



Our ref.: 6758184/2026/SSCD/TCP/WSIR/IWTC-11

3 July 2026

Annex: 1 (available in English only)

Subject: The Eleventh WMO International Workshop on Tropical Cyclones, to be held in Shanghai, China, from 16 to 20 November 2026

Action Required: Nominate tropical cyclone forecaster(s)/expert(s) from your Service to attend the workshop, at your earliest convenience, but preferably before **25 July 2026**

Dear Sir/Madam,

At the kind invitation of the Government of China, the Eleventh International Workshop on Tropical Cyclones (IWTC-11), co-organized by the WMO World Weather Research Programme (WWRP) and the Tropical Cyclone Programme (TCP), will be held in Shanghai, China, from 16 to 20 November 2026, in hybrid mode.

The main objective of IWTC-11 is to provide a platform for researchers and forecasters to exchange current knowledge and emerging research trends on tropical cyclones, strengthen collaboration between the research and operational communities, and formulate recommendations to address identified needs and opportunities, ultimately contributing to a more tropical cyclone-resilient society.

In this regard, I would like to invite you to nominate one tropical cyclone forecaster/expert from your Service to attend the workshop in person, and two or three more experts for online attendance.

Due to limited funds available for this workshop, it is hoped that your Service would cover the expenses relating to the in-person attendance of your nominated expert. However, upon request, WMO could consider providing financial support (travel and a lump sum in lieu of per diem) for the participation of one expert.

To: Permanent Representatives of Bahamas, Bangladesh, Barbados, Belize, British Caribbean Territories, Cambodia, Comoros, Costa Rica, Cuba, Curaçao and Sint Maarten, Dominica, Dominican Republic, El Salvador, Fiji, Haiti, Honduras, India, Indonesia, Jamaica, Malawi, Malaysia, Mauritius, Mexico, Myanmar, Pakistan, Panama, Saint Lucia, Samoa, Seychelles, South Africa, Sri Lanka, Thailand, Timor-Lester, Tonga, Trinidad and Tobago, Vanuatu and Yemen with WMO (limited distribution)

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses".

Detailed logistical arrangement and substantive information pertaining to the workshop will be made available in due course.

For administrative purposes, I should be grateful if you could kindly notify the WMO Secretariat, namely Mr Nico Caltabiano at avazcaltabiano@wmo.int, Ms Anne-Claire Fontan at acfontan@wmo.int and Mr Yasushi Mochizuki at ymochizuki@wmo.int, at your earliest convenience, but preferably before **25 July 2026**, of the attendance of your nominated forecaster(s)/expert(s), together with the information requested in the [annex](#).

I would like to express my appreciation for your continued support in promoting the WMO activities.

Yours faithfully,



Ms Ko Barrett
for the Secretary-General

THE ELEVENTH WMO INTERNATIONAL WORKSHOP ON TROPICAL CYCLONES

Shanghai, China, from 16 to 20 November 2026

Information required for nomination

For nominations, Members are requested to provide the following information for each nominee.

Title (for example, Mr/Ms/Dr/Prof):

Gender:

Family name:

First name:

Organization/Institution:

Professional roles: Researcher/Forecaster/Both/Other (please specify)

Country:

City:

Email address:

Date of Birth:

Mode of Participation: In-person/Online

WMO financial support required: Yes/No
