



Our ref.: 18801/2022/S/SERCOM 2

9 August 2022

Subject: Invitation to attend the second session of the Commission for Weather, Climate, Water and Related Environmental Services and Applications (SERCOM-2) to be held in Geneva from 17 to 21 October 2022

Action required: Notification of participation and, if applicable, need for financial support to attend SERCOM-2

Dear Sir/Madam,

I am pleased to inform you that the Commission for Weather, Climate, Water and Related Environmental Services and Applications (SERCOM) will be holding their second sessions in Geneva from 17 to 21 October 2022, as well as a Joint Conference on 22 October 2022 on the subject *"The Weather, Climate and Water Emergency – Early Warning Systems for All"*. In this regard, I wish to invite you to participate in these events with a view to strengthening the interaction of the Regional Associations and the Technical Commissions.

I hope that the cost of your participation in the sessions will be borne by the Member you represent. Nevertheless, if it is not possible, I would like to draw your attention to [Resolution 27 \(EC-73\) – Rules governing the payment of travel expenses and subsistence allowance in respect of non-staff members of WMO](#), which entitles experts called to attend WMO constituent body meetings to reimbursement for travel expenses and subsistence allowances to enable their participation. However, as budget is limited, I would be grateful if wherever possible, you would obtain your funding as part of your national delegation to allow us to support participation from lower income countries where delegation size is limited.

WMO could, on this occasion, consider providing, upon request and within the available budget, financial support for your attendance as an observer in the event that the Member you represent can neither attend nor nominate you as a principal or alternate delegate. Kindly note, however, that, pursuant to the General Regulations of the Organization, participating as an observer only allows attendance without the right to vote. Should you have to attend as an observer, your participation in the discussions would still be invaluable and encourage communication between the Regional Associations and Technical Commissions.

For administrative purposes, I would be grateful if you could kindly let the Secretariat know, via wmo@wmo.int, at your earliest convenience but not later than 10 September 2022, if you need such financial assistance, and to indicate whether travel or daily subsistence allowance or both is required. If WMO meets the travel costs, the travel arrangements will be made by the Secretariat and details will be sent to you in due course.

Regarding insurance, we wish to inform you of WMO's insurance coverage for non-staff members, which, according to the [Resolution 27 \(EC-73\)](#), is as follows:

To: Chairs of Regional Associations aServices Committees and Working Groups;
cc: Permanent Representatives of Members with WMO
Presidents of regional Associations

"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses."

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Yours faithfully,

A handwritten signature in black ink, appearing to be 'I Lisk', with a horizontal line extending from the bottom right.

Mr Ian Lisk
President of SERCOM