

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

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Ref.: 13608/2022-1.2/ESP

Our ref.: 13608/2022/I/ESP/OCP-3

10 June 2022

Annex: 1

Subject: Invitation to the third WMO Workshop on Operational Climate Prediction (OCP-3), Lisbon Portugal, 20-22 September 2022

Action required: Confirmation of your expert(s)' participation, with or without funding by 24 June 2022

Dear Sir/Madam,

I am pleased to inform you that the third WMO Workshop on Operational Climate Prediction (OCP-3) will be held at Instituto Português do Mar e da Atmosfera (IPMA) in Lisbon, Portugal, from 20 to 22 September 2022. The purpose of the workshop is to continue facilitating the dialogue among global, regional and national operational climate prediction centres, and to strengthen the partnership between the operational and research communities. More information on the workshop is available at: <https://community.wmo.int/meetings/ocp-3>.

I would therefore appreciate if you could kindly examine the possibility of your expert(s) identified in the Annex, attending and presenting at and/or chairing a session of the workshop.

It is hoped that the cost of your expert(s)' participation will be borne by your organization. If, however, it is not possible, WMO is prepared to consider, upon request, providing financial support which may consist of travel cost (most economic air fare according to the most direct route) and/or per diem.

I should be grateful if you could notify the Secretariat at your earliest convenience, but not later than **24 June 2022**, and indicate whether any financial assistance will be required.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

"In the case of non-staff members of the Organization who are authorized to travel at its expense and/or who are receiving a daily subsistence allowance, WMO accepts limited responsibility for compensation in the event of death, illness or injury attributable to attendance at meetings or the performance of services on behalf of the Organization. These persons are therefore fully responsible for any expenses incurred as a result of events which are not attributable to attendance at meetings or the performance of services on behalf of the Organization and for arranging such life, health and other forms of insurance as they consider appropriate".

Travelers should also note that WMO Regulations and Rules do not cover additional costs arising from the prolongation of stay of experts or other costs arising from travel restrictions imposed by national authorities. As with related health insurance provisions it is

To: Permanent Representatives of Australia, Italy, Portugal, United States of America, United Kingdom of Great Britain and Northern Ireland with WMO and Mr A.R. Subbiah, Director of RIMES

incumbent on the traveller to ensure that they retain the necessary travel insurance protection to cover unexpected occurrences such as border closures or other travel restrictions.

I would like to take this opportunity to thank you for your continued support to the activities of WMO.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'Zhang', with a stylized flourish at the end.

Dr Wenjian Zhang
for the Secretary-General

13608/2022/I/ESP/OCP-3, ANNEX

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	Country/organization	Name
1	Australia	Dr Debbie Hudson
2	United States of America	Dr Matthew Newman
3	Italy	Dr Panos Athanasiadis
4	United Kingdom of Great Britain and Northern Ireland	Ms Melissa Seabrook
5	RIMES	Dr Govindarajalu Srinivasan
6	Portugal	Dr Emanuel Dutra