



Our ref.: 8475/WDS/DPFS-PWS/SWFDP-SA

GENEVA, 17 September 2016

Subject: Nomination of participants to the two weeks training workshop on the Southern Africa Region Flash Flood Guidance System (SARFFGS), Severe Weather Forecasting and Warning Services Delivery, Pretoria, South Africa, 24 October - 4 November 2016

Action required: To nominate participants not later than **30 September 2016**:

Dear Sir/Madam,

The Sixteenth World Meteorological Congress (Cg-16, (2011)) agreed that priority should be given to forecasting severe and high-impact weather and related-phenomena over a wide-range of forecast scales, including through the implementation of the Severe Weather Forecasting Demonstration Project (SWFDP) and by establishing synergies for example with flood forecasting, and recognized that this project is assisting WMO Members to deliver effective warning services through improved forecasting capabilities, using the "Cascading Forecasting Process". In this context, WMO Commission for Basic Systems at its extraordinary session in September 2014 (CBS-Ext.(2014)) noted with satisfaction the effort being deployed to integrate the Flash Flood Guidance System (FFGS) with the SWFDP in Southern Africa. In that vein, cross training of meteorologists, hydrologists and disaster managers have also been organized to advance the twining of SARFFGS and SWFDP-SA.

In this regarg, I have the pleasure to inform you that, at the kind invitation of the Government of South Africa, the SWFDP-SA (Phase-IV) - Two weeks training workshop which includes training on the Southern Africa Region Flash Flood Guidance System (SARFFGS), Severe Weather Forecasting and Warning Services Delivery will be held in Pretoria, South Africa from 24 October to 4 November 2016. The workshop consists of different training sessions which are expected to be attended by meteorologists (operational forecasters), operational hydrologists and disaster managers. I would therefore appreciate it if you would nominate an operational hydrologist and a disaster manager from your country. I would further appreciate it if you could coordinate the nominations with the National Hydrological Service (if other than your Service) and the National Disaster Management Office in your country. The requirements for nominations are as follows:

- a) An operational forecaster from your Service, preferably one who has never attended such training before in order to reach out to many forecasters as possible. The nominated person will participate in the entire two weeks of the above captioned training workshop;

To: Permanent Representatives of Members of WMO (limited distribution – Botswana, Lesotho, Malawi, Mozambique, Namibia, Swaziland, Zambia and Zimbabwe)

cc: Hydrological Advisers to Permanent Representatives

- b) A hydrologist from the National Hydrological Service of your country (if other than your Service) who is involved in flash flood forecasting and warning to attend the 3-day training session (24 - 26 October 2016) on Southern Africa Region Flash Flood Guidance System (SARFFGS);
- c) A representative from the Disaster Management Office of your country to attend week two (31 October - 4 November 2016) of the training workshop with a focus on warning services delivery.

Please note that the workshop will be conducted entirely in English. The Participant Nomination Form is available on the WMO website at following link:

http://www.wmo.int/pages/prog/www/DPFS/Meetings/RAI-SA-SWFDP_Pretoria2016/DocPlan.html

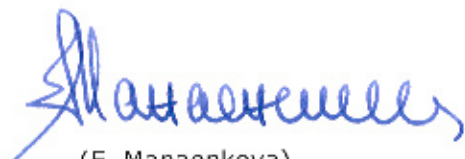
The development of a provisional programme for the workshop is in progress and it will be posted on the above mentioned WMO website. Given the limited funds available for this workshop, it is hoped that the respective governments will meet the expenses related to the participation of their representatives. However, if this is not possible, a request for financial assistance should be indicated on the Participant Nomination Form. For administrative purposes, separate forms should be completed for each nominee and all completed forms should be returned to WMO Secretariat at your earliest convenience but preferably not later than **30 September 2016**.

I should like to draw your attention to the following:

"In the case of non-staff members of the Organization who are authorized to travel at its expense and/or who are receiving a daily subsistence allowance, the WMO accepts limited responsibility for compensation in the event of death, illness or injury attributable to attendance at meetings or the performance of services on behalf of the Organization. These persons are therefore fully responsible for any expenses incurred as a result of events which are not attributable to attendance at meetings or the performance of services on behalf of the Organization and for arranging such life, health and other forms of insurance as they consider appropriate".

I would like to express my appreciation for your continued support in promoting the WMO Programmes and projects, and related activities.

Yours faithfully,



(E. Manaenkova)
for the Secretary-General



WORLD METEOROLOGICAL ORGANIZATION

Severe Weather Forecasting Demonstration Project (SWFDP) – South Africa
Training Workshop on South Africa Region Flash Flood Guidance System (SARFFGS),
Severe Weather Forecasting (GDPFS) and Warning Services Delivery (PWS)

Pretoria, South Africa, 24 October – 4 November 2016

PARTICIPANT NOMINATION FORM

(Please use one form per participant)

(For Botswana, Namibia, Lesotho, Swaziland, Mozambique, Zambia, Malawi, South Africa and Zimbabwe)

The Permanent Representative of : nominates the following candidates:

- ☐ An operational forecaster from the National Meteorological or Hydrometeorological Service (NMHS) to participate in the entire two weeks of the above entitled training workshop from 24 October to 4 November 2016
- ☐ An operational hydrologist from the National Hydrological Service (if other than the NMHS) who is actively involved in flash flood/ flood forecasting to attend 3-day training session on SARFFGS from 24 to 26 October 2016
- ☐ A disaster manager from the National Disaster Management Office to attend week-2 of the workshop on Warning Services Delivery from 31 October to 4 November 2016

Mr/Mrs/Ms/Dr:

Family name:

First name(s):

Professional address:

Office Telephone:

Office Fax:

Email:

Date of birth:

Present position and type of responsibility:

Please indicate if financial assistance is required for:

Air Ticket: NO ☐ or YES ☐

Per diem : NO ☐ or YES ☐

Date:

Signature of Permanent Representative:

Name of Permanent Representative:

Please complete and submit this registration form by e-mail to Mrs Catherine Bezzola (CBezzola@wmo.int) with cc to Mr Ata HUSSAIN (AHussain@wmo.int) as soon as possible, but preferably **not later than 30 September 2016**

To enable us to provide you with the best service please complete all the fields by computer and send us an electronic copy