

WMO OMM

WEATHER CLIMATE WATER
TEMPS CLIMAT EAU

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

7 bis, avenue de la Paix – Case postale 2300
CH 1211 Genève 2 – Suisse
Tél.: +41 (0) 22 730 81 11
Fax: +41 (0) 22 730 81 81
wmo@wmo.int – public.wmo.int

Our ref.: 45343/2017/WDS/TCF/HC-40

10 January 2018

Annexes: 2 (available in English only)

Subject: Fortieth session of the RA IV Hurricane Committee (Fort de France, Martinique, France, 9-13 April 2018)

Action required: Completed nomination forms to be submitted to WMO Secretariat **on or before 22 January 2018**

Dear Sir/Madam,

I have pleasure in informing you that, at the kind invitation of the Government of France, the fortieth session of the RA IV Hurricane Committee will be held in Fort-de-France, Martinique, France, from 9 to 13 April 2018.

According to Resolution 5 (RA IV-16), your country is represented in this Committee. I am therefore pleased to invite you to nominate an expert responsible for tropical cyclone forecasting to attend the session. The information note for participants and nomination form are attached herewith. The provisional annotated agenda for the session will be made available in due course.

In accordance with WMO General Regulation 37, the "expenses for the attendance of members of working groups of constituent bodies at sessions of these groups shall normally be borne by the Members to which those members belong." It is, therefore hoped that your Government would consider covering the cost of participation of your nominated expert. However, upon request, WMO could consider providing financial support (travel and a lump sum in lieu of per diem) for the participation of your nominated expert.

In order to clarify WMO's insurance coverage for non-staff members, please advise experts in the above-mentioned session, before they undertake travel, as follows:

"In the case of non-staff members of the Organization who are authorized to travel at its expense and/or who are receiving a daily subsistence allowance, the WMO accepts limited responsibility for compensation in the event of death, illness or injury attributable to attendance at meetings or the performance of services on behalf of the Organization. These persons therefore remain fully responsible for any expenses incurred as a result of events which are not attributable to attendance at meetings or performances of services on behalf of the Organization and for arranging such life, health and other forms of insurance as they consider appropriate".

To: Permanent Representatives of Members of Regional Association IV (limited distribution)

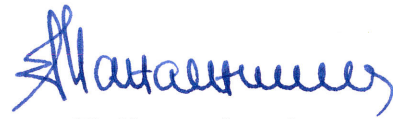
cc: Mr Juan Carlos Fallas Sojo, President of RA IV
Dr Edward Rappaport, National Hurricane Center, Miami

The session will consider not only the meteorological aspects of the hurricane warning system but also the vitally important measures necessary under hydrological as well as the disaster reduction and preparedness components of the Committee's Technical Plan and Implementation Programme. You may wish to take into account the usefulness of providing the Committee with expert advice in these fields.

For administrative purposes, I would be grateful if you could notify WMO Secretariat **on or before 22 January 2018**, of the attendance of your nominated expert, and whether financial assistance would be required.

I would like to express my appreciation for your continued support in promoting the Programmes and activities of WMO.

Yours faithfully,



(E. Manaenkova)
for the Secretary-General

INFORMATION NOTE FOR PARTICIPANTS

1. Place and dates of the session

The fortieth session of the RA IV Hurricane Committee will be held in Fort-de-France, Martinique (French West Indies) from 9 to 13 April 2018. The venue for the session will be:

HOTEL LA BATELIERE
20, rue des Alizés. 97233 – Schoelcher
MARTINIQUE

Tel : +596 (0) 596 61 49 49

E-mail: commercial@hotelbateliere.com

This hotel is located 20 minutes' drive from Martinique-Aimé Césaire International Airport and 5 minutes' drive from Fort-de-France downtown.
(website : <http://www.la-bateliere.com/>)

2. Working languages

The working languages of the session will be English Spanish and French. Simultaneous interpretation will be provided for the meeting for the three languages.

3. Documentation

The pre-session documents and the provisional reports will be available in English and Spanish. In order to make these documents available in both languages (on the website by 19 March 2018), participants are requested to provide contributions **by 5 March 2018**.

4. Local Organizing Committee contact details

METEOFRANCE ANTILLES-GUYANE

Mr JEAN-NOEL DEGRACE
MARTINIQUE

Tel: + 596 596 572 329 (office)

Mob : +596 696 251 230 (mobile)

Email: jean-noel.degrace@meteo.fr; jno.degrace@gmail.com

5. Entry/Visa Requirements

Citizens from the following countries do require an entry visa to Martinique, France: Colombia, Cuba (except for participants holding a Diplomatic, Official and Service passport), Nicaragua and Dominican Republic. The visa can be obtained at the nearest French Embassy or Consulate. To obtain precise information on regulations and deadlines for submission of visa applications, participants are advised to begin the visa process and to contact the Embassy or Consulate as early as possible.

6. Hotel accommodation

A block of single and double rooms has been reserved under the name of WMO-OMM (code: METEO) with special rates.

The rate as shown below includes the room + breakfast + WIFI Internet + taxes. A specific tourism tax of 0,82 Euro per day per person will be added at the end of your stay. Should you wish to have your lunch at the hotel, kindly be informed that preferential rates will be offered to hotel guests upon check-in

"SUPERIOR" ROOM

SINGLE : 115 Euros DOUBLE : 145 Euros

"DELUXE" ROOM

SINGLE : 145 Euros DOUBLE : 175 Euros

Contact:

Mrs Sonia Ursulet, Director of marketing

Tel: +596 596 614 949

Email: commercial@hotelbateliere.com

(Password: METEO)

Please take note that it is expected that with the financial support sent to our participants, **each one will pay his/her own hotel bill.**

If you are not planning to stay at the hotel of the venue please inform the WMO Office and Meteo-France Antilles-Guyane (Item 4).

