



Our ref.: 6463807/2025/S/HWR

14 November 2025

Annex: 1

Subject: Invitation to the In-person Workshop of the Seventh Edition of the Guide to Hydrological Practices, Delft, the Netherlands, 9–13 February 2026

Action required: Please confirm your in-person participation to the in-person workshop by **19 November 2025**

Dear Sir/Madam,

As part of the SC-HYD team on Milestone 1 updating **the seventh edition of the Guide to Hydrological Practices, volume II**, I am pleased to invite you to a five-day in-person workshop to be held at the IHE Delft **in Delft, the Netherlands, from 9 to 13 February 2026**. The purpose of this meeting is to work on the finalization of the first draft of the Seventh Edition of the Guide.

During the workshop, the aim is to:

1. Review progress of the development of the guide, and its chapters;
2. Discuss the proposed updates for each chapter;
3. Identify and address remaining gaps in the development of the first draft of the guide;
4. Ensure coherence and completeness of the guide, including linkages to key WMO publications on hydrology, and consistency of terminology;
5. Finalize the first draft of the updated publication.

WMO can provide financial support for travel (the most direct and economical route), Daily Subsistence Allowance (DSA), and Terminal Expenses. Additionally, you are kindly requested to inquire about visa requirements to the Netherlands and check with the concerned travel agent if visa is required with your itinerary.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:


*"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses".*

I would appreciate it if you could kindly confirm your in-person attendance to the workshop and indicate whether financial assistance is required, to Ms Maria Kosonen ([mkosonen@wmo.int](mailto:mkosonen@wmo.int)) as soon as possible **but not later than 19 November 2025**.

To: To participants as per Annex (Limited distribution)

I kindly invite you to please notify the WMO Secretariat as soon as possible, should you face any difficulties in receiving the visa or if there are any changes in your travel plans.

Yours faithfully,

A handwritten signature in dark ink, appearing to read 'S. Uhlenbrook', is positioned above the printed name.

Dr Stefan Uhlenbrook  
Director,  
Hydrology, Water and Cryosphere

### List of participants

**In-person Workshop of the Seventh Edition  
of the Guide to Hydrological Practices,  
Delft, the Netherlands,  
9–13 February 2026**

Name	Email	Country
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