but have not yet been designated as RSMCs SWF – Regional Forecast Support Centres (RFSCs) and the Regional Forecast Support Facility (RFSF) – as well as technical focal points with the relevant expertise ([Annex I](#)).

You are requested to confirm the participation of your Service's/Centre's expert/focal point (listed as a member of AG-SWF in [Annex I](#)) in the second in-person meeting of AG-SWF to be held in Ha Noi, Viet Nam, from 21 to 24 September 2026. It would be appreciated if your Government/Service would provide the necessary funding, where feasible, for the travel of your Service's/Centre's expert/focal point to attend the meeting. However, upon request, WMO may also consider providing financial support for travel, including an air ticket for the most economical direct route and/or daily subsistence allowance (to cover accommodation, meals and incidental expenses), as per the WMO rules, for the duration of the meeting.

I would be grateful if you would kindly notify WMO staff members Mr Ata Hussain at ahussain@wmo.int, Mr Yasushi Mochizuki at ymochizuki@wmo.int and Mr Zhihang Zhong at zzhong@wmo.int using the prescribed form ([Annex II](#)), at your earliest convenience, but preferably no later than **10 August 2026**, of the attendance of your Service's/Centre's expert/focal point, and whether financial assistance is required.

To: Permanent Representatives of Bosnia and Herzegovina, Brazil, Cameroon, Costa Rica, France, India, Indonesia, Kenya, New Zealand, Russian Federation, Senegal, South Africa, United Republic of Tanzania and United States of America with WMO (limited distribution)

cc: Mr Nguyen Thuong Hien, Permanent Representative of Viet Nam with WMO

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses".

I would like to express my appreciation for your continued support for WMO activities.

Yours faithfully,

A handwritten signature in dark ink, appearing to read 'Ko Barrett', with a long, sweeping horizontal line extending to the right.

Ms Ko Barrett
for the Secretary-General

Members of the SC-DRR Advisory Group on Severe Weather Forecasting (AG-SWF)

(as of July 2026)

	Name	Role	Country/Centre	Email contact
1	Mr David KOROS	Expert	Kenya/ RSMC SWF Nairobi	korosdav@gmail.com ; koros@meteo.go.ke
2	Mr (Dr) Kantamla MAFURU	Expert (Chair)	United Republic of Tanzania/RSMC SWF Dar es Salaam	kantamla.mafuru@meteo.go.tz
3	Mr Papa Ngor NDIAYE	Expert	Senegal/ RSMC SWF Dakar	papangor.ndiaye@anacim.sn
4	Mr Puseletso MOFOKENG	Expert	South Africa/ RSMC SWF Pretoria	puseletso.mofokeng@weathersa.co.za
5	Mr Ambesi Hans NDONWI	Expert	Cameroon/ RFSC Yaoundé	hansndonwi@gmail.com
6	Mr (Dr) Lam Phuc HOANG	Expert	Viet Nam/ RFSC Ha Noi	lamhpvn@gmail.com
7	Ms Monica SHARMA	Expert (Vice-Chair)	India/India Meteorological Department (IMD) New Delhi	moniidm@gmail.com
8	Mr (Dr) Dmitry KIKTEV	Expert	Russian Federation/ Roshydromet	dkiktev@mail.ru
9	Ms Marcia SEABRA*	Expert	Brazil/ RFSC Brasilia	marcia.seabra@inmet.gov.br
10	Mr Emmanuel CLOPPET	Expert	France/ RFSC Martinique	emmanuel.cloppet@meteo.fr
11	Mr Eladio Solano LEÓN	Expert	Costa Rica/ RFSC San José	esolano@imn.ac.cr
12	Mr Raveen DAS	Expert	New Zealand/ RSMC SWF Wellington	raveen.das@metSERVICE.com
13	Mr (Dr) Agie Wandala PUTRA	Expert	Indonesia/ RFSC Jakarta	agie.wandala@bmkg.go.id
14	Mr (Dr) William BOLHOFFER	Focal Point (World Meteorological Centres (WMCs))	United States of America/ WMC Washington	william.bolhofer@noaa.gov
15	Ms (Dr) Stephanie LANDMAN	Focal Point (Expert Team on Operational Weather Forecasting System (ET-OWFS))	South Africa	stephanie.landman@weathersa.co.za
16	Ms Milica DJORDJEVIĆ	Focal Point (Standing Committee on Hydrological Services (SC-HYD))	Bosnia and Herzegovina	m.djordjevic@rhzmzrs.com ; milcirus@yahoo.com

*Provisionally approved by the president of SERCOM pending endorsement by the SERCOM Management Group

PARTICIPANT CONFIRMATION FORM

The following designated expert/focal point (member of the Advisory Group on Severe Weather Forecasting (AG-SWF)) from (country/centre): _____ is available to participate in the second in-person meeting of AG-SWF in Ha Noi, Viet Nam, from 21 to 24 September 2026:

Surname (family name):	
First name:	
Address:	
Email:	
Tel. (Work):	
Mobile:	
Please indicate whether any financial assistance is required (Yes/No):	
Air ticket (most economical and direct route) (Yes/No):	
Daily subsistence allowance to cover hotel accommodation, meals and incidental expenses (Yes/No):	
Name of Permanent Representative/Director: _____ Signature of Permanent Representative/Director: _____ Date: _____	

Note: Please complete and submit this participant confirmation form to WMO staff members Mr Ata Hussain at ahussain@wmo.int, Mr Yasushi Mochizuki at ymochizuki@wmo.int and Mr Zhihang Zhong at zzhong@wmo.int at your earliest convenience, but preferably no later than **10 August 2026**.