



Our ref.: 6455216/2025/I/SPC/RFC

14 October 2025

Annex: 1

Subject: Invitation to the Joint ITU/WMO Training Workshop on Radio Frequency matters for Arab Member States in Abu Dhabi, United Arab Emirates, **9 – 10 February 2026**

Action required: To notify the WMO Secretariat whether you will be able to attend the Training Workshop for Arab Member States, at your earliest convenience, but not later than **1 December 2025**

Dear Sir/Madam,

I would like to inform you that the World Meteorological Organization (WMO) jointly with the International Telecommunication Union (ITU) will be organizing a Training Workshop on Radio Frequency (RF) matters for Arab Member States hosted by the National Centre of Meteorology in Abu Dhabi, United Arab Emirates, on **9 – 10 February 2026**. The Training Workshop will be conducted **in a hybrid format**.

The main objectives of the Training Workshop are as follows:

- To enhance the capabilities of National Meteorological and Hydrological Services (NMHSs) from Arab Member States of the importance of meteorological related spectrum protection and the growing need for their participation in national and international spectrum management activities especially in framework of preparation to ITU World Radiocommunication Conferences.
- To foster close communication between NMHSs and their respective National Regulatory Authorities (NRAs), to ensure that they have a comprehensive understanding of the importance of and requirements on radio frequencies for meteorological and related environmental activities.
- To foster the development of new experts in the field of spectrum management from which the membership of the WMO Expert Team on Radio Frequency Coordination (ET-RFC) can be sustained, addressing capacity development and succession planning risks identified by ET-RFC.

In this regard, I would like to invite you as a national focal point for RF matters to participate in the training workshop.

A provisional agenda of the training workshop will be posted in due course on the following webpage: <https://community.wmo.int/en/meetings/regional-training-radio-frequency-matters-arab-member-states>.

A list of invited participants can be found in [Annex I](#). The information pack, containing detailed logistic information for participants, will be communicated to all confirmed participants additionally.

To: National Focal Points for Radio Frequency Matters from Arab Member States

cc: Permanent Representatives of Members of WMO (limited distribution)

It is hoped that the cost of your participation will be borne by your Organization. If, however, it is not possible, WMO is prepared to consider, upon request and within the resources available, providing financial support which may consist of travel cost (most economic air fare according to the most direct route) and/or per diem to **one focal point per Service**.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses".

For administrative purposes, I would appreciate if you could kindly notify the WMO Secretariat (Ms Zoya Andreeva, zandreeva@wmo.int) at your earliest convenience, but not later than **1 December 2025**, whether you will be able to attend the training workshop and if so, whether support for travel and/or per diem will be required.

Yours faithfully,



Mr Nir Stav
Director
Infrastructure Department

List of invited participants

Joint ITU/WMO Training Workshop on Radio Frequency matters for Arab Member States

**National Centre of Meteorology, Abu Dhabi, United Arab Emirates,
9 to 10 February 2026**

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