

**WMO OMM**

World Meteorological Organization  
Organisation météorologique mondiale  
Organización Meteorológica Mundial  
Всемирная метеорологическая организация  
المنظمة العالمية للأرصاد الجوية  
世界气象组织

**Secrétariat**

7 bis, avenue de la Paix – Case postale 2300  
CH 1211 Genève 2 – Suisse  
Tél.: +41 (0) 22 730 81 11  
Fax: +41 (0) 22 730 81 81  
wmo@wmo.int – public.wmo.int

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Annex: 1

Subject: Participation of your expert in the second meeting of the Expert Team on Impacts of Climate Change and Variability on Aviation (ET-CCV) of the Standing Committee on Services for Aviation (SC-AVI) to be held in a hybrid format, online and at WMO headquarters, Geneva, Switzerland, from 7 to 9 December 2022.

Action required: WMO Secretariat to be notified by **4 November 2022** whether your expert will attend the meeting and if attendance will be in-person or online.

Dear Sir/Madam,

I have the pleasure of informing you that the second meeting of the Expert Team on Impacts of Climate Change and Variability on Aviation (ET-CCV) of the Standing Committee on Services for Aviation (SC-AVI) will be held in a hybrid format, online and at WMO headquarters, Geneva, Switzerland, from 7 to 9 December 2022.

The meeting will consider, inter alia, the following matters: findings by experts about research and developments on the climatological variation of aviation hazards and extreme weather events, their impact on aviation, the contributions of ET-CCV to raising awareness through events such as the WMO aeronautical meteorology scientific webinars, and the next in-person conference. The meeting will also review and update the Operating Plan of the expert team. More detailed information on the agenda and other meeting arrangements will be made available on the WMO Services for Aviation [website](#), under the section "Upcoming meetings".

The membership of this team (see [annex](#)) includes an expert from your country who has been nominated with your approval to serve on this team. I should, therefore, be grateful if you would kindly examine the possibility of his/her attending the session.

In accordance with WMO [General Regulation 31](#) (*Basic documents No. 1* (WMO-No. 15)), the "expenses of attendance of members of subsidiary bodies of constituent bodies at sessions of these bodies shall normally be borne by the Members or the international organization to which those members belong". It is, therefore, hoped that these expenses will be borne by your Government, should your expert attend in person.

If it is not possible for your Government to meet the expenses for the in-person attendance of your expert, WMO is prepared to consider providing financial support for this purpose. However, in view of the limited funds available to support sessions of subsidiary bodies of constituent bodies, I should be grateful if you could consider the possibility of meeting at least part of the costs involved.

To: Permanent Representatives of Members of WMO (limited distribution)  
cc: Members of SC-AVI ET-CCV

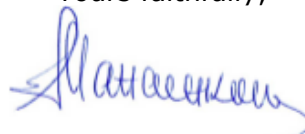
For administrative purposes I should be grateful if you could kindly notify the WMO Secretariat not later than **4 November 2022** at [aviation@wmo.int](mailto:aviation@wmo.int) whether your expert will be able to attend the above session, whether attendance will be online or in-person and in the latter case, whether any financial assistance will be required. If so, the details of the assistance required, i.e. travel costs or per diem, or both, should be indicated. If WMO meets the travel costs, the travel arrangements will be made by the Secretariat and details will be sent directly to your expert in due course.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

*Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses.*

I would like to take this opportunity to thank you for your continued support to WMO activities.

Yours faithfully,



Dr Elena Manaenkova  
for the Secretary-General

**MEMBERSHIP OF THE  
EXPERT TEAM ON AERONAUTICAL METEOROLOGICAL HAZARDS SCIENCE  
(ET-MHS)**

(Correct as of 5 October 2022)

Chairs

Mr Lei GU (China)  
Mr Ping CHEUNG (Hong Kong, China)

Core experts

Ms Anna IVANOVA (Russian Federation)  
Ms Sokhna Yaya WANE (Senegal)  
Mr Anil PADHRA (United Kingdom)  
Mr Björn-Rüdiger BECKMANN (Germany)  
Mr David BIEGER (United States of America)