

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

7 bis, avenue de la Paix – Case postale 2300
CH 1211 Genève 2 – Suisse
Tél.: +41 (0) 22 730 81 11
Fax: +41 (0) 22 730 81 81
wmo@wmo.int – public.wmo.int

Ref.: 17729/2022-1.5 S/AVI

Our ref.: 17729/2022/S/AVI/ET-MHS-2-AvRDP-SSC-2

5 August 2022

Annex: 1 (available in English only)

- Subject:
- (1) First meeting of the Scientific Steering Committee (SSC) of the Aviation Research and Development Project — Phase II (AvRDP2), 26 to 28 September 2022; and
 - (2) Second meeting of the Expert Team on Aeronautical Meteorological Hazards Science (ET-MHS) of the Standing Committee on Services for Aviation, 29 and 30 September 2022

Meetings (1) and (2) will be held in hybrid mode, online via Microsoft Teams and in person at the Met Office headquarters, Exeter, United Kingdom

Action required: WMO Secretariat to be notified by **12 August 2022** whether your expert will attend the meetings and if attendance will be in person or online

Dear Sir/Madam,

I am pleased to inform you that the first meeting of the Scientific Steering Committee (SSC) of the Aviation Research and Development Project — Phase II (AvRDP2) will be held from 26 to 28 September 2022, followed by the second meeting of the Expert Team on Aeronautical Meteorological Hazards Science (ET-MHS) of the Standing Committee on Services for Aviation (SC-AVI), from 29 to 30 September 2022. Both meetings will be held in hybrid mode, online via Microsoft Teams and in person at the Met Office headquarters, Exeter, United Kingdom, daily from 0800 hours to 1600 hours British Summer Time (UTC+1) (to be confirmed).

The main objectives of the first meeting of the AvRDP2 Scientific Steering Committee will be the consolidation of the science plan of the project and the identification of activities for each city/airport pair and air route, and associated commitments of experts. The committee will consider datasets needed to conduct the project and how to involve the selected airport stakeholders.

The ET-MHS-2 meeting will focus on analysing lessons learned and feedback from the scientific webinar held in June 2022 and on initiating the preparation of the next series of webinars in 2023. The meeting will also consider the future scientific conference on aeronautical meteorology. Recent scientific developments and research activities regarding aviation and hazardous weather will also be presented.

The membership of these teams (see the [annex](#)) includes an expert from your country, who has been nominated with your approval to serve on the teams. I should, therefore, be grateful if you would kindly examine the possibility of his/her attendance.

To: Permanent Representatives of Members with WMO (limited distribution)

cc: Members of SC-AVI ET-MHS

In accordance with [WMO General Regulation 31 \(Basic documents No. 1 \(WMO-No. 15\)\)](#), the "expenses of attendance of members of subsidiary bodies of constituent and additional bodies at sessions of these bodies shall normally be borne by the Members or the international organization to which those members belong". It is, therefore, hoped that these expenses will be borne by your Government, should your expert attend in person.

If it is not possible for your Government to meet the expenses for the in-person attendance of your expert, WMO is prepared to consider providing financial support for this purpose. However, in view of the limited funds available to support sessions of subsidiary bodies of constituent bodies, I should be grateful if you could consider the possibility of meeting at least part of the costs involved.

For administrative purposes, I should be grateful if you could kindly notify the WMO Secretariat, not later than **12 August 2022**, whether your expert will be able to attend the above meetings, whether attendance will be online or in-person and in the latter case, whether any financial assistance will be required. If so, the details of the assistance required, i.e., travel costs or per diem, or both, should be indicated. If WMO meets the travel costs, the travel arrangements will be made by the Secretariat and details will be sent directly to your expert in due course.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events.

WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency, and supplementary official travel expenses.

Yours faithfully,



Dr Elena Manaenkova
for the Secretary-General

MEMBERSHIP OF THE AVIATION RESEARCH AND DEVELOPMENT PROJECT — PHASE II SCIENTIFIC STEERING COMMITTEE (AvRDP2-SSC)

(Certified correct as of 22 July 2022)

Ref.: 17729/2022-1.5 S/AVI

Co-chairs	Mr Piers Buchanan (United Kingdom) Mr Chris Davis (United States of America)
Core experts	<i>From the Research Board (RB)/World Weather Research Programme (WWRP):</i> Stephanie Landman (South Africa) John Methven (United Kingdom) Jian Sun (China) <i>From the SERCOM SC-AVI:</i> Mr Morné Gijben (South Africa) Mr Ping Cheung (Hong Kong, China) Ms Michiko Ikeda (Japan)

MEMBERSHIP OF THE EXPERT TEAM ON AERONAUTICAL METEOROLOGICAL HAZARDS SCIENCE (ET-MHS)

(Certified correct as of 22 July 2022)

Chair	Mr Matt Strahan (United States of America)
Core experts	Mr Piers Buchanan (United Kingdom) Mr Morné Gijben (South Africa) Ms Michiko Ikeda (Japan) Mr Emile Jansons (Australia) Ms Evelyn Quiros Badilla (Costa Rica)