



Our ref.: 6456504/2025/I/SPC/RFC

21 October 2025

Annexes: 2

Subject: Invitation to the Seventh meeting of the Expert Team on Radio Frequency Coordination (ET-RFC-7) and associated Joint ITU/WMO Training Workshop, Abu Dhabi, United Arab Emirates, **4-10 February 2026**

Action required: To notify the WMO Secretariat whether you will be able to attend the ET-RFC-7 and associated Joint ITU/WMO Training Workshop, at your earliest convenience, but not later than **21 November 2025**

Dear Sir/Madam,

The World Meteorological Organization (WMO) would first like to thank you for your availability to serve on the Expert Team on Radio-Frequency Coordination (ET-RFC). I am pleased to inform you that the seventh meeting of the ET-RFC, along with an associated Joint ITU/WMO Training Workshop, will take place at the National Centre of Meteorology in Abu Dhabi, United Arab Emirates. The meeting will be held **from 4 to 6 February 2026**, followed by the workshop **from 9 to 10 February 2026**. The workshop is intended for national focal points for radio frequency matters from Arab Member States.

Additional details regarding the events can be found in the attached Concept Note ([Annex I](#)).

I have the pleasure in inviting you to participate in the ET-RFC-7 meeting and would be grateful if you could attend. I would furthermore like to inquire if you would be willing to participate in the workshop as a trainer.

It is hoped that the cost of your participation will be borne by your organization. If, however, it is not possible, WMO is prepared to consider, upon request and within the limited resources available, providing financial support which may consist of travel cost (most economic air fare according to the most direct route) and/or per diem.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses."

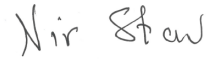
To: Members of the Expert Team on Radio Frequency Coordination (Annex II)

cc: Permanent Representatives of Members of WMO (limited distribution)
Mr Phil Evans, Director-General, EUMETSAT (DG-Office@eumetsat.int)

For administrative purposes, I would appreciate it if you could kindly notify the WMO Secretariat (Ms Zoya Andreeva, zandreeva@wmo.int) at your earliest convenience, but not later than **21 November 2025** of:

- (1) Your participation in the ET-RFC meeting
- (2) Your participation as a trainer in the associated Joint ITU/WMO Training Workshop
- (3) If WMO assistance in relation to funding is sought.

Yours faithfully,

A handwritten signature in black ink, appearing to read "Nir Stav".

Mr Nir Stav
Director
Infrastructure Department

Concept Note

Seventh meeting of the Expert Team on Radio-Frequency Coordination and associated Joint ITU/WMO Training Workshop for Arab Member States

**National Centre of Meteorology, Abu Dhabi, United Arab Emirates
4-10 February 2026**

WMO will be organizing the Seventh meeting of the Expert Team on Radio Frequency Coordination (ET-RFC) in the National Centre of Meteorology, Abu Dhabi, United Arab Emirates, **from 4 to 6 February 2026**, daily from 0900 to 1700 local time (UTC+4).

A Joint ITU/WMO training workshop on Radio Frequency matters for Arab Member States will be organized on **9-10 February 2026**, in conjunction with the ET-RFC meeting. This workshop is intended for national focal points for radio frequency matters from Arab Member States.

The events will be conducted face-to-face; however, remote access will be made available in case any participant is not able to attend in person.

The main objective of the ET-RFC meeting is to revise the Preliminary WMO Position Paper for the ITU World Radiocommunication Conference 2027 (WRC-27).

A provisional agenda of the meeting will be posted on the ET-RFC web-page:
<https://community.wmo.int/en/meetings/7th-meeting-expert-team-radio-frequency-coordination-et-rfc-7>.

A provisional agenda of the training workshop will be posted on the following webpage:
<https://community.wmo.int/en/meetings/regional-training-radio-frequency-matters-arab-member-states>.

A list of invited participants can be found in [Annex II](#).

The information pack, containing detailed logistic information for participants, will be communicated to all experts additionally.

6456504/2025/I/SPC/RFC, ANNEX II

List of invited experts

**Seventh meeting of the Expert Team on Radio-Frequency Coordination and
associated Joint ITU/WMO Training Workshop for Arab Member States**

**National Centre of Meteorology, Abu Dhabi, United Arab Emirates
4-10 February 2026**

Name	Institution	Country	Role	Email
Dr Alec Casey	ECCC	Canada	Vice-chair	Alec.Casey@ec.gc.ca
Mr Eric Allaix	Météo-France	France	Member	eric.allaix@meteo.fr
Dr Safana Louise Judge	MetOffice	UK	Member	safana.judge@metoffice.gov.uk
Mr Markus Dreis	EUMETSAT		Member	Markus.Dreis@eumetsat.int
Mr Vadim Nozdrin	ITU		Member	vadim.nozdrin@itu.int