

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

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30 September 2022

Subject: The Tenth WMO International Workshop on Tropical Cyclones (IWTC-10), Bali, Indonesia, 5–9 December 2022

Dear Sir/Madam,

I am pleased to inform you that the Government of the Indonesia has kindly agreed to host the Tenth Session of the International Workshop on Tropical Cyclones (IWTC-10) in Bali, Indonesia from 5 to 9 December 2022, in face-to-face modality, and supplemented with simultaneous online mode for its plenary sessions only.

In this regard, I would like to invite you to nominate a tropical cyclone forecaster/expert from your Service to attend the workshop physically, and a couple more for online attendance.

Due to limited funds available for this workshop, it is hoped that your Service could cover the expenses relating to the physical attendance of your nominated expert. However, upon request, The World Meteorological Organization (WMO) could consider providing financial support (travel and a lump sum in lieu of per diem) for the participation of your expert.

Before participants undertake travel for the above workshop, they are kindly advised of the following:

"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses."

Detailed information pertaining to the workshop (tentative programme, registration, information notes for participants, and workshop documents etc.) will be made available in due course at: <https://community.wmo.int/meetings/tenth-international-workshop-tropical-cyclones-iwtc-10>.

To: Permanent Representatives of Members with WMO (limited distribution)

cc: Hydrological Advisers

For administrative purposes, I should be grateful if you could communicate your decision to the WMO Secretariat (tpeng@wmo.int, acfontan@wmo.int, myamaguchi@wmo.int) at your earliest convenience, but preferably not later than **25 October 2022**.

I look forward to your participation in this important international workshop.

Yours faithfully,



Dr Elena Manaenkova
for the Secretary-General