The hotel form, should be completed and sent to the Local Secretariat no later than **15th of February** 2018 is attached.

6. Transportation from and to the airport

Transportation from and to the hotel **will not be provided.**

Taxi are making the line just outside the main entrance of the airport terminal

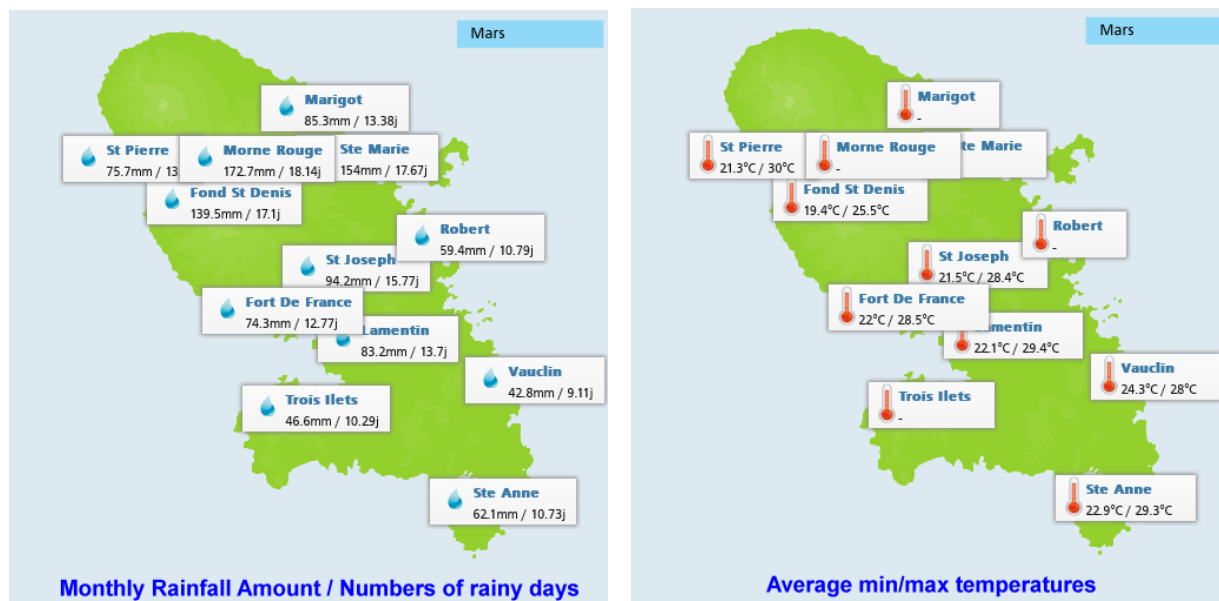
The rate for one way, airport-hotel is around 35 Euros.

7. Mode of payment/Currency

Most businesses, tour operators, airlines and hotels accept major credit cards.

The currency used is Euro; Exchange: 1 Euro (EUR) = 1,15 US dollar (USD).

8. Average climate in April in Martinique



The web page of MétéoFrance Antilles-Guyane is
<http://www.meteofrance.gp/climat/antilles-guyane/martinique/972>

9. Other

The electric supply in Martinique is 220volts/50Hz with plugs as shown as below



9. WMO Secretariat

Any additional information concerning the arrangements for the session may be requested from:

Dr Tayong Peng
 Chief Tropical Cyclone Program
 World Meteorological Organization
 Geneva, Switzerland
 Tel.: (4122) 7308145
tpeng@wmo.int

Ms Anne-Clair Fontan
 Scientific Officer Tropical Cyclone
 Program
 World Meteorological Organization
 Geneva, Switzerland
 Tel.: (4122) 730 81 51
afontan@wmo.int

Ms Catherine Bihute
 Secretary, Tropical Cyclone Program
 World Meteorological Organization
 Geneva, Switzerland
 Tel.: (4122) 730 80 54
cbihute@wmo.int

FORTIETH SESSION OF THE RA IV HURRICANE COMMITTEE

FORT-DE-FRANCE, MARTINIQUE, France

9 to 13 APRIL 2018

NOMINATION FORM

The Government of nominates:

Family Name			Gender	
First Name			Male	<input type="checkbox"/>
			Female	<input type="checkbox"/>
Address (Office)				
City – Country				
Telephone	Office +	Home +		
Fax	Office +	Home +		
E-mail				
Date and Place of Birth		Nationality		
Passport No. *		Expiry Date		

* Please attach a copy of passport

Present position and brief description of current duties:

.....

.....

.....

.....

Name and address of person to be notified in case of emergency:

.....

.....

.....

.....

FINANCIAL ASSISTANCE:

Please complete if financial assistance is required from WMO to attend the **HC-40**

YES ☐ NO ☐

.....
Date

.....
Signature of Permanent Representative

To be completed and returned by fax + 41-22-730-8021 or by mail,
on or before 22 January 2018 to:

tpeng@wmo.int

with a copy to:

acfontan@wmo.int

cbihute@wmo.int
