



Our ref.: 6556754/2026/SSCD/MSS/SS

2 March 2026

Subject: Invitation to the Workshop “Strategic and Implementation Planning for Sustainable Observations”, taking place from 13 to 16 April 2026, in Pretoria, South Africa and online

Action required: Nomination of up to two experts from your NMHS to participate in the above-mentioned Workshop at your earliest convenience, but preferably no later than **9 March 2026**

Dear Sir/Madam,

I am pleased to inform you that WMO is organizing a training Workshop on “Strategic and implementation planning for sustainable observations” as part of the Intra-ACP Climate Services and Related Applications (ClimSA) Programme’s efforts to strengthen the capacities of Regional Climate Centres (RCCs) and National Meteorological and Hydrological Services (NMHSs) of ClimSA focus countries (Angola, Burkina Faso, Cameroon, Comoros, Jamaica, Kenya, Mauritius, Madagascar, Samoa, and Seychelles) across the climate services value chain.

The National Observing Strategy provides an overall strategic framework for implementing the WMO Integrated Global Observing System (WIGOS). Its development serves as a guiding framework for NMHSs and their national and international partners to address the needs of the strategic and implementation planning on the weather and climate applications while simultaneously strengthening their ability to plan investments in observing systems, science and people. It also creates opportunities to establish effective partnerships that allow for shared infrastructure and knowledge, while ensuring that observing systems remain robust, sustainable, and environmentally responsible.

Furthermore, the National Observing Strategies will be used as a strong foundation allowing Members to develop realistic and achievable National WIGOS Implementation plans to put a national WIGOS framework in place towards performing their WIGOS and related operations in a cost-effective and fit-for-purpose manner.

The Workshop aims to provide a platform for NMHSs and relevant stakeholders to review principles for designing their observing networks and developing National Observing Strategies and National WIGOS Implementation plans, as well as to ensure knowledge sharing and identify opportunities for innovative and sustainable observing solutions. The Workshop will be organized as a hybrid event with online and in-person participation.

I kindly invite you to nominate up to two representatives from your Service/ Institution with relevant knowledge and expertise in climate observations preferably, a mid-senior manager responsible for observing systems at the national level or the national focal point for WIGOS and the officer responsible for network operations and maintenance, to attend the Workshop, preferably in-person. WMO is ready to consider providing financial assistance for travel and accommodation for the in-person participants, upon request.

To: Permanent Representatives of Angola, Burkina Faso, Cameroon, Comoros, Jamaica, Kenya, Madagascar, Mauritius, Samoa and Seychelles with WMO (limited distribution)

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, and accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events.

WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides limited coverage for medical, emergency, and supplementary official travel expenses.

You are kindly requested to provide the names of the nominees to WMO Staff members Mr Rabia Merrouchi at RMerrouchi@wmo.int and Mr Saeed Vazifekhah at sVazifekhah@wmo.int at your earliest convenience, but preferably no later than **9 March 2026**.

The agenda of the meeting as well as the logistical details will be provided to the participants in due course. For further information on technical content, please do not hesitate to contact Mr Merrouchi.

I take this opportunity to thank you for your continued support and contribution to the WMO activities.

Yours faithfully,



Ms Ko Barrett
for the Secretary-General