

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

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28 April 2022

Annexes.: 2 (available in English only)

Subject: Participation of your expert in the second meeting of the Joint Expert Team on Aircraft-Based Observing Systems, to be held in a hybrid format, online and at WMO headquarters, Geneva, from 27 to 30 June 2022

Action required: WMO Secretariat to be notified by **20 May 2022** whether your expert will attend the meeting and if attendance will be in-person or online

Dear Sir/Madam,

I have the pleasure of informing you that the second meeting of the Joint Expert Team on Aircraft-Based Observing Systems (JET-ABO-2) will be held in a hybrid format, online, at the WMO headquarters, Geneva, from 27 to 30 June 2022.

The Provisional Agenda (see [Annex 1](#)) is enclosed herewith for your information.

The membership of this group (see [Annex 2](#)) includes an expert from your country who has been nominated with your approval to serve on this group. I should, therefore, be grateful if you would kindly examine the possibility of his/her attending the session.

In accordance with [Regulation 31](#), (*Basic documents No. 1* (WMO-No. 15)) the "Expenses of attendance of members of subsidiary bodies of constituent bodies at sessions of these bodies shall normally be borne by the Members or the international organization to which those members belong". It is, therefore, hoped that these expenses will be borne by your Government, should your expert attend in-person.

If it is not possible for your government to meet the expenses for the in-person attendance of your expert, WMO is prepared to consider providing financial support for this purpose, in the case only that your expert is either a member of the leadership group, or if they have the informal role of being a JET-ABO Region Lead, as indicated in [Annex 2](#). However, in view of the limited funds available to support sessions of subsidiary bodies of constituent bodies, I should be grateful if you could consider the possibility of meeting at least part of the costs involved.

For administrative purposes, please notify the WMO Secretariat not later than **20 May 2022** whether your expert will be able to attend the above session, whether attendance will be online or in-person and in the latter case, whether any financial assistance will be required. If so, the details of the assistance required, i.e. travel costs or per diem, or both, should be indicated. If WMO meets the travel costs, the travel arrangements will be made by the Secretariat and details will be sent to you in due course.

To: Permanent Representatives of Argentina, Australia, Canada, China, France, Hong Kong, China, Japan, Netherlands, Republic of Korea, South Africa, Turkey, United Kingdom of Great Britain and Northern Ireland and the United States of America with WMO (limited distribution)

cc: Members of JET-ABO

Regarding insurance, pursuant to Chapter 6 of the WMO Standing Instructions on Official Travel, non-staff members retain the primary obligation to ensure that they have the appropriate medical and travel insurance coverage when travelling on behalf of WMO. This means that if any health or travel related eventuality should occur the non-staff member should seek assistance and claim their coverage from an insurance policy that they have taken out.

It should be noted that WMO does retain limited liability with respect to activities directly attributable to the performance of services or attendance at relevant meetings. This coverage, however, relating to medical, emergency and supplementary official travel should not be considered as a viable alternative to taking out private insurance.

Travellers should also note that WMO Regulations and Rules do not cover additional costs arising from the prolongation of stay of experts or other costs arising from travel restrictions imposed by national authorities. As with related health insurance provisions it is incumbent on the traveller to ensure that they retain the necessary travel insurance protection to cover unexpected occurrences such as border closures or other travel restrictions.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Zhang', with a stylized flourish at the end.

Dr Wenjian Zhang
for the Secretary-General

**SECOND MEETING OF THE
JOINT EXPERT TEAM ON AIRCRAFT-BASED OBSERVING SYSTEMS
(JET-ABO-2)**

**Geneva, Switzerland and Online
27 to 30 June 2022**

PROVISIONAL AGENDA

1. Agenda and working arrangements
 2. Report of the Chair of JET-ABO
 3. Reports of Subgroup Leads
 4. High-Priority Work Plan Tasks
 5. ABO and the WMO-IATA Collaborative AMDAR Programme (WICAP) Strategy and Planning
 6. Future activities and priorities for JET-ABO 2024–2027
 7. Reporting to the Infrastructure Commission
 8. Any Other Business
 9. Closure of the Meeting
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**MEMBERSHIP OF THE
JOINT EXPERT TEAM ON AIRCRAFT-BASED OBSERVING SYSTEMS
(JET-ABO)**

Chair	Dr Curtis MARSHALL (United States of America)
Co-Vice-Chairs	Lic. Nicolas RIVABEN (Argentina) Dr Carmen Teresa EMMEL (Germany)
Region Leads	Mr Gaobotse Francis MOSETLHO (South Africa) Dr Douglas BODY (Australia) Dr LEE, Yiu-fai (Hong Kong, China) Mr Steve John STRINGER (United Kingdom of Great Britain and Northern Ireland)
Team Members	Mr Frédéric LENORMAND (Canada) Ms Jie LIAO (China) Mr Bruno PIGUET (France) Mr Shigeharu NISHIKAWA (Japan) Mr Jan SONDIJ (Netherlands) Mr Suengpil JUNG (Republic of Korea) Mr Ercument AVSAR (Turkey) Dr Debbie O'SULLIVAN (United Kingdom of Great Britain and Northern Ireland) Dr Gregory MEYMARIS (United States of America) Ms Tammy Jane FLOWE (United States of America) Dr James O. PINTO (United States of America) Ms Elizabeth Anne Wilson (the Association of Hydro-Meteorological Equipment Industry (HMEI)) Jeannine Hendricks (HMEI) Ms Meredith BELL (HMEI) Mr Jun RYUZAKI (International Civil Aviation Organization (ICAO)) Ms Katya VASHCHANKOVA (International Air Transport Association, (IATA)) Capt. Stuart FOX (IATA) Capt. Brent KING (IATA)