



Our ref.: 8385-16/WDS/DPFS-RSMT-SWFDDP/TCP-RAV-TCC16

GENEVA, 17 June 2016

Annex: 1 (available in English only)

Subject: Meeting of the Regional Subproject Management Team of the Severe Weather Forecasting and Disaster risk reduction Demonstration Project (SWFDDP) for the South Pacific Islands, 25-27 August 2016, and the sixteenth session of the RA V Tropical Cyclone Committee (RA V TCC-16) 29 August-2 September 2016, Honiara, Solomon Islands

Action required: WMO Secretariat to be notified by **1 July 2016:**

- (a) Whether your expert(s) (see Annex) will attend the meeting
- (b) Of your nominated representative to participate in the RA V TCC-16 session

Dear Sir/Madam,

As you are aware, Regional Association V (South-West Pacific) called for a biennial session of the RA V Tropical Cyclone Committee (Resolution 11, XVI-RA V, Jakarta, Indonesia, 2-8 May 2014). I therefore have pleasure in informing you that, at the kind invitation of the Government of the Solomon Islands, back-to-back with the meeting of the Regional Subproject Management Team (RSMT) of the Severe Weather Forecasting and Disaster risk reduction Demonstration Project (SWFDDP) for the South Pacific Islands from 25 to 27 August 2016, and at the same venue, the sixteenth session of the RA V Tropical Cyclone Committee (RA V TCC-16), will be held from 29 August to 2 September 2016, in Honiara, Solomon Islands.

As you may recall, the Severe Weather Forecasting and Disaster risk reduction Demonstration Project (SWFDDP) in Regional Association V commenced in November 2009, focusing on forecasting and warning services in relation to heavy rain, strong winds and damaging waves. The development of the project has been managed by a Regional Subproject Management Team (RSMT), which has been executing and monitoring the project in accordance with its Regional Subproject Implementation Plan (RSIP). This Team intends to convene a meeting to review progress, evaluate the full expanded demonstration of the project, and to discuss the possible transition of the SWFDDP into routine operations, ensuring the long-term sustainability of the benefits gained with the project. In this context, I would like to draw your attention to the need for each member of the RSMT of the SWFDDP to participate in decisions about the project.

To: Permanent Representatives of Members of Regional Association V (South-West Pacific) (limited distribution – Australia, Cook Islands, Fiji, Kiribati, New Caledonia, New Zealand, Niue, Samoa, Solomon Islands, Tonga, Tuvalu, Vanuatu, United Kingdom, USA)

cc: Mr Mike Bergin, Chairperson of RA V TCC, Perth, Australia) (for information)
Mr James LUNNY, Wellington, New Zealand Chairperson of SWFDDP)

The membership of the RSMT (see Annex) includes an expert(s) from your country, who was nominated through a formal response letter to the WMO Secretariat at the beginning of the project. I should therefore be grateful if you would kindly confirm your consent to his/her (their) attending the meeting, and inform the WMO Secretariat at your earliest convenience **but preferably not later than 1 July 2016** whether financial assistance would be required. The meeting will be conducted entirely in English.

Concerning the RA V TCC-16, this session will consider not only the meteorological aspects of tropical cyclone warning systems, but also the vitally important measures necessary under the hydrological as well as the disaster risk reduction components of the Committee. As per Resolution 11, Regional Association V decided to invite your country to nominate an expert to serve the Committee (Resolution 11, XVI-RA V). I therefore have pleasure in inviting you to nominate the representative(s) of your country to attend the sixteenth RA V TCC session and inform the WMO Secretariat at your earliest convenience **but preferably not later than 1 July 2016** whether financial assistance would be required. Given the limited funds available for the SWFDDP/RSMT meeting and RA V TCC session, I should be grateful if you would kindly consider nominating the same participant(s) to attend both events, as per the Annex.

The information note and the agenda for both meetings are available on the WMO website at:

<http://www.wmo.int/pages/prog/www/swfdp/Meetings/SWDDP-RAV-TC16/DocPlan.html>

In accordance with WMO General Regulation 37 the "expenses for the attendance of members of working groups of constituent bodies at sessions of these groups shall normally be borne by the Members to which those members belong". It is therefore hoped that your Government would consider covering the cost of participation of your nominated representative. However, upon request, WMO could consider providing financial support (travel and a lump sum in lieu of per diem) for the participation of your nominated representative.

In order to clarify WMO's insurance coverage for non-staff members, please advise representatives in the above-mentioned session, before they undertake travel, as follows:

"In the case of non-staff members of the Organization who are authorized to travel at its expense and/or who are receiving a daily subsistence allowance, the WMO accepts limited responsibility for compensation in the event of death, illness or injury attributable to attendance at meetings or the performance of services on behalf of the Organization. These persons therefore remain fully responsible for any expenses incurred as a result of events which are not attributable to attendance at meetings or performances of services on behalf of the Organization and for arranging such life, health and other forms of insurance as they consider appropriate."

I would like to express my appreciation for your continued support in promoting the WMO Programmes and activities.

Yours faithfully,



(E. Manaenkova)
for the Secretary-General

WORLD METEOROLOGICAL ORGANIZATION
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8385-16/WDS/DPFS-RSMT-SWFDDP/TCP-RAV-TCC-16, **ANNEX**

MEMBERS OF THE REGIONAL SUBPROJECT MANAGEMENT TEAM (RSMT)

RSMT Chairperson	
1	James LUNNY (Chair) , Wellington, NEW ZEALAND
National Meteorological and Hydrological Services (NMHs)	
1	Arona NGARI , Rarotonga, COOK ISLANDS
2	To be nominated , Nadi Airport, FIJI
3	Tareti KIREUA , Tarawa, KIRIBATI
4	To be nominated , Alofi, NIUE
5	Ausetalia TITIMAEA , Apia, SAMOA
6	Manoah TEPA , Honiara, SOLOMON ISLANDS
7	Ofa FAANUNU , Fua'amotu Airport, TONGA
8	Tauala KATEA , Funafuti, TUVALU
9	Fred JOCKLEY , Port Villa, VANUATU
SUPPORTING CENTRES	
1	Ian SHEPHERD , Darwin, AUSTRALIA
2	Tatsuya KIMURA , Tokyo, JAPAN
3	To be nominated , Nouméa, NEW CALEDONIA

4	Elke LOUW (RSMC Rep.), Wellington, NEW ZEALAND
5	Ian LISK, Exeter, UK
6	David RICHARDSON, Reading, UK
7	Raymond TANABE, Honolulu, USA
8	Daniel BEARDSLEY, Silver Spring, USA
REGIONAL PWS/DRR REPRESENTATIVE	
1	Filomena NELSON, Apia, SAMOA
SAT REPRESENTATIVE	
1	Hidehiko MURATA, Tokyo, JAPAN
RA V TCC Chairperson	
1	Mike BERGIN, Perth, AUSTRALIA