

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

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Our ref.: 6703256/2026/ESDP/HMF

7 April 2026

Annex: 1 (available in English only)

Subject: "Strengthening Flood Forecasting in ASEAN Member States through Regional Trainings and Coordination" - Invitation and Nomination of Participants

Action required: (1) To participate in the online kick-off meeting
(2) To nominate participants for training activities under the project

Dear Sir/Madam,

The WMO is pleased to inform you of the project entitled "Strengthening Flood Forecasting in ASEAN Member States through Regional Trainings and Coordination", to be implemented from March 2026 to March 2027, as communicated via an email sent by the WMO Regional Office for Asia and the South-West Pacific (RAP) on 31 January 2026.

With the kind financial support of Government of Japan, the project aims to enhance the flood forecasting capacity of National Meteorological and Hydrological Services (NMHSs) and relevant national authorities in the Association of Southeast Asian Nations (ASEAN) region. This will be achieved through technical training on the Rainfall-Runoff-Inundation (RRI) model, the use of satellite-based data, and strengthened multi-stakeholder coordination for disaster risk reduction. It also seeks to promote regional collaboration, including the establishment of a Regional Hydrological Outlook Forum. The project will be implemented together with International Centre for Water Hazard and Risk Management, Public Works Research Institute of Japan ([ICHARM](#)).

In this regard, you are kindly invited to participate in an online kick-off meeting scheduled for **Tuesday 28 April 2026 at 07:30 – 09:00 UTC**, which will present the project objectives, planned activities, and expected outcomes, and facilitate initial coordination among participating Members. Please see **ANNEX** for the tentative agenda.

To support the implementation of the project, you are kindly requested to:

- (1) Nominate up to three (3) participants: 2 from your NMHS and 1 from the National Disaster Management Agency (NDMA) to participate in the training activities, including a technical training to be held in Japan;
- (2) Ensure that the nominated participants: (i) from the NMHSs are engaged in operational hydrological forecasting and are in a position to contribute to national capacity development, including through a training-of-trainers approach; and (ii) from the NDMA possess knowledge of hazard and risk mapping, particularly in relation to floods.

To: Permanent Representatives of Members with WMO in Southeast Asia

cc: National Hydrological Advisers of WMO Members in Southeast Asia, Regional Hydrological Advisers to the presidents of RA II and RA V, Chair RA II Coordination Panel on Hydrology and Water Resources

Further details on the modalities of the kick-off meeting, as well as the nomination process, will be communicated in due course. In case of any questions or inquiries, please contact Mr Kensuke Naito, JPO, Early Warning Services Section (knaito@wmo.int); Mr Jochen Luther, Technical Coordinator Services, WMO Regional Office for Asia and the South-West Pacific (RAP) (jluther@wmo.int); and Mr Nakul Prasad, Project Officer, RAP (nprasad@wmo.int).

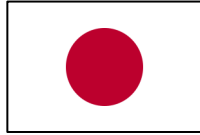
The Secretariat remains committed to supporting Members in strengthening flood forecasting and early warning capabilities, in line with the Early Warnings for All initiative and relevant regional frameworks.

Thank you for your continued collaboration.

Yours faithfully,



Prof. Celeste Saulo
Secretary-General



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ANNEX I: TENTATIVE AGENDA FOR THE KICK-OFF MEETING

Time (UTC)	Item
07:30 – 07:40	Welcome remarks by WMO Secretariat and Government of Japan
07:40 – 08:10	Presentation on project introduction and tentative workplan by WMO Secretariat
08:10 – 08:25	Presentation on RRI model by ICHARM
08:25 – 08:55	Q&A and discussions
08:55 – 09:00	Closing remarks and way forward by WMO Secretariat