

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

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Our ref.: 6771551/2026/SSCD/MSS/SWS/AG/SWF

28 July 2026

Annexes: 2 (available in English only)

Subject: Meeting of the SERCOM/SC-DRR Advisory Group on Severe Weather Forecasting (AG-SWF), to be held in Ha Noi, Viet Nam, from 21 to 24 September 2026

Action required: To kindly confirm your designated expert/focal point's participation at your earliest convenience, but preferably no later than **10 August 2026**

Dear Sir/Madam,

I have the pleasure to inform you that at the kind invitation of the Government of Viet Nam, the second in-person meeting of the Advisory Group on Severe Weather Forecasting (AG-SWF) will take place in Ha Noi, Viet Nam, from 21 to 24 September 2026 in collaboration with the Viet Nam Meteorological and Hydrological Administration (VNMHA).

The AG-SWF was initially established in 2022 and re-established in 2024 under the Standing Committee on DRR and Early Warning Services (SC-DRR) of the Commission for Weather, Climate, Hydrological, Marine, and Related Environmental Services and Applications (SERCOM). The overall objective of the advisory group is to provide technical guidance and global coordination in support of the delivery of SWF services in various subregions. The group mainly comprises the designated experts/focal points from the relevant Regional Specialized Meteorological Centres (RSMCs-SWF) and the Regional Forecast Support Centres/Facility (RFSCs/RSFS, not yet RSMC SWF) as well as Technical Focal Points from the relevant areas/expertise (**Annex I**).

In view of the above, you are requested to convey confirmation of your Service/Centre's expert/focal point (member of AG-SWF as mentioned in **Annex I**) to participate in the second in-person meeting of the AG-SWF to be held in Ha Noi, Viet Nam, from 21 to 24 September 2026. It would be appreciated that your Government/Service may provide necessary funding as feasible for the travel of your Service/Centre's expert to attend the meeting. However, WMO upon request can also consider providing financial travel support including air ticket for the most economical direct route and/or daily subsistence allowance (to cover accommodation, meals, and incidental expenses) as per WMO rules for the duration of the meeting.

Should you agree, I would be grateful if you could kindly notify WMO Staff Mr Ata Hussain at ahussain@wmo.int, Mr Yasushi Mochizuki at ymochizuki@wmo.int, and Mr Zhihang Zhong at zzhong@wmo.int using the prescribed form (**Annex II**) at your earliest convenience, but preferably no later than **10 August 2026** of the attendance of your Centre's expert, and whether financial assistance would be required.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

To: Permanent Representatives of Bosnia and Herzegovina, Brazil, Cameroon, Costa Rica, France, India, Indonesia, Kenya, New Zealand, Russian Federation, Senegal, South Africa, United Republic of Tanzania, and United States of America (limited distribution)

cc: Mr Nguyen Thuong Hien, Permanent Representative of Viet Nam with WMO

"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses".

I would like to express my appreciation for your continuing support to WMO activities.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Ko Barrett', with a long, sweeping horizontal line extending to the right.

Ms Ko Barrett
for the Secretary-General

Members of SC-DRR Advisory Group on Severe Weather Forecasting (AG-SWF)

(as of July 2026)

	Name	Role	Country / Centre	Email contact
1	Mr David KOROS	Expert	Kenya / RSMC SWF Nairobi	korosdav@gmail.com ; koros@meteo.go.ke
2	Mr (Dr) Kantamla MAFURU	Expert (Chair)	United Republic of Tanzania /RSMC SWF Dar es Salaam	kantamla.mafuru@meteo.go.tz
3	Mr Papa Ngor NDIAYE	Expert	Senegal / RSMC SWF Dakar	papangor.ndiaye@anacim.sn
4	Mr Puseletso MOFOKENG	Expert	South Africa / RSMC SWF Pretoria	puseletso.mofokeng@weathersa.co.za
5	Mr Ambesi Hans NDONWI	Expert	Cameroon/ RFSC Yaoundé	hansndonwi@gmail.com
6	Mr (Dr) Lam Phuc HOANG	Expert	Viet Nam / RFSC Ha Noi	lamhpvn@gmail.com
7	Ms Monica SHARMA	Expert (Vice- chair)	India / IMD New Delhi	moniimd@gmail.com
8	Mr (Dr) Dmitry KIKTEV	Expert	Russian Federation / Roshydromet	dkiktev@mail.ru
9	Ms Marcia SEABRA*	Expert	Brazil / RFSC Brasilia	marcia.seabra@inmet.gov.br
10	Mr Emmanuel CLOPPET	Expert	France / RFSC Martinique	emmanuel.cloppet@meteo.fr
11	Mr Eladio Solano LEÓN	Expert	Costa Rica/ RFSC San José	esolano@imn.ac.cr
12	Mr Raveen DAS	Expert	New Zealand / RSMC SWF Wellington	raveen.das@metSERVICE.com
13	Mr (Dr) Agie Wandala PUTRA	Expert	Indonesia/ RFSC Jakarta	agie.wandala@bmkg.go.id
14	Mr (Dr) William BOLHOFFER	Focal Point (WMCs)	USA / WMC Washington	william.bolhofer@noaa.gov
15	Ms (Dr) Stephanie LANDMAN	Focal Point (ET-OWFS)	South Africa	stephanie.landman@weathersa.co.za
16	Ms Milica DJORDJEVIĆ	Focal Point (SC-HYD)	Bosnia and Herzegovina	m.djordjevic@rhzmzrs.com ; milcirus@yahoo.com

*Provisionally approved by the president of SERCOM pending endorsement by SERCOM Management Group

6771551/2026/SSCD/MSS/SWS/AG/SWF, ANNEX II**PARTICIPANT CONFIRMATION FORM**

The following designated expert (member of AG-SWF) from ([Country/Centre](#)):
is available for participation in the second in-person meeting of the Advisory Group on Severe
Weather Forecasting (AG-SWF) in Ha Noi, Viet Nam, from 21 to 24 September 2026:

Particulars of expert	Contact detail
Surname / Family Name:	
First Name:	
Address:	
Email:	
Tel (Work):	
Mobile:	
Please indicate if any financial assistance is required (Yes/No):	
Air ticket (the most economical & direct) (Yes/No):	
Per diem to cover for hotel accommodation, meals, and incidental expenses (Yes/No):	
Name of Permanent Representative/Director: Signature of Permanent Representative/Director: _____ Date:	

Note: Please complete and submit this nomination form to WMO Staff Mr Ata Hussain at ahussain@wmo.int, Mr Yasushi Mochizuki at ymochizuki@wmo.int, and Mr Zhihang Zhong at zzhong@wmo.int at your earliest convenience, but preferably no later than **10 August 2026**