



Our ref.: 6557410/2026/ESDP/WIS

10 March 2026

Subject: Meeting of the Expert Team on WIS2 Implementation and Transition (ET-W2IT),
Brasília, Brazil, 8-10 June 2026

Dear Sir/Madam,

I am pleased to inform you that the Expert Team on WIS2 Implementation and Transition (ET-W2IT) will meet in person in Brasília, Brazil from 8 to 10 June 2026.

The purpose of the meeting is to conduct a thorough review of the WIS documents towards finalizing them for submission to the fourth session of the Commission for Observation, Infrastructure, and Information Systems (INFCOM-4), which is scheduled to take place in November 2026. The meeting will also cover other topics outlined in the Work Plan of ET-W2IT.

In this regard, I would like to invite you, as a member of ET-W2IT, to attend the meeting in person.

Due to current budget limitations, the World Meteorological Organization (WMO) is unfortunately not in a position to provide financial support (including travel costs and per diem).

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, and accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events.

WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides limited coverage for medical, emergency, and supplementary official travel expenses.

You are kindly requested to confirm your participation to the WMO Secretariat at wis@wmo.int at your earliest convenience, but preferably no later than 1 April 2026.

Yours faithfully,

Dr Anthony Rea
Senior Director

Department of Earth System Data and Predictions

To: Mr Youssef Darari (Morocco), Dr Angélica Lucia Gutiérrez (United States of America),
Mr Jan Osusky (HMEI), Ms Zeinab Zakeri (Iran, Islamic Republic of), Dr Weiqing Qu (Australia)
cc: Respective Permanent Representatives of Members with WMO