



Our ref.: 6497060/2025/S/DMPS/DTD/SWFP-C/RSMT

22 December 2025

Annexes: 2 (available in English only)

Subject: Meeting of the Regional Subprogramme Management Team (RSMT) of SWFP-Caribbean in Mexico City, 6–7 March 2026 (to be organized back-to-back with the forty-eighth session of the RA IV Hurricane Committee, 2–5 March 2026)

Action required: Convey nomination of your designated SWFP focal point/expert to attend the meeting of RSMT of SWFP-Caribbean as soon as possible but preferably **no later than 26 January 2026**

Dear Sir/Madam,

As you may be aware, the World Meteorological Organization (WMO) [Severe Weather Forecasting Programme \(SWFP\)](#) has been implemented in various subregions of the world including the Caribbean. The SWFP Regional Subprogramme for the Caribbean ([SWFP-Caribbean](#)) aims to contribute to the United Nations Early Warnings for All (EW4All) initiative by improving severe weather forecasting and early warning services in the subregion and is overseen by a Regional Subprogramme Management Team (RSMT). In-person meetings of the RSMT of SWFP-Caribbean are generally organized back-to-back with the annual sessions of the RA IV Hurricane Committee to improve the programmatic collaboration and cost efficiency as several Members represented at RA IV Hurricane Committee are also involved in SWFP-Caribbean.

In this context, I am pleased to inform you that, at the kind invitation of the Government of Mexico, the following meetings will be organized back-to-back in Mexico City in March 2026:

- Forty-eighth session of the RA IV Hurricane Committee (HC-48), from 2 to 5 March 2026
- RSMT of SWFP-Caribbean on 6 and 7 March 2026

The RSMT of SWFP-Caribbean mainly comprises the designated SWFP focal points/experts from the relevant participating Members, together with experts from contributing global and regional centres. It is co-chaired by the focal points/experts from the Caribbean Meteorological Organization (CMO) Headquarters and the Regional Forecast Support Facility (RFSF) in Martinique (hosted by Météo-France). The list of current members of RSMT is provided in [Annex I](#).

To: Permanent Representatives of Antigua and Barbuda, the British Caribbean Territories (BCT), Canada, Curaçao and Sint Maarten, Dominican Republic, France, Guyana, and the United States of America, with WMO (limited distribution)
Director of the Caribbean Institute for Meteorology and Hydrology (CIMH) Barbados

cc: Dr Arlene Laing, Co-chair of RSMT of SWFP-Caribbean
Mr Emmanuel Cloppet, Co-chair of RSMT of SWFP-Caribbean

The meeting of RSMT will be organized in collaboration with the CMO Headquarters with support mainly from the CREWS Caribbean 2.0 project funds. The meeting will serve as a first opportunity, following the recent expansion of the subprogramme to cover the entire Caribbean, to review the progress and agree on the future subregional activities that will support meteorological services in the subregion. In view of the above, I am pleased to invite you to nominate your designated SWFP focal point/expert to attend the meeting of RSMT of SWFP-Caribbean in Mexico City on 6 and 7 March 2026. The nomination form is attached as [Annex II](#). The provisional agenda and information note will be provided in due course.

It is hoped that your government/Service/Centre will be able to provide travel support for your expert's participation in the meeting, especially if your Service/Centre will also attend HC-48. However, if this is not possible, the WMO Secretariat and CMO Headquarters may, upon request and subject to the limited resources available, consider providing travel support (Per diem and/or air-ticket) to facilitate your expert's participation.

To clarify WMO insurance coverage for non-staff members, please advise participants in the above-mentioned meetings, before they undertake travel, as follows:

"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, and accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events.

WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides limited coverage for medical, emergency, and supplementary official travel expenses."

For administrative purposes, I should be grateful if you could send the completed nomination form to the WMO Secretariat (ahussain@wmo.int, ymochizuki@wmo.int and btapia@wmo.int) and CMO Headquarters (handerson@cmo.org.tt) as soon as possible, preferably by **26 January 2026**, to notify the attendance of your designated focal point/expert, and whether financial assistance would be required.

I would like to express my appreciation for your continued support in promoting the activities of WMO.

Yours faithfully,



Ms Ko Barrett
for the Secretary-General

**List of Members of the
Regional Subprogramme Management Team of SWFP-Caribbean**
(as of November 2025)

Sr. #	Country/Organization	Name and affiliation	Contact details
1.	Caribbean Meteorological Organization (CMO)	Ms Arlene Laing (Co-Chair RSMT)	alaing@cmo.org.tt
2.	Météo-France/Regional Forecast Support Facility (RFSF), Martinique	Mr Emmanuel Cloppet (Co-Chair RSMT)	emmanuel.cloppet@meteo.fr
3.	Antigua & Barbuda	Mr Dale Destin	dale_destin@yahoo.com
4.	Sint-Maarten	Mr Joseph Isaac	joseph.isaac@sintmaarten.gov.org
5.	Dominican Republic	Mr Wagner Rivera	wagner.rivera81@gmail.com
6.	Guyana	Dr Garvin Cummings	cho@moa.gov.gy
7.	Caribbean Institute of Meteorology and Hydrology (CIMH), Barbados	Ms Kathy-Ann L. Caesar	kacaesar@cimh.edu.bb
8.	NOAA National Weather Service – Weather Prediction Center	Mr James Nelson	james.a.nelson@noaa.gov
9.	RSMC Miami	Mr Daniel Brown	daniel.p.brown@noaa.gov
10.	WMC Montreal	Mr André Giguère	andre.giguere@canada.ca

**MEETING OF THE RSMT OF SWFP-CARIBBEAN
MEXICO CITY, 6–7 MARCH 2026**

The Permanent Representative of with WMO nominates the following SWFP focal point/expert to attend the above-mentioned meeting of RSMT of SWFP-Caribbean in Mexico City from 6 to 7 March 2026:

Family Name			Gender: Male: Female:
First Name			
Address (Office)			
City – Country			
Telephone	Office: +	Home: +	
Mobile phone			
E-mail			
Passport No. (Please attach a copy of passport)		Expiry Date	
Please indicate if your expert is also attending RA IV HC-48 (Yes/No):			
WMO Secretariat and/or CMO Headquarters through CREWS Caribbean 2.0 project funds may consider providing travel support to your expert to attend the meeting of RSMT of SWFP-Caribbean as/if needed and feasible.			
Please indicate if any financial assistance is required for your expert (Yes/No):			
Air-ticket (the most economical and direct) (Yes/No):			
Per diem to cover hotel accommodation & meals (Yes/No):			

Date:	_____	Country/Territory:	_____
Name of Permanent Representative	_____	Signature of Permanent Representative	_____
Name of Director of NMHS	_____	Signature of Director of NMHS	_____

Note: Please complete and submit this nomination form to the WMO Secretariat (ahussain@wmo.int, ymochizuki@wmo.int and btapia@wmo.int) and CMO Headquarters (handerson@cmo.org.tt) at your earliest convenience, but preferably **no later than 26 January 2026**